

## PART – A

AQAR for the year (*for example 2013-14*)

2018-2019

### I. Details of the Institution

1.1 Name of the Institution

CAUSSANEL COLLEGE OF ARTS AND SCIENCE

1.2 Address Line 1

ANGELO NAGAR

Address Line 2

MUTHUPETTAI

City/Town

RAMANATHAPURAM

State

TAMILNADU

Pin Code

623523

Institution e-mail address

Caussanel2005@gmail.com

Contact Nos.

(04567)272025

Name of the Head of the Institution:

Mrs. K. Hemalatha

Tel. No. with STD Code:

(04567)272025

Mobile:

9790072278

Name of the IQAC Co-ordinator:

Mrs. T. MAHALAKSHMI

Mobile:

9994422045

IQAC e-mail address:

iqac@caussanelcollege.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

**TNCOGN 24859**

**OR**

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

www.caussanelcollege.com

Web-link of the AQAR:

[www.caussanelcollege.com/AQAR2018-19.pdf](http://www.caussanelcollege.com/AQAR2018-19.pdf)

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	3.01	2016	5
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

**08-10-2016**

1.8. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2017-18 submitted to NAAC on 19.06.2018
- ii. AQAR 2018-19 submitted to NAAC on 22.07.2019
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

### 1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

NA

### 1.11 Name of the Affiliating University (*for the Colleges*)

ALAGAPPA UNIVERSITY, KARAIKUDI

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

UGC-COP Programmes

NA

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

5

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

1

2.4 No. of Management representatives

2

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
Community representatives

4

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

No.

2

Faculty

05

Non-Teaching Staff Students

02

Alumni

-

Others

2

2.12 Has IQAC received any funding from UGC during the year?

Yes

☐

No

☒

If yes, mention the amount



## 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. Smart Phone Technologies for Employment
2. Role of National products in health and diseases
3. Emerging trends in commerce
4. Recent trends on probability and statistics
5. Creation of Scientific Awareness
6. Literature is a Mirror of Life
7. Emerging issues and challenges in Business and Management.

## 2.14 Significant Activities and contributions made by IQAC

1. Provide communication skill for all the students.
2. Provide basic computer skill for all the non computer students.
3. A ten day bridge course was conducted for the fresher's to give the basics of their respective subject and English Grammar.
4. Students mentoring system was followed throughout the year in the name of Caussanel Guardian System (CGS).
5. Feedback system - Collected Feedback from the Parents and Students for future enhancement in teaching learning process.
6. Arrangement of Educational tour and Industrial visit for all the students.
7. Provided soft skill and spoken English classes for all the students.
8. Seminars and workshops were conducted by various departments.
9. Remedial coaching for academically poor students on all Saturdays and special coaching for the toppers to secure University rank.
10. Introduction of many Certificate courses.
11. Signed 3 MOUs with various concerns.
12. Rigorous training for various sports and games to produce university players.

## 2.15. Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
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Organize more seminar/ workshops	Organized 9 seminars in this academic year
Encouraging the members of the faculty to present papers in seminars and to publish in various journals.	All the members of the faculty are forced to start their research work and the management is providing space by giving free internet through wifi especially for staff and periodical faculty development programs with great experts to uplift the staff in research.
Plan to improve the teaching- learning process and to secure more University Ranks	<ul style="list-style-type: none"> <li>• Conducted Bridge course for freshers to gain a basic knowledge regarding the major subject and basic grammar.</li> <li>• Remedial coaching for slow learners to increase the pass percentage and special coaching for the toppers to secure more university ranks on all Saturdays.</li> <li>• ICT has been made mandatory atleast once in a week/ subject.</li> </ul>
Sports and games	<ul style="list-style-type: none"> <li>• Special training for various sports and games was given to the selective interested students.</li> <li>• Players from various sports and games were selected as state level and university level players.</li> </ul>

*\* Attach the Academic Calendar of the year as Annexure.*

2.16 .Whether the AQAR was placed in statutory body      Yes ☐      No ☒

Management	<input type="checkbox"/>	Syndicate	<input type="checkbox"/>	Any other body	<input type="checkbox"/>
1. Research activities and publications were enhanced. 2. Faculty development programs were conducted periodically. 3. Maintaining Green environment and the Herbal Garden. 4. Encouraging the members of the faculty to present papers in seminars and to publish in various journals. 5. To pay more attention towards Sports and Games especially for girl students.					

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	6			
UG	11			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate		28		
Others				
<b>Total</b>	17	28		

Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	17
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☒ Students ☒  
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is updated/ revised once in every 3 years by the University to which the college is affiliated.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

M.A Tamil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
90	79			11

2.2 No. of permanent faculty with Ph.D.

7

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
12						1		13	

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers	2	3	4
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Usage of ICT furnished class room was made mandatory (atleast twice in a week).
- Group Discussion and quiz were periodically conducted for all the subjects.
- Remedial coaching for slow learners and special coaching for toppers were conducted once in a week to achieve more University ranks.
- Club activities and certificate courses were also conducted on all Saturdays.
- Real industry based projects.
- Implementation of Case study method and role model.
- Spoken classes initiated and encouraged through Narration methods periodically.

2.7 Total No. of actual teaching days

during this academic year

195

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,

NA

Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil		
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2.10 Average percentage of attendance of students

90.73
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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A Tamil	19	15.8	36.8	0	0	52.6
B.A English	85	0	38.8	41.2	0.0	80.0
B.Sc Mathematics	48	58.3	35.4	0.0	0.0	93.8
B.Sc Physics	32	46.9	37.5	0.0	0.0	84.4
BCA	28	0	67.9	0.0	0.0	67.9
B.Sc.Computer Science	29	10.3	55.2	0.0	0.0	65.5
B.Sc.Information Technology	28	0	64.3	0.0	0.0	64.3
B.Sc Bio Chemistry	21	4.8	76.2	0.0	0.0	81.0
B.Com	28	14.3	50.0	21.4	0.0	85.7
B.Com CA	48	6.3	43.8	33.3	2.1	85.4
BBA	29	0	82.8	13.8	0.0	96.6
M.A English	11	0	90.9	0.0	0.0	90.9
M.Sc Mathematics	20	25	65.0	0.0	0.0	90.0
M.Sc Physics	18	27.8	72.2	0.0	0.0	100.0
M.Sc CS & IT	20	35	55.0	0.0	0.0	90.0
M.Com	14	7.1	92.9	0.0	0.0	100.0

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Faculty Development programs and various quality improvement programs were conducted through IQAC.
- Insisted NSS, YRC & RRC units to conduct many value added programs to improve the social responsibilities of the student.
- Organizes Bridge course for the freshers.
- Arranges Remedial coaching for the slow learners.
- Motivates the toppers to get University ranks through special coaching.
- Academic auditing is done through external experts.
- Initiated staff to conduct classes using ICT method atleast once in a week.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6			
Technical Staff	1			

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The college ensures the participation of students for promotion of research aptitude and inculcation of research methodologies in their minds by organizing workshops / seminars on recent topics by encouraging and guiding them in presenting papers at seminars and conferences.
- An FDP is conducted exclusively on research methodology for the benefit of students and faculties in the department of Computer Science, BCA and Information Technology Mr. Jeevanandam Duraisamy, Climate Smart Technology Pvt. Ltd, Chennai was the Chair person.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-			
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-			
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	8		
Non-Peer Review Journals			
e-Journals			
Conference proceedings		10	4

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-			
Minor Projects				

Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)	2019	TamilNadu State Council for Science and Technology	65000	65000
Total			65000	65000

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			2		3
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College   
Total



3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil						

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

Nil

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil SRF Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events:

University level 10 State level  
National level International level

3.22 No. of students participated in NCC events:

University level Nil State level  
National level International level

3.23 No. of Awards won in NSS:

University level Nil State level  
National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="Nil"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="19"/>	
NCC	<input type="text"/>	NSS	<input type="text" value="2"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Created awareness to protect environment in the coastal region especially to preserve Bio-Sphere in view of International coastal cleanup day.
- Organized free medical health camp for the people in the nearby villages of the College.
- Conducted training course on Mushroom cultivation and marketing for the Self help group women in the adopted hamlet and the nearby villages.
- Blood donation camp is conducted periodically by the NSS and RRC units of our College.
- Organized a rally on plastic awareness in the nearby villages of our college to bring environment awareness.
- Awareness on evils of drug abuse and Legal Literacy, Regarding Gulf of Mannar.
- Eye camp through NSS for our College students and the nearby village peoples.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 acres		Management	
Class rooms	47		Management	
Laboratories	6		Management	
Seminar Halls	1		Management	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	245000		Management	
Others	180000		Management	

#### 4.2 Computerization of administration and library

Yes, we have computerized both administration and library
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#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3193	1117550	-	-	3193	1117550
Reference Books	4571	1371300	5	4750	4576	1376050
e-Books	125	50000	-	-	125	50000
Journals	12	3600	-	-	12	3600
e-Journals	150	60000	-	-	150	60000
Digital Database						
CD & Video	100	2000	2	40	102	2040
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	188	160	13	-	-	3	11	17
Added	-	-	-	-	-			

Total	188	160	13	-	-	3	11	17
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4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- All the computer labs are network enabled with internet access for all the students.
- Each department room is provided with computer and internet facility.
- ICT enabled conference hall, Seminar hall and Auditorium.

4.6 Amount spent on maintenance in lakhs :

i) ICT	150000
ii) Campus Infrastructure and facilities	1900000
iii) Equipments	200000
iv) Others	125000
<b>Total :</b>	<b>2375000</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Remedial coaching
- Scholarship for SC/ST students
- Placement cell
- Franchising the vote without bribe
- Global warming and rain water harvesting through NSS & RCC
- Blood donation camp and Environmental protection rally to avoid plastics.

#### 5.2 Efforts made by the institution for tracking the progression

- Internal quality audit is conducted periodically to review the quality objectives of the department
- Parent – Teachers meeting conducted twice in a year to convey the progress of their respective wards
- The progression of the student is tracked through class test, Internal tests etc.
- Various committees to support the students' welfare.
- Guidance and counselling were given periodically to our students for their welfare.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1500	141	-	

#### (b) No. of students outside the state

-
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#### (c) No. of international students

-
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Men	No	%
	533	32

Women	No	%
	1108	67

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
7	153		1433	1	1594	9	107	-	1525		1641

Demand ratio 1:0.72

Dropout % 3

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Conducted coaching class on all Saturdays for bank exam, TNPSC and gate exams

Library, frequent display of job vacancies from employment news papers on notice board

No. of students beneficiaries

151

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

CGS –CAUSSANEL GUARDIAN SYSTEM, placement cell

No. of students benefitted

1641

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Awareness program on discrimination by NSS

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

7

National level

International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	36	600226
Financial support from government	107	594021
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision:**

We envision that, quality education is made accessible and affordable to all, irrespective of caste, creed and economic status. It is utilized by the youth for the development of individuals and the society as a whole.

**Mission:**

This higher educational institution is run to make quality tertiary education available to the rural youth in Ramanathapuram and the neighbouring districts.

#### 6.2 Does the Institution has a management Information System

Yes , The institution has automated all its activities with installed network enabled software and a dynamic website [www.caussanelcollege.com](http://www.caussanelcollege.com) to post the latest events happened in various cells and common functions and gatherings and to download Application Form for admission. All forms of report generation like student data, Eligible candidate to receive scholarship etc...

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

We follow the curriculum prescribed by Alagappa University besides several option based value added and job oriented certificate courses provided as add-on courses and Skill based training courses.

##### 6.3.2 Teaching and Learning

- Teaching plan prepared by the members of faculty for its effective implementation of curriculum pattern
- Introduced ICT enabled teaching for PG students
- Involved students in active learning process with introduction of group discussion, quiz based model brain storming strategy, student as teacher system and learning practical as team JAM (JUST A MINUTE) METHOD, Imitation method etc..



#### 6.3.3 Examination and Evaluation

- Evolving internal assessment policy for awarding internal marks to students of different disciplines
- Class test and unit based test has been initiated in every class to get rid of the fear for facing university examination and ensuring 100% results.
- Retest for failures have been initiated at every department level after every internal examination helping those students to get confidence of facing university examination and also ensure cent percent results.

#### 6.3.4 Research and Development

- UGC grant committee has been formulated for tapping various funded projects
- The members of faculty have been motivated to pursue PhD and publish books and articles by the management periodically with given support of granting leaves as on OD.
- A special editorial board has been introduced in the college for the publication of articles

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- A library day has observed this year and a library hour in the regular time table has been provided to the students to use the library.
- 3 LCD units have been purchased for the use of students.
- Two Cooler water units have been placed in the ground floor of the college for the use of students and other stakeholders of the college
- Open Auditorium was constructed at our college campus.

#### 6.3.6 Human Resource Management

Special incentives and increments were provided to the staff members for their excellence in their services

Performance of staffs have been monitored regularly with the adoption of day to day activity register system by the management.

A loss of pay for the staff who exceeds the permitted leaves is strictly followed.

#### 6.3.7 Faculty and Staff recruitment

Well qualified faculty members at par with the guidelines given by the university only are recruited.

The recruitment of the staff is made through the advertisement in the news papers and also with the option provided in the college website for applying the jobs on online for job seekers this year.

Staff recruitment is transparent and only on merit basis. The deserved candidate can also negotiate the salary.

#### 6.3.8 Industry Interaction / Collaboration

Invited industrialist from different part of the state to interact with our students in any kind of function such as dept level seminars, workshops held at college.

Students have been taken to many industry for practical exposures as part of industrial Visits this year.

#### 6.3.9 Admission of Students

To implement more useful and value added certificate courses for all the UG and PG students.

Advertisements in the media.

#### 6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	-

#### 6.5 Total corpus fund generated

Nil

#### 6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			✓	
Administrative			✓	

6.8. Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes ☐ No ☒

For PG Programmes      Yes ☐ No ☒

6.9. What efforts are made by the University/ Autonomous College for Examination Reforms?

-

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

Alumni association is conducted regularly once in a year. Our alumni association was properly registered in our university and it is functioning through the website and apart from this a special cell is functioning in our College and our responsible to communicate the Alumni for the get together and other sorts of celebrations and even in sports the alumni students includes themselves in training our sports team. They also include themselves in various activities of our College. A special program named **“My road to success”** is conducted by the Alumni’s of the respective departments to guide the students to choose their career and to impart their juniors the awareness of the job in the society.

#### 6.12 Activities and support from the Parent – Teacher Association

- Parent-Teacher association was conducted twice in a year after the exam results were announced by the University. The parents were informed about their wards internal mark, external marks of the university, their daily attendance and their class behaviour. Feedbacks from the parents are collected regarding transport and other academic events.
- Provided valuable suggestion to the institution for the improvement of teaching learning process and infrastructural development
- Active participation in the college day and several celebrations in the college.

#### 6.13 Development programmes for support staff

- Orientation program for the staff to surf various sources of generating funds for projects from UGC and other funding agents.
- A one day training session provided to the faculty members on how to equip teaching and learning skill effectively.
- Orientation for the members of the faculty for publishing more journals and books.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Rally conducted on creating awareness on the effect of using plastics to the people near by the college
- Tree plantation has been initiated in the college and also the surrounding s of the villages.
- Rain water harvesting is done in the college and campaigned the importance of rain water harvesting plant to the people around the villages.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 .Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Awareness programmes on evils of drug abuse to make the students aware of the evils caused by using drugs.
- Awareness programme on legal literacy classes were conducted for the students to make them aware of the basic laws and its amendments.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Implemented the participative in teaching –learning process involving students.
- Empowered four leaders from each class for the four houses to improve the leadership quality of the students.
- Indoor stadium for shuttle badminton, throw ball and volley ball.
- Constituted a special committee to tap various funds to the institutions.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- I. Extended the adoption of villages 10 more hamlets adopted by the college through KCB.
- II. Blood Donation Camp.
- III. Clean and neat campus –get involved of all students and staffs to spent an hour per week to keep campus tidy and neat.
- IV. My Road to Success.
- V. Get involved the PG student for teaching- all the pg students are given the opportunity to take a class for UG students an hour per week in their respective departments.

7.4 Contribution to environmental awareness / protection

- Make our campus free from the use of plastics
- Planted more than 500 saplings in and around the campus.
- Created greenery garden in the college entrance
- Recycling the waste water for the purpose of watering the plants in and around the college.
- Awareness program for farmers, students and self help groups were conducted to use our natural resources available in nature.
- Coastal area cleaning.
- Dengue causes and prevention – awareness.



7.5. Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**STRENGTHS:**

- Fully equipped laboratories with well maintained modern instruments.
- A spacious automated library used regularly and purposefully by the staff and students.
- Smart classrooms with internet connectivity, Wi-Fi enabled conference hall and multi usage auditorium.
- A team of young, dynamic and committed faculty.
- Producing the maximum number of University Rank Holders.

**WEAKNESSES:**

- Geographical disadvantage of being in a very remote rural area.
- Shortage of financial assistance from UGC and other funding agencies.
- Insufficient numbers of staff with doctoral degrees.
- Specific economic difficulties that are common to charity based self-financed Institutions.
- Unwillingness of multinational companies to conduct recruitment drives.

**OPPORTUNITIES:**

- Emerging demand for job oriented and skill development courses.
- The enrolment of first generation learners who are motivated towards vertical mobility.
- Huge scope of tree plantation.
- Scope for starting short term courses on fish processing and handicrafts.
- Starting up fisheries related degree course.

**CHALLENGES:**

- Mobilising funds for paying salaries to the staff on par with those in the UGC aided Institutions.
- Making the rural learners acquire the most essential communicative skills in English.
- Sensitizing the learners from the backward rural areas to the demands of the emerging job market in modern India.

**8. Plans of institution for next year**

- More National and International level seminars,
- To start research courses especially for Commerce and Tamil.
- A separate block for PG classes.

Mrs. T. MAHALAKSHMI



Signature of the Coordinator, IQAC

Dr. K. HEMALATHA



Signature of the Chairperson, IQAC



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