SELF STUDY REPORT

Submitted to NAAC for Accreditation

CAUSSANEL COLLEGE OF ARTS AND SCIENCE

Angelo Nagar-Muthupettai-Ramanathapuram(Dist)- Pin:623523
Affiliated to Alagappa University-Tamilnadu
Website: www.caussanelcollege.com
E-mail address : principal@caussanelcollege.com

SELF STUDY REPORT (SSR)
FOR
NAAC ACCREDITATION

Submitted to

National Assessment and Accreditation Council

2016

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CAUSSANEL
COLLEGE OF ARTS AND SCIENCE
(AFFILIATED TO ALAGAPPA UNIVERSITY)
ANGELO NAGAR, MUTHUPETTAI,
RAMANATHAPURAM - 623523, TAMILNADU, INDIA.
Tel : 04567 - 272024, 272025
Email : caussanel2005@gmail.com
web : www.caussanelcollege.com

To,

The Director,
National Assessment and Accreditation Council,
PO Box 1075,
Jhana Bharathi Road,
Nagarbhavi,
Bangalore, 560 072.

Subject: Submission of SSR for 1st Cycle of Accreditation (Track ID –TNCOGN24859)

Respected Sir,

Caussanel College of Arts and Science, Muthupettai was established in the year 2005, and it is affiliated to Alagappa University, Tamilnadu. With reference to your letter dated October 28, 2015, we are pleased to submit the Self Study Report (SSR) for 1st cycle of accreditation to you along with all the necessary documents.

We request you to kindly consider our SSR favourably for the grant of NAAC Accreditation status to our Institute.

Thanking you,

Yours faithfully,

21/4/16

K. Hemalatha
Principal

PRINCIPAL
Caussanel College of Arts & Science
MUTHPETTAI-623 523.
Ramanathapurtam Dist.

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the Institution after internal discussion and no part thereof has been outsourced.

I am aware that the peer team will validate the information provided in this SSR during the peer team visit.

K. Hemalatha 21/4/16

K. Hemalatha
Principal

PRINCIPAL
Caussanel College of Arts & Science
MUTHPETTAI-623 523.
Ramanathapurtam Dist.

Place: Muthupettai

Date: 21.04.2016

NAAC Steering Committee

Mrs.K.Hemalatha, Principal	Patron
Mr.M.Hari Prakash, Vice Principal	Coordinator

Report Preparation Team

Executive Summary and SWOC Analysis of Institution	Mr.M.Hari Prakash, Vice Principal
Part A: College Profile	Mr. B.K.Mathan Nagan Head, Department of Computer Applications
Part B: Criteria-wise Analytical Reports	
Criterion I:	**Curricular Aspects** Mr.M.Hari Prakash, Vice Principal
Criterion II:	**Teaching- Learning and Evaluation** Mr. M.Muthukumaresan Head, Department of Business Administration
Criterion III:	**Research, Consultancy and Extension** Mrs. J.Rajeswari Head, Department of Computer Science
Criterion IV:	**Infrastructure and Learning Resources** Mrs. S.Maheswari Head, Department of Physics
Criterion V:	**Student Support and Progression** Mrs. T. Mahalakshmi Vice Principal
Criterion VI:	**Governance, Leadership and Management** Mr. B.K.Mathan Nagan Head, Department of Computer Applications
Criterion VII:	**Innovations and Best Practices** Mr.M.Hari Prakash, Vice Principal

EVALUATIVE REPORT OF DEPARTMENTS	
Tamil	Mr. K. Vembaiah
English	Mrs. J. Jecintha Rani
Mathematics	Mrs. T. Kohila
Physics	Mrs. S. Maheswari
Computer Applications	Mr. B.K. Mathan Nagan
Computer Science	Mrs. J. Rajeswari
Information Technology	Ms. K. Malarvizhi
Bio-Chemistry	Mrs. D. Jeeva
Commerce	Mrs. R. Rajathi
Commerce with CA	Mr. U. Murugesan
BBA	Mr. M. Muthukumaresan

PREFACE

The Caussanel College of Arts and Science is a self financing college situated in Muthupettai, a rural coastal village in the Southern part of the Tamilnadu, affiliated to Alagappa University, Karaikudi. It was established in 2005 to commemorate the centenerary celebration of the Congregation of the Brothers of the Sacred Heart of Jesus, founded by the visionary Rev. Father Adrian Caussanel in the year 1905. Since then, this congregation has been managing over 90 schools, colleges, I.T.I's and other social centres all over India. In all, it has been striving to promote a value based education by imparting soft skills, moral education, computer skills and social commitment to the economically poor as empowering the rural youth through education had been the vision of its missionary founder.

At its inception in 2005-2006, the college had only 4 UG courses (B.Sc., Computer Science, B.Sc., Mathematics, B.Sc., Physics and B.Com), 69 students and 7 members of the faculty. In the academic year 2006-2007, 4 UG courses (B.Sc., Bio-Chemistry, B.Com., with Computer Application, B.B.A., and B.A., Tamil Literature) were introduced. One PG course M.Sc., (C.S., & I.T.,) and one UG course B.C.A., were added in the academic year 2007-2008. As the need for education increased, B.Sc., I.T (2008-2009) and B.A., English (2011-2012) were introduced respectively. Two more PG courses (M.Sc., Physics and M.A., English) were also added in the subsequent academic year 2014-2015, in order to meet the demands of higher education. At present, the college has 11 UG courses and 5 PG courses. Within the last 10 years from the day of its inception, it has attracted good number of students. Right now, we have around 1500 students out of whom 1026 are women students. So far, our college has produced 168 University rank holders and produced 16 University level players.

I deem it our proud privilege to place on record that the institution has contributed to the development of young generation, especially for the first generation of girl students in this region. Thanks to our proven record of ever improving pass percentage, producing university toppers and morally and socially relevant education, our college has been attracting evergrowing student enrolment.

The Caussanel Guardian System (CGS), a student counselling system is in place offering opportunities to them to manage and overcome issues concerning them. It is a therapeutic approach in which every member of the faculty is being assigned specific roles to counsel a minimum 15 to 20 students, to help them overcome their difficulties. This system plays an essential role in helping students in making their own decisions, to be aware of their personal resources and to inculcate self reliance in order to reflect upon the changes in their lives.

Kalam Community Building (KCB), an extension programme is in practice in our institution for the last 2 years to serve the marginalized, economically poor in our adopted village for the wellbeing of the people living there. It has been named after the renowned scientist and former people's President of our nation. Apart from this, the College engages the students in various community development activities, which motivate the students to take up the social issues. During the recent Cuddalore floods in Tamilnadu, the students of our college took up rehabilitation works at the spot and distributed basic needs worth Rs.10,00,000(Ten lakhs). All the funds were generated by the students for this purpose.

In an attempt to provide an encouraging environment for learning, the college has a built-in area of around 11,733 sq. mts in an area of 10 acres of land surrounded with lush green trees. It is a three storey building consisting of 46 spacious and ventilated classrooms and state-of-the-art laboratories stocked with

modern and latest equipments. It also has ICT based smart classrooms and a conference hall with 24x7 WiFi connectivity. In addition to these, the college provides R.O treated water facility to all the students, in order to provide them a clean and safe drinking water. As part of our commitment for the upliftment of the rural poor and quality of education, we are committed to develop the institution to its best in all aspects. Therefore, the college submits its SSR for the first cycle of assessment and accreditation by the NAAC. It is our earnest endeavour to know the areas where we have to improve further. With this objective, the College Council has constituted a Steering Committee headed by me and coordinated by Mr.M.Hari Prakash, Vice-Principal, so as to prepare the *Self Study Report* and get everything ready for the visit of the NAAC peer team soon.

With the great sense of satisfaction, I extend my sincere gratitude to our inspiring Secretary Rev.Dr.N.S.Jesudoss who is the driving force behind this mammoth and valiant effort. I also take this opportunity to thank every member of the Steering Committee and all members of the faculty, who have collectively put their heart and soul and also tireless effort in preparing the SSR. I further wish every one of them good luck and great success in their current endeavour.

Principal

Mrs. K. Hemalatha M.Sc, M.Phil

EXECUTIVE SUMMARY

The Caussanel College of Arts and Science is named after Rev.Fr. Adrian Caussanel, a French Jesuit Missionary, who founded the congregation of the Brothers of the Sacred Heart of Jesus in the year 1903. The college has been established as part of the centenary celebrations of the founding of the congregation. It is one among the institutions run by the congregation who have more than 113 years of educational service and who have been serving the rural masses through a network of schools, colleges and social development centers spread all over India. The college, which was started in 2005 with four undergraduate courses has at present 11 UG Courses and 5 PG Courses with the state of the art infrastructural facilities, modern laboratories, committed and competent faculty.

CRITERION I
CURRICULAR ASPECTS

The prime objective of the institution is to make quality education accessible and affordable to all, irrespective of caste, creed and economic status so that the human resources of the youth are utilized maximum to the development of individuals and the society as a whole. Its quality policy is to impart every learner a quality education that assures acquisition of employability skills for attaining social and economic mobility, all round growth in academic, attitudinal, cultural, spiritual perspectives, and attainment of life skills tempered with social commitment and human values.

The college follows the curriculum prescribed by Alagappa University, Karaikudi, to which it is affiliated. The college has an academic body consisting of the Principal, Vice Principals and HODs who decide upon the mandatory and the optional courses and the certificate courses to be offered in the semester. The institution analyzes and ensures that the stated objectives of the curriculum have achieved in the course of implementation.

The institution has been helpful to students by offering the number of program options leading to different degrees and skill development. There are possibilities for students to acquire additional skills through enrichment programs along with their regular curriculum.

Apart from the traditional teaching methods, teachers have recourse to audio-visual aids, to impart education effectively and in an interesting manner. The students are involved in project-based learning, seminars, group discussion, debates, and paper presentations, etc., which are helpful to the students in improving their knowledge and leadership qualities.

The college has taken steps to design and form a system to receive feedback from students, teachers, parents and the alumni. Based on the feedback the institution identifies the areas for action in the modernization of syllabus and pedagogy, improving the infrastructure facilities , enhancing various skills of the students and imparting moral and ethical values to enable the students to become good and responsible citizens.

CRITERION II

Teaching –Learning and Evaluation

At the beginning of the semester the course content is unitized and the course plans are prepared by every teacher. The classroom activities, projects connected with the course material, field visit based on the content and relevant questions banks are prepared for every unit. An interactive methodology is followed for the classroom teaching which incorporate demonstrations, group discussions, brainstorming, individual and group projects, leaner presentation, quizzes on unseen materials, self study packages, case study techniques, programmed learning, lecture methods and discovery through question-answer sessions.

The college follows a semester pattern in which adequate importance is given for teaching, learning and evaluation through budgeting the days of the semester for them.

The mark ratio of each theory paper is 1:3. Out of 100 marks for each paper 25 marks are awarded by the institution as internal marks. Marks are awarded for attendance and classroom behavior in the internal. The question paper setting for the internal tests is totally centralized but the evaluation is done by the respective teachers. The record of the performance scores is maintained both by the individual teacher and the Examination Cell.

The college has appointed professional counselors to take care of the personal or psychological problems of the students and the entire exercise is kept confidential. Academic counselling is provided to the students at all levels at the entry level. A team of senior professors counsel the freshers regarding the choice of the enrichment courses. At the exit

level, academic counselling is provided regarding the postgraduate courses and the place of study or choice of institution or field of specialization. Through the best practice called '**Caussanel Guardian System' e**very teacher is given the task of mentoring 10 students from entry level to the exit level.

CRITERION III
RESEARCH, CONSULTANCY AND EXTENSION

The college has set up a research committee to look after the research oriented activities. The institution has been taking initiatives to create a conducive environment for both the faculty members and the students to take up the project oriented activities. And develops the scientific temperament and cultivate a research culture. In order to motivate the faculty members to do research, the institution has been providing library resources needed for research activities. It has also provided Wi-Fi connectivity and modernized the laboratories. Moreover the institution provides special leave with pay for undertaking research projects, library visits, data collection or pursuing research related higher studies. Industrial visits, organizing seminars, symposium and the individual and group projects are among the various steps initiated by the institution towards inculcating research attitude among our students. The final year students from the academic disciplines of Computer Science, IT, Computer Applications and Physics are motivated and guided by the respective faculty members to take up projects related to their subjects, and local sponsorships are arranged for them. The institution has subscribed to 20 broadband terminals with the speed of 512 kbps. The college library is linked to e-journals and majority of the members of the staff view them for writing research articles and preparing themselves for doctoral research. Equipments such as cathode ray oscilloscope, audio frequency oscillator, spot galvanometer, travelling microscope, electronic microscope, electrophoresis, tissue homogenizer, 20X electron microscope and latest softwares such as SNET are used by the students to undertake their classroom projects.

The college has a memorandum of understanding with the Statistical Department of the district to make use of the available data for social research. Under the umbrella of Kalam Community Building (KCB) and as part of its extended services the institution has adopted Indranager, a small fishing hamlet near Muthupettai. The institution conducted surveys on the various social issues the people face and on the ways and means for improving their

economic status. The institution has been encouraging the people to plant trees and over 1000 saplings have been planted. The college has made efforts to promote community based activities in the villages surrounding the institution in association with the government sponsored programmes and non-governmental organizations. Besides, the institution has appointed various committees for the extension work. The meeting of these committees is regularly conducted to plan the physical and financial resources they require to carry out the programmes. Apart from this, various programmes are organized by the NSS, AICUF, RRC and YRC. Among this, only the NSS obtains funds from the University. The other cells organize their different activities through the funds provided by the institution.

CRITERION IV

INFRASTRUCTURE AND LEARNING RESOURCES

The institution firmly believes that the quality of education depends on the continual creation of relevant infrastructure and learning resources, its upgradation, utilization and maintenance. In this regard, the policy of the institution is to add to the existing infrastructure as per the pedagogical demands, to educate the faculty in the utilization of the infrastructure and to maximize the use of the available infrastructure and learning resources. The major facilities available in the college:

- 36 spacious and well ventilated class rooms (20'x20) with wooden furnitures, white boards, blackboards, audio systems, teacher platforms and pulpits.
- 4 technologies enabled smart classrooms fitted with Interactive Boards, LCD projectors, audio video systems and Wi-Fi accessibility.
- A well-furnished conference hall with LCD projectors and internet connectivity.
- A well-furnished auditorium with audio-visual aids
- Digital language lab with an advanced software with 30 computer terminals and internet connectivity.
- Well equipped laboratories for physics and biochemistry with advanced instruments
- The four computer laboratories with 140 computer terminals with three 10 KV UPS and one 5 KV UPS. The computers are connected through LAN and have Wi-Fi internet connectivity. Seven A/C machines are installed in the computer labs for the benefit of the users.
- Eleven well-furnished staff rooms with Wi-Fi internet connectivity.
- A spacious, fully computerized, Wi-Fi enabled (512 Mbps), UPS supported the Central library with bar-coding facility with more than 6000 volumes.

- Wi-Fi enabled campus
- Multipurpose auditorium with audio-video facility
- CCTV camera surveillance
- Availability of RO water coolers in all the buildings of the college in every floor
- Wi-Fi enabled, computerized and air-conditioned administrative section
- A 60 room women hostel
- A Health Centre with availability of nursing care and emergency medicines
- A yoga practice center and a fitness center One Football Ground
- Separate courts/grounds for football, volleyball, beach volleyball , badminton, basketball, kho-kho and kabbadi
- Separate spaces for NSS , RRC and YRC
- 16 buses for transporting students to the college / their homes.

The institution has a formally constituted Library Advisory Committee who in consultation with the HODs presents a budget to the management at the beginning of every semester.

- Library automation has been undertaken with 'Library Manager' software.
- Bar-coding facility has been introduced.
- A catalogue of available books / resources is maintained and updated annually.
- Open access to the stacks is given to the final year UG and all PG students
- Students are allowed to borrow three books at a time with a user period 10 days and single renewal for 5 days.
- Reference section is open to both the staff and students
- There is a teacher – guided library hour for all the students
- An additional space (20x20) has been added to the existing library.
- Subsidized use of reprography facility is made available to the students.
- English and vernacular newspapers are made available to the students
- New arrivals are exhibited to the users.
- Around 50 e-books have been downloaded and kept as soft copies for learner's use.
- 23 journals are being subscribed to by the various departments
- E-journals are made available in soft copies

A considerable sum of money is spent to provide facilities in the library to make it more learner centric and user friendly. The library serves as the pivotal point of learning for the students and the staff members.

CRITERION V

STUDENT SUPPORT AND PROGRESSION

The college is always keen in providing support services to the students. The Scholarship Committee identify and assist the eligible students in applying the government sponsored scholarships such as Scholarships to the SC/ST students, Minority scholarships for the students from Muslim and Christian communities, Special scholarships for SC/ST students staying at college hostel. Economically backward students are offered fee concession and also free education through Staff Welfare Fund and Management Fund. Other student support services available to the students are hostel facility, placement training, campus interviews and free access to the internet.

A structured Fine Arts Cell functioning in the college organizes various cultural activities during the College day celebration, Youth festival, Pongal celebration, Ramzan and Christmas celebrations and the special events organized by the department associations. In all these celebrations the students are motivated to participate in the events for showcasing their hidden talents. Besides, the students are given an opportunity to participate in the cultural competitions in various colleges and university and a good number of students so far have achieved and won many shields and medals.

A dispensary with a full time nurse takes care of students' ailments and illnesses. Wheelchairs are sponsored by the management for the use of the physically challenged students. Computer literacy and the Spoken English courses are handled in order to make the students to get employed. A very spacious hostel is available for the girl students. The Placement and Training Cell of the college conducts a placement training programme for all the students in order to prepare them for the various competitive exams.

Remedial classes are conducted for the slow learners. They are given special coaching at department level after the regular college hours. All the slow learners are monitored and helped by the respective department members till they complete their graduation successfully.

The Student Grievance Redressal Cell functions effectively. The college has an alumni association whose office-bearers coordinate its activities. Former students are

encouraged to contribute to the institutional, academic and infrastructure development of the college. Placement drives, Workshops and Seminars are organized with the help of alumni.

The College tops in achieving University Ranks among the Colleges affiliated to Alagappa University, So far the College has secured 164 university ranks.

CRITERION VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

The institution has both administrative and academic levels of leadership to achieve its stated policies. In the administrative level, the college has a Governing body which prepares the quality policies, budget and development strategies. At the academic level, the institution has the College Academic Council headed by the Principal who, along with two Vice Principals and the heads of the respective departments regularly meet and discuss the matter related to the effective implementation of the teaching methodology, course plans and result oriented action plans.

The management wholeheartedly makes the effort to promote the culture of excellence by creating strategic alignment in the whole organization. It also empowers the principal as an academic administrator to function in an independent manner in order to achieve the institution's vision, mission and future plans in coordination with the members of the faculty.

The members of various committees such as steering committee, examination committee, purchase committee, time table committee, library-advisory committee and the magazine committee under the leadership of the conveners hold periodic meetings and propose recommendations to the Principal before arriving at decisions for implementation. The Principal of the College interacts with the Management to discuss matters concerning infrastructural facilities, academic achievement, financial management and accountability. Thus the Management, Principal and Faculty are actively involved in the decision making process to sustain and enhance quality of education imparted by the Institution.

The College offers various opportunities for students to help them develop their leadership potential. The formation of the nominated Students Representative at the beginning of the session goes a long way in honing the leadership qualities among the students. Active involvement and participation of students in various Clubs/Committees,

Seminars, Workshops, Competitions, Cultural programmes organized by the college also enable them to develop their leadership competencies.

The college adopts various methods of evaluation of teaching and learning process, and the performance of both the staff and students. The self appraisal system followed in the college helps to assess and correct the shortfalls among the staff. The performance of the students is assessed through a combination of the continuous assessment and annual examination. In order to enhance the professional development of the members of the faculty, the management encourages them to attend Seminars, Workshops, Orientation Courses and Refresher Courses to update their knowledge and improve their competence. Non-teaching staff members are given an orientation from time to time for effective time-management and are offered behavioural and psychosocial counselling for developing commitment and dedication towards the Institution.

The Management takes care of the welfare of its employees by providing maternity leave, duty leave, in house medical facilities for minor ailments, medical leave, and fee concession for employee's children and EPF as per rules

The functions of the Institution and its academic and administrative units are governed by the principles of participation and transparency.

CRITERION VII

INNOVATIONS AND BEST PRACTICES

Several initiatives have been taken to make the college eco-friendly through a tree plantation program organized by NSS volunteers in association with District Forest offices twice in a year and also to avoid needless hazardous wastes. It also ensures that the upkeep and maintenance of equipment are strictly adhered to for enhancing energy, efficiency and longer life. A rainwater harvesting system is in place in the college premises to raise the subsoil water level. With the concerted effort and hard work over the last five to six years, a green environment has been created in the college campus through planned landscaping. The best practices adopted such as 'Kalam Community Building' in the college helps the students to participate in social related activities and support programs for the poor people for the betterment of their life. Saving lives through blood donation and the extension activities

carried at each department level and also through organizing NSS Camps in neighboring villages help the students to develop social responsibilities and helping attitude.

Some of the best practices in the institution are given below:

- Integrating subject related projects into learning experiences.
- Use of ICT and TED programs for learner empowerment
- Digitalized question bank for university and competitive exams.
- Enrichment courses brought under internal evaluation scheme
- Area of specialization identified for departments.
- Kalam Community Building (KCB) –the village adoption under outreach program.
- Caussanel Guardian system
- Creation of Digitalized Blood Donor database
- Saving lives through Blood donation
- Entrepreneurial Meet
- 'My Road to Success'

On the whole the institution is steadily marching towards the realization of its stated objectives with the blessings of the Almighty, and with the willing support of its stakeholders.

SWOC ANALYSIS

The Causanel College of Arts and Science, run by the Congregation of the Sacred Heart of Jesus, is situated in the rural and coastal area in the southern part of Tamilnadu. It has been striving to promote tertiary level education by imparting life skills, moral values and social commitment to the economically poor youth of this region.

STRENGTHS:

1. State-of-the-art infrastructure with a lush green and serene atmosphere .
2. Fully equipped laboratories with well maintained modern instruments.
3. A spacious automated library used regularly and purposefully by the staff and students.
4. Smart classrooms with internet connectivity, Wi-Fi enabled conference hall and multi usage auditorium.
5. A religious and visionary management which ensures participative and clean management.
6. A team of young, dynamic and committed faculty.
7. Producing the maximum number of University Rank Holders.
8. Net and LAN supported computer terminals.

WEAKNESSES:

1. Less number of senior faculty.
2. Geographical disadvantage of being in a very remote rural area.
3. Shortage of financial assistance from UGC and other funding agencies.
4. Insufficient numbers of staff with doctoral degrees.
5. Specific economic difficulties that are common to charity based self-financed institutions.
6. Unwillingness of multinational companies to conduct recruitment drives.

OPPORTUNITIES:

1. Emerging demand for job oriented and skill development courses.
2. The enrolment of first generation learners who are motivated towards vertical mobility.
3. Encouragement from the management towards research activities.

4. Viability to start Post Graduate courses.
5. Huge scope of tree plantation.
6. Scope for starting short term courses on fish processing and handicrafts.
7. Starting up fisheries related degree course.

CHALLENGES:

1. Mobilising funds for paying salaries to the staff on par with those in the UGC aided institutions.
2. Making the rural learners acquire the most essential communicative skills in English.
3. Sensitizing the learners from the backward rural areas to the demands of the emerging job market in modern India.
4. Providing job opportunities to the outgoing students.
5. Providing hostel facilities to all the needy students.
6. Establishing research centres in emerging fields.
7. Retention of experienced faculty.

PROFILE

OF THE INSTITUTION

B. Profile of the Affiliated/Constituent College

1. Name and address of the college:

Name: **CAUSSANEL COLLEGE OF ARTS AND SCIENCE**
Address: **ANGELO NAGAR, MUTHUPETTAI**
City: **RAMANATHAPURAM** Pin: **623 523** State: **TAMILNADU**
Website:**www.caussanelcollege.com**

2. For Communication:

Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	MRS. K. HEMALATHA	O:04567 272025 R:	7598404889		hemasaran9@gmail.com
Vice Principal 1	MR. M. HARIPRAKASH	O:04567 272025 R:	9092342393		prakaashtomail@gmail.com
Vice Principal 2	MRS. T. MAHALAKSHMI	O:04567 272025 R:	8695925104		neveraj2004@gmail.com
Steering Committee Co-Ordinator	MR. M. HARIPRAKASH	O:04567 272025 R:	9092342393		prakaashtomail@gmail.com

3. Status of the Institution:

Affiliated College	✓
Constituent College	
Any other (Specify)	

4. Type of the Institution:

a. By Gender

i. For men	
ii. For women	
iii. Co- education	✓

b. By Shift

i. Regular	✓
ii. Day	
iii. Evening	

5. Is it a recognized minority institution?

Yes	✓
No	

If yes specify the minority status (Religious/linguistics/any other) and provide documentary evidence

Religious

6. Source of funding

Government	
Grant-in-aid	
Self-financing	✓
Any other	

7. a. Date of establishment of the college……**11/08/2005**……
(dd/mm/yy)

b. University to which the college is affiliated/or which governs the college (If it is a constituent college)

Alagappa University-Karaikudi, Tamilnadu

c. Details of UGC recognition:

Under section	Date, Month & Year (dd/mm/yyyy)	Remarks (if any)
i.2(f)	17/06/2015	Applied
ii.12(B)	17/06/2015	Applied

d. Details of recognition/ approval by statutory/regulatory bodies other than UGC (AICTE,NCTE,MCI,DCI,PCI,RCI etc.)

Under Section/clause	Recognition/Approval Details Institution/Department/ Programme	Day/Month And year (dd/mm/yyyy)	Validity	Remarks

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes [✓] No [ ]

If yes, has the College applied for availing autonomous status?

Yes [ ] No [✓]

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence(CPE)?

Yes [ ] No [✓]

If yes, Date of recognition……(dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes [ ] No [✓]

If yes Name of the agency…… and

Date of recognition…….(dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location*	Backward District, Rural Area
Campus area in sq.mts.	40468.56
Built up area in sq.mts	**11733**

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Any other Specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/Seminar complex with infrastructural facilities

    1. A 3740 Sqft built in area equipped fully with modern LCD projector and white screen connected with 24/7 Wi-Fi Connectivity

- Sports facilities
    - ❖ Playground - Yes
    - ❖ Swimming pool - Nil
    - ❖ Gymnasium - Yes

❖ Hostel

- ❖ Boys' Hostel
    - i. Number of Hostels -Nil
    - ii. Number of inmates -Nil
    - iii. Facilities (mention available facilities)
- ❖ Girls Hostel
    - i. Number of Hostels -1 (Caussanel Girls Hostel)
    - ii. Number of inmates – 126
    - iii. Facilities (mention available facilities)
        1. RO Treated Water
        2. Generator facility
        3. Solar Water heater
        4. Dispensary facility with fulltime nurse for medical assistance
        5. Boiler for cooking
        6. Dining hall
        7. Surrounded by Coconut trees
        8. Sick rooms
        9. Library
        10. 24 hours CCTV Camera surveillance
- ❖ Working women's hostel
    - i. Number of inmates
    - ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available- cadre wise) -Nil
- Cafeteria - Coffee vending machines available(2Nos) and Canteen facility
- Health centre – A dispensary with full time nurse

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance…….. Health centre staff-

Qualified doctor	Full time	☐	Part time	☐
Qualified Nurse	Full time	✓	Part time	☐

- Facilities like banking, post office, book shops
  - ✓ IOB Bank
  - ✓ Two Stationary Shops available inside the campus.

- Transport facilities to cater to the needs of students and staff
  - ✓ There are 16 busses available to cater to the needs of students and staff.

- Animal house
  Nil

- Biological waste disposal
  Nil

- Generator or other facility for management/regulation of electricity and voltage
  - ✓ Two Generators are available for electricity in emergency
  - ✓ Fire extinguishers are available.

- Solid waste management facility
  Nil

- Waste water management
  - ✓ Available – waste water is rechannalized to watering the plant and trees surrounded by the campus

- Water harvesting
  - ✓ Available both in College campus and Hostel building
  - ✓

12. Details of programme offered by the college (Give data for current academic year)

SI. No	Programme Level	Name of the Programme/ course	Duration	Entry qualification	Medium of Instruction	Sanctioned /approved Student strength	No. of Students admitted
	Under-Graduate	B.A Tamil	3 years	HSC (10+2)	Tamil	60	21
		B.A English			English	120	91
		B.Sc Mathematics				50	49
		B.Sc Computer Science				40	30
		BCA				40	30
		B.Sc Information Technology				40	32
		B.Sc Physics				40	34
		B.Sc Bio-Chemistry				40	24
		B.Com				60	39
		B.Com CA				60	58
		BBA				60	35
	Post-Graduate	M.Sc (CS & IT)	2 years	B.Sc Computer Science B.Sc IT, BCA, B.Sc Software	English	20	16
		M.Sc Mathematics		B.Sc Mathematics		25	9
		M.Com		B.Com B.Com CA		25	13
		M.Sc Physics		B.Sc Physics			09
		M.A English		B.A English			02

13. Does the college offer self-financed programmes?

Yes ✓ No

If yes, how many?

16

14.New programmes introduced in the college during the last five years if any?

YES ✓ NO NUMBER 8

15. List of the departments: (respond if applicable only and do not list facilities like library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
Science	6	3	
Arts	8	1	
Commerce	3	1	
Any other not covered above			

16. Number of Programmes offered under (Programme means a degree course like B.A, B.SC,M.A,M.COM…)

a. annual system
b. semester system — 16
c. trimester system

17. Number of programmes with

a. Choice based Credit system — 16
b. Inter/Multidisciplinary Approach
c. Any other (specify and provide details

18. Does the college offer UG and/ or PG programmes in Teacher Education?

Yes ☐ No ✓

If yes,

a. Year of Introduction of the programme(s)…… (dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable)
Notification No:…….
Date:…… (dd/mm/yyyy)
Validity: …….

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes ☐ No ☐

19. Does the college offer UG and/ or PG programmes in Physical Education?

Yes ☐ No ☑

If yes,

b. Year of Introduction of the programme(s)…… (dd/mm/yyyy) and number of batches that completed the programme ☐

d. NCTE recognition details (if applicable)
Notification No:…….
Date:…… (dd/mm/yyyy)
Validity: …….

e. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes ☐ No ☐

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching Faculty						Non-Teaching Staff		Technical Staff	
	Professor		Associate professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University/ State Government Recruited										
Yet to recruit										
Sanctioned by the Management/ society Or other authorized Bodies Recruited					34	49	14	4	1	
Yet to recruit										

***M-Male *F-Female**

21. Qualifications of the teaching Staff

Highest qualification	Professor		Associate professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc/D.Litt.							
Ph.D					2	2	4
M.Phil					15	12	27
PG					7	17	24
Temporary Teachers							
Ph.D							
M.Phil					4	7	11
PG					6	11	17
Part-time teachers							
Ph.D							
M.Phil							
PG							

22. Number of visiting faculty/ Guest Faculty engaged with the college

Nil

. 23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2010-2011		2011-2012		2012-2013		2013-2014	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	59	144	58	142	66	198	69	206
ST	0	0	0	0	0	0	0	0
OBC	333	797	341	793	324	897	361	933
General	-	-	2	1	3	5	4	5
Others								

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M.Phil	Ph.D	Total
Students from the same state where the college is located	1308	146			1454
Students from other states of India					
NRI Students					
Foreign Students					
Total					

25. Dropout rate in UG and PG (average of last two batches 2011-2014, 2012-2015)

UG 10.09 **PG** 0.8

26. Unit cost of Education

(Unit cost= total recurring expenditure (actual) divided by total number of students enrollment)

a. Including the salary component 15494

b. Excluding the salary component 5758

27. Does the college offer any programme/s in distance education mode(DEP)?

Yes ☐ No ✓

If yes,

a) is it a registered center for offering distance education programme of another university

Yes ☐ No ☐

b) Name of the university which has granted such registration.

c) Number of programmes offered ☐

d) Programmes carry the recognition of the Distance Education Council.

Yes ☐ No ✓

28. Provide Teacher-student ratio for each of the programme/ course offered

SL.No	Name of the Department	Teacher –Student Ratio
1	Tamil	1:10
2	English	1.20
3.	Computer Science	1:21
4.	Mathematics	1:18
5.	Physics	1:19
6.	Information Technology	1:18
7.	Computer Applications	1:25
8.	Bio-Chemistry	1:15
9.	Commerce	1:13
10	Commerce with CA	1:30
11	B.B.A	1:14

29. Is the college applying for

Accreditation: Cycle 1 [✓] Cycle2 [ ] Cycle3 [ ] Cycle4 [ ]

Re-Assessment: [ ]

(Cycle 1 refers to first accreditation and cycle 2, Cycle3 and Cycle4 refers to re-accreditation)

30. Date of accreditation*(applicable for cycle 2, Cycle3 Cycle4 and re-assessment only)

Cycle1:……..(dd/mm/yyyy) Accreditation Outcome/Result

Cycle2:……..(dd/mm/yyyy) Accreditation Outcome/Result

Cycle3:……..(dd/mm/yyyy) Accreditation Outcome/Result

*Kindly enclose copy of accreditation certificate(S) and peer team report(s) as an annexure.

31. Number of working days during the last academic year.

205 Days

32. Number of teaching days during the last academic year.

171 Days

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC…….(dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) …… (dd/mm/yyyy)

AQAR (ii) …… (dd/mm/yyyy)

AQAR (iii) …… (dd/mm/yyyy)

AQAR (iv) …… (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

Number of university rank holders	**168**
Number of university players	**16**

CRITERION I

CURRICULAR ASPECTS

CRITERION I

CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the Institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision

We envision that, quality education is made accessible and affordable to all, irrespective of caste, creed and economic status so that the human resources of the youth are utilized maximum to the development of individuals and the society as a whole.

Mission

This higher educational institution is run to make quality tertiary education available to the rural youth in Ramanathapuram and the neighboring districts.

Objectives

1. To offer diverse courses and innovate in the areas of pedagogy and learning so that the rural youth are able to bring out their potentials and develop their competencies required for their personal and social development.
2. To provide opportunities for the all round development of students.
3. To make higher education accessible to rural women.
4. To explore and innovate in teaching pedagogy so that the learning experience is joyful and socially relevant.
5. To help the students develop their confidence and identify their talents and passion through extracurricular activities.
6. To promote the livelihoods of the people by making the students acquire domain (subject) as well as employable skills.
7. To promote equality, peace and social harmony through value education and continuous animation programmes open to students.
8. To initiate researches in the area of livelihood and resource development in the target area.

Channels of Communication

The vision, mission and the objectives of the College are communicated to staff, students and stakeholders through students' representative council meetings, staff meetings, parents meetings and local community meetings.

1. Induction programmes are organized for the newly appointed teaching faculty so that they understand the vision, mission, objectives, values and approaches of the College.

2. Orientation and Refresher Courses are conducted twice a year for the faculty so that they increase their understanding of VMGO(Vision, Mission , Goal and Objectives) and continuously strive to incorporate them into their teaching.
3. The vision and mission statements are displayed in the strategic places of our College premises.
4. VMGO(Vision, Mission , Goal and Objectives) are reinforced to the parents in the Parents-Teachers meeting.
5. The interaction and regular feedback we get from the stakeholders help us to operationalise VMGO(Vision, Mission , Goal and Objectives).
6. VMGO(Vision, Mission , Goal and Objectives) are also displayed in the College Website, printed in the College Calendar, College Magazine and College Prospectus.

1.1.2 How does the Institution develop and deploy action plans for effective implementation of the Curriculum? Give details of the process and substantiate through specific example(s).

Caussanel College of Arts and Science follows the curriculum prescribed by Alagappa University, Karaikudi, to which it is affiliated. Students obtain their degrees according to the norms of the University.The following processes are followed to deploy the action plan for effective implementation of the curriculum:

At the end of every semester, the College draws up the action plan for the curriculum delivery for the subsequent semester. It is done in a three tier system.

Tier 1: The college has an academic body consisting of the Principal, Vice Principals and the HODs. They decide upon the mandatory and the optional courses and the certificate courses to be offered in the semester

Tier 2: The respective department takes up the work of allotting subjects and hours to the individual professors and suggests ways of getting additional resources for the respective papers. They decide upon the enrichment programs for each paper.

Tier 3: The individual teacher develops a lesson plan(Micro Instructional Strategy) and the relevant teaching methodology.

1.1.3. What type of support (procedure and practical) do the teachers receive (from the University and or/ Institution) for effectively translating the Curriculum and improving teaching practices?

1. The basic course materials for each subjects are provided by the University.
2. Teachers are allowed to borrow the reference material from the library.

3. Funds are allotted for relevant books for the subjects.
4. The professors are encouraged to look into the respective question banks that are uploaded in the College website.
5. Teachers are given networking facility to improve the inputs of the subjects they teach.
6. Teachers are encouraged to attend conferences, seminars and short courses that may enhance their competencies in the teaching of the particular subject.
7. Faculty members who produce centum results in their respective subjects are honored with cash awards.
8. Financial aid is provided by the management for the purchase of reference books and laboratory equipments relevant to the teaching of particular subject.
9. In-service programmes are arranged periodically to update the pedagogical skills.

1.1.4 Specify the initiatives taken up or contribution made by the Institution for effective Curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

1. Bridge course is organized for freshers for providing them with the learning of basic skills in the respective subjects.
2. The teaching faculty are given regular training to update themselves in the use of smart classroom.
3. The teachers are encouraged to use the LCD projectors in the class room.
4. Relevant portions are identified in the subjects for the individual projects and group projects.
5. Appropriate and relevant field trips are planned.
6. Computer labs are available for the students for doing their project related to the subjects.
7. Student presentations, group discussions and project presentations are regularized for honing the presentation skills of the learners.
8. Pre-tests are given to the students before the commencement of the University examinations, for securing better results.
9. Study materials are prepared by the individual staff for the respective subject and are made available to the students.

10. The study materials, either books or photocopies, are collected from the old students and maintained in the department library as book banks and these are made available to the students who are not able to buy books because of their economic constraints.

1.1.5 How does the Institution network and interact with beneficiaries such as industry, research bodies and the University in effective operation of the curriculum?

1. The Institution has a tie up with Meditree Solutions, a BPO at Kerala which trains and provides job placements to the students of B.C.A, Computer Science and IT. Field experts from the company are invited to conduct special sessions to those students.
2. Our college has signed an agreement with St. Joseph Institute of Management, St. Joseph's College, Trichy to conduct Faculty Development Programmes for the effective implementation of the Curriculum.
3. For our enrichment programmes on Soft Skills, useful inputs are provided by the faculty of St. Joseph's Academy of Soft Skills (JASS).
4. The Education Commission of the Institute of the Brothers of the Sacred Heart of Jesus trains the staff on a regular basis in value formation and personality development.
5. Semester assignments are designed in such a way that the students are required to visit some industries for the completion of their assignments

Table C 1-1 : Industrial Visits organized by the Departments(UG)

Sl.No	Name of the Department	Industries Visited
1.	B.A Tamil	Aavin Milk Company –Madurai.
2.	B.A English	The Hindu –Madurai.
3.	B.Sc Mathematics	NIL
4.	B.Sc Computer Science	Candla Solution and Info Tech at Madurai.
5.	B.Sc Information Technology	Tamil Nadu News Print and Paper Ltd(TNPL) at Karur.

6.	B.C.A	NIL
7.	B.Sc Physics	R.K Power plant in Valuthur at Ramanathapuram –Dist.
8.	B.Sc Bio-Chemistry	Co-operative Milk producers Union Ltd in Madurai. Doddabetta Tea Factory and the Tea Museum at Udakamandalam..
9.	B.Com	Doddabetta Tea Factory and the Tea Museum at Udakamandalam. Aavin Milk Processing Centre at Madurai.
10.	B.Com with Computer Application	Aavin Milk Products in Madurai Mannan Co-operative Spinning Mills Ltd Andipatti ,Theni (Dist)
11.	B.B.A	Aavin in Madurai. Manna Chocolate Industry, Kodaikanal

1.1.6. What are the contributions of the Institution and/or its staff members to the development of the Curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

The following members had represented the College on the Board of Studies of the University. Based on the feedback collected from the students, parents, the faculty members and the industries related to the Institution, they had made valuable suggestions towards fine tuning the Curriculum of the University.

1. Prof. G. Gnana Pragasam, Former Principal, was the Chairperson of the Board of Skill Based Subjects of the Alagappa University during the years 2007-2008.
2. Prof. K. Hemalatha, Principal, was a member of the Board of Studies for Bio-Chemistry Department in the year .

1.1.7 Does the Institution develop Curriculum for any of the courses offered (other than those under the purview of the affiliating University) by it? If 'yes', give details on the process (needs assessment, design, development and planning) and the courses for which the Curriculum has been developed.

In the beginning of every semester, the Academic Policy Makers of this College decide upon the additional skill enriching courses (other than those under the purview of the affiliating University) for providing supplementary skills to the learners. The College works for an additional six hours per week for the conduct of these courses.(30 + 6 =36). Many of the students pursuing their degree courses seek employment in the government and private sector. For this sake, they need to possess the basic skills such as Computer Literacy and Soft Skills. The parents, alumni and the society at large have repeated pleas to the College authorities to instill a moral consciousness among the students. Accordingly in the year 2013-14, it was decided to start the following additional courses:

Course Design for the Additional Skill- Enrichment Courses

Table C 1-2 :Course Design for Additional Skill- Enrichment Courses (for UG)

Sl. No.	Name of the Course	Semester	Hours allotted	Nature of Inputs
1.	Soft Skills	Each	1 Hr /Week	Theories/Activity Based
2.	Computer Skills	Each	1 Hr /Week	Theory/ Practical
3.	Value Education	Each	1 Hr/Week	Theory/Immersion Program

Table C 1-3 : Course Design for Additional Skill- Enrichment Courses (for PG)

Sl. No.	Name of the Course	semester	Hours allotted	Nature of Assessment
1.	Competitive Examination	1	1Hr/Week	Theories/Activity Based
2.	Career Guidance	2	1Hr/Week	Theory/ Practical
3.	Value Education	3	1Hr/Week	Theory/ Immersion Program
4.	Interview Skills	4	1Hr /week	Activity Based

Curriculum Design for the Additional Skill- Enrichment Courses:

The Academic Policy Makers constituted different committees for designing the Curriculum for the respective skill enrichment courses for the UG and PG. The committees proposed the respective syllabus and got them approved by the academic body.

Table C 1 -4 : Curriculum Design for the Additional Skill- Enrichment Courses (UG):

Sl. No.	Name of the Course	Semester	Topics/Unit Area
1.	Soft skills	1	Introduction. Goal Setting. Stress Management.
		2	Interpersonal Relationships. Communication. Personality Development.
		3	Time Management. Conflict Management. Job Interview.
		4	Team Building. Listening in Business. Public Speaking.
		5	Group Discussion. Presentation Skills.
		6	Decision making. Leadership Styles
2.	Computer Skill	1 to 6	• Ms-Word • Ms-Excel • PowerPoint • Photoshop • Tally
3.	Value Education	1 to 6	Types of Values Self Esteem. Social Awareness. Individual Rights. Social Responsibilities, Harmony and Multi Cultural Society. Preventive Methods of Suicide Attempt , Crisis of Adolescence, HIV and AIDS - Crimes.

Table C 1 -5 : Curriculum Design for the Additional Skill- Enrichment Courses (PG):

SL. No	Name of the Course	Semester	Topics/ Unit Area
1.	Competitive Examination	1	• Reasoning • Numerical Ability • English Language • General Awareness • Computer

2.	Career Guidance	2	• Goal Setting • Career Counseling • Psychometric Testing • Career Orientation and Awareness • Conflicts Resolution and Anger Management
3.	Value Education	3	• Introduction on Values • Self Esteem • Social Awareness • Individual Rights • Social Responsibilities • Harmony and Multi Cultural Society • Preventive of Suicide Attempt and Adolescence • HIV and AIDS • Crimes
4.	Interview Skills	4	• Aptitude and Attitude Test • Group Discussion • Body Language • Resume Preparation • Interview Tips

1.1.8 How does the Institution analyze/ ensure that the stated objectives of the Curriculum are achieved in the course of implementation?

1. Repetitive mention of objectives to the learners is made a mandatory step in the class room teaching.
2. Unit Tests are conducted after completion of each unit to verify the level of realization of the objectives.
3. Feedback from the students on different Course Delivery Systems are received and analyzed.
4. The teachers are instructed to get the student's feedback at least once in a week.
5. Remedial Classes are conducted on Saturdays exclusively for those who have learning difficulties.
6. The three Internal Assessment Tests are also used to study the effect of the course implementation.

1.2 Academic Flexibility

1.2.1 Specify the goals and objectives; give details of the certificate/diploma/ skill development courses etc. offered by the Institution.

The following Certificate Courses are offered by the College outside the class hours for the benefit of the students

Table C 1-5 : Certificate Courses offered in the Departments

Name of the Department	Certificate Courses offered	Goals and Objectives
Tamil	Paesum Kalai (Art of Public Speaking)	1. To develop the oratorical skills in Tamil among the students. 2. To motivate the students to listen to famous Tamil speakers.
English	English For Competitive Examination	1. To enrich English language and communication skills. 2. To provide more information on written and spoken Communication 3. To build self confidence and encourage the students to explore the World.
Mathematics	Numerical Ability	1. To analyze Graph and Data . 2. To recognize and understand patterns and relationship between Bits of Information. 3. To help the students pass the Competitive Examinations.
Computer Science	Certificate In Information Technology	1. To make students become employable. 2. To introduce the concepts of Hardware, Software, Multimedia and Internet Technologies.
Bio Chemistry	Mushroom Cultivation	1. To enable the students learn the scientific ways of mushroom cultivation 2. To help the students to learn a means of self-employment and income generation 3. To provide the students awareness about the marketing trends of mushrooms.
B.C.A	Certificate in Basics Hardware and Trouble Shooting	1. To provide opportunities to learners to trouble shoot and thereby nurture the technical skill while learning.
Information Technology	Adobe Photoshop	1. To make the students develop designing skills and to provide self employment opportunities. 2. To provide the platform for the students to learn and experience the nuances in Photoshop. 3. To offer project based training while learning through ALM method.
Physics	Repairing of House hold Appliances	1. To provide the knowledge of repairing and maintenance of house hold appliances.

B.Com	MS. Office/ Tally	1. To learn advanced word processing features. 2. To know Data Analysis and solve analytical problems.
B.Com With CA	Desk Top Publications	1. To give training in the basic techniques of Desktop Publishing to the students. 2. To make them self-reliant and employable.
B.B.A	Graduate Certificate in Human Resources	1. To enable the students to learn the methods of improving and identifying human resources.

1.2.2 Does the Institution offer programmes that facilitate twinning /dual degree? If 'yes', give details

As per the norms of Alagappa University to which the College is affiliated, there is no provision for pursuing dual degree programme simultaneously.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability

The following are the provisions in the College for promoting academic flexibility.

1. The Institution offers a number of program options leading to different degrees and skill development. For instance in the field of Computer Science in UG level there are three different programs-B.Sc Computer Science, B.Sc Information Technology and B.C.A. Likewise in Commerce related education, the Institution offers B.Com(General), B.Com(Computer Applications) and BBA. Such flexibility has helped many students to choose from different options suited for their future

placement opportunities. Regarding their academic mobility, students completing any UG degree related to the field of Computer Science can join PG degree in Computer or IT. Similarly the students completing any UG degree related to Commerce can get into PG course in Commerce offered by the College.

2. A small percentage of girl students who get married in the course of their study are sometimes forced to discontinue their courses as they move to the places of their spouses. In such cases they are encouraged and guided to continue their studies through Distance Mode of Education, as credit transfer is allowed in the University. Thanks to the introduction of CBCS in the Curriculum, learners in the UG level are allowed to pursue program combinations in the first four semesters.

3. Academic flexibility is achieved also through the Allied Courses offered to the UG students as envisaged in the Curriculum of the Affiliating University.

Table C 1-6 : Allied Courses offered to the students of different Departments :

Sl.No	Department Name	Semester	Subjects Offered	Dept. Offering the Course	Credits for Each Paper	Hour per Week	Total Credits
1.	TAMIL	I	Panchayat Raj System in India	Political Science	5	5	20
		II	Constitutional Development of India	Political Science	5	4	
		III	Principles of Tourism	History	5	3	
		IV	Human Rights	History	5	3	
2.	ENGLISH	I	Fundamentals of Computer	Software	5	5	20
		II	Office Automation	Software	5	5	
		III	Advertising and Sales Promotions	Business Administration	5	5	
		IV	Human Resource Management	Business Administration	5	5	
3.	MATHEMATICS	I	Properties of Thermal Physics and optics	Physics	5	5	20
		II	Electricity Electronics Atomic and Nuclear Physics	Physics	5	5	
		III	Fundamentals of Computer	Software	5	5	
		IV	Office Automation	Software	5	5	
4.	COMPUTER SCIENCE	I	Fundamentals of Computer	Software	5	5	20
		II	Office Automation	Software	5	5	
		III	Statistics	Mathematics	5	5	
		IV	Coding Theory	Mathematics	5	5	
5.	COMPUTER APPLICATIONS	I	Discrete Mathematics	I.T	5	5	20
		II	Operations Research	I.T	5	5	

		III	Advertising and Sales Promotions	Business Administration	5	5	
		IV	Human Resource Management	Business Administration	5	5	
6.	INFORMATION TECHNOLOGY	I	Fundamental of Computer	Software	5	5	20
		II	Office Automation	Software	5	5	
		III	Statistics	Mathematics	5	5	
		IV	Coding Theory	Mathematics	5	5	
7.	PHYSICS	I	Mathematics - I	Mathematics	5	5	20
		II	Mathematics - II	Mathematics	5	5	
		III	General Chemistry - I	Chemistry	5	5	
		IV	General Chemistry - II	Chemistry	5	5	
8.	BIO -CHEMISTRY	I	General Chemistry - I	Chemistry	5	5	20
		II	General Chemistry - II	Chemistry	5	5	
		III	Food Microbiology - I	Zoology	5	5	
		IV	Food Microbiology - II	Zoology	5	5	
9.	COMMERCE	I	Industrial Economics	BA Economics	5	5	20
		II	Indian Economics Issues	BA Economics	5	5	
		III	Advertising and sales Promotions	Business Administration	5	5	
		IV	Human Resource Management	Business Administration	5	5	
10.	COMMERCE WITH COMPUTER APPLICATIONS	I	Business Economics - I	Commerce.	5	5	20
		II	Business Economics - II	Commerce.	5	5	
		III	Advertising and Sales Promotions	Business Administration	5	5	
		IV	Human Resource Management	Business Administration	5	5	
11.	BUSINESS ADMINISTRATION	I	Banking Theory	Commerce with CA	5	5	20
		II	Banking Law and Practices	Commerce with CA	5	5	
		III	Secretarial Practices - I	Commerce.	5	5	
		IV	Secretarial Practices - II	Commerce.	5	5	

- Options are available to students for acquiring additional Communicative Skills, Computer Literacy and Soft Skills. The Institution keeps the infrastructure facilities open to the students after the class hours during the weekends to facilitate this academic flexibility.

1.2.4 Does the Institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to Admission, Curriculum, Fee Structure, Teacher qualification, Salary etc.

Being a self financed institution, all the 11 Under Graduate Courses and 5 Post Graduate Courses in this College are self-financed programmes. Admissions to these programmes are made in adherence to the norms of the University. The norms of the University are followed in the Admission Procedure, Fee Structure, Qualification of Teachers, and Curriculum. The management offers fee concessions to the deserving students. Students who have secured marks above 1000 in their higher secondary examination are given 50% concession in their semester fees and eligible students who find it difficult to continue their education in the College due to economic constraints are helped from the Charity established by the management to which faculty members and the students contribute apart from the management's own contribution. The salary for the teachers is decided by the Board of Management. However, the members of the staff are paid a reasonable salary to provide a dignified livelihood for themselves and their families.

1.2.5 Does the College provide Additional Skill Oriented Programmes, relevant to regional and global employment markets? If 'yes' provide details of such programmes and the beneficiaries.

The Institution provides additional skill programmes to the students which help them face the challenges in the regional and global markets. These are offered outside the class hours. The Courses offered under Skill Oriented Programmes are

1. Career Guidance for Competitive Examination
2. Personality Development Programme
3. Four-wheeler Driving
4. Medical Lab Technician course
5. Soft Skills
6. Communicative Skill Development Programme
7. Value Education

Table C1_7: Enrolment in Additional Skill Oriented Programmes during the last five years:

SL. No	Additional Skill Oriented Programmes Conducted	Academic Year	Number of Student Enrolled
1	Career Guidance Programme For Competitive Examination	2010-2011	**29**
		2011-2012	**25**
		2012-2013	**26**
		2013-2014	**28**
		2014-2015	**33**
2	Driving Class	2010-2011	**-**
		2011-2012	**-**
		2012-2013	**-**
		2013-2014	**48**
		2014-2015	**39**
3	Medical Lab Technician Course	2010-2011	**-**
		2011-2012	**-**
		2012-2013	**-**
		2013-2014	**-**
		2014-2015	**13**
4	Personality Development Programme	2010-2011	**185**
		2011-2012	**205**
		2012-2013	**260**
		2013-2014	**216**
		2014-2015	**165**
5	Communicative Skill	2010-2011	**403**
		2011-2012	**543**
		2012-2013	**617**
		2013-2014	**552**
		2014-2015	**521**
6	Soft Skills Programme*	2010-2011	**-**
		2011-2012	**396**
		2012-2013	**1541**
		2013-2014	**1646**
		2014-2015	**1581**
7	Value Education*	2010-2011	**1214**
		2011-2012	**1342**
		2012-2013	**1541**
		2013-2014	**1646**
		2014-2015	**1581**

*Soft Skill and Value Education are made mandatory for all

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

The university does not provide any flexibility under the above mentioned category.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the Institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The major thrust areas and objectives of the Institutions are

- Social upliftment of the marginalized.
- Ensuring the employability of the rural youth.
- Women empowerment.
- Social mobility of the disadvantaged through a value based education to its youth.

To realize the above mentioned goals, the curriculum prescribed by the University is supplemented by the Institution in the following ways.

- Operationalization of the Curriculum with effective classroom and pedagogical strategies.
- Taking out students on field trips to internalize the concepts.
- Making the learners do effective projects related to the subjects under the staff supervision.
- Conducting quizzes on additional materials collected by students from the library resources and internet.
- Involving the learners in Extracurricular and the Immersion Programmes to inculcate ethical standards of life.
- Offering the relevant skills for employability through Skill Development Programmes such as Communication Skills, Computer Operating Skill and Soft Skills.
- Encouraging the teacher to integrate value based discussions with the students regarding anti ragging and respect for womanhood.

1.3.2 What are the efforts made by the Institution to modify, enrich and organize the Curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

1. The University Curriculum is customized suiting to the students' context. The teacher is given flexibility to enrich the Curriculum through relevant Field Works and Projects.
2. Job specific employability skill trainings are given to the students periodically.
3. Add-on-Courses are given to supplement the given courses so that the students become employable.
4. Career Guidance Programme related to their higher studies and employability is given to the students at their exit level.

1.3.3 Enumerate the efforts made by the Institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the Curriculum?

1. Women's Day celebrations are conducted to highlight the women issues, and teachers are encouraged to integrate these values in their classroom interactions.
2. Environmental Day is observed, Tree Plantations are done in and around the campus and a Herbal Garden is developed and maintained by the Department of Bio-Chemistry.
3. Rally on 'Plastic Free Zone' is conducted to create awareness on dangers of using plastic products.
4. Human Rights and Environmental Ethics are taught in Value Education sessions.
5. Special Seminars are conducted on Human Rights by RRC in collaboration with the Office of the local Collectorate.
6. As a dry weather prevails in the area for about nine month, the students and the local community are trained to save rain water and to follow "Rain Water Harvesting" methods.
7. Students are involved in rehabilitation programmes during natural disasters such as floods.

1.3.4. What are the various Value-Added Courses/Enrichment Programmes offered to ensure holistic development of students?

- The College has a provision for regular computer classes for all the students to develop their skills in Computer and IT which include Basics of Computer Operation, working with MS -Office, Internet etc.
- The students are given opportunities to build fluency in English which has become a prerequisite for decent career placements. Enrichment Programmes are conducted for developing skills in Public Speaking, Creative Writing and Developing Leadership quality. Special Coaching Classes are conducted to bridge the gap between education and employment, especially for the final year students.
- To have a holistic development of one's character, nurturing righteousness and human values are very important. Towards this end, moral values and human ethics are imparted to the students through Moral Classes conducted once in a week. Apart from this, the NSS wing of the College engages the students in Community Development Activities which motivate the students to take up the social issues.In the recent floods in Cuddalore, Tamilnadu, the students of the college took up rehabilitation works at the spot and distributed articles worth Rs.10,00,000(Ten lakhs). The College NSS team regularly visits the surrounding areas and villages where people are provided awareness on the issues of Social Harmony, Environmental Cleanliness, Gender Equality and Right to Education.

1.3.5 Citing a few example and enumerate on the extent of use of the feedback from stakeholders in enriching the Curriculum?

The following table shows the impact of the stakeholders' feedback for enriching the Curriculum and the teaching-learning process in general.

Table C1-8 : The impact of stakeholder's feedback on the Curriculum

Feedback from	Area of Feedback	Examples of Impact
Students	Teacher and Curriculum	Distributing Study Material
Parents	Teaching Methodology and Learner Performance	Remedial Coaching was introduced
Teachers	Staff Skill Development and Management Support	Periodical Trainings on 'Teaching Pedagogy' are arranged for the staff
Alumni	About the College in general	Course on Career Guidance, Soft Skills were introduced

1.3.6 How does the Institution monitor and evaluate the quality of its enrichment programmes?

Computer skills

1. Terminal Examinations are conducted.
2. Attendance is made compulsory.
3. Classes in both theoretical and practical are conducted to realize the objective.
4. Students are given practical assignments so that the skills can be measured.
5. Summative Evaluation is conducted to assess their learning.

Soft skills

1. Terminal Examinations are conducted.
2. Attendance is made compulsory
3. The students are learning by doing and therefore Formative Evaluation is given prime importance
4. Lot of Consciousness-Raising Tasks are given

Value Education

1. Terminal Examinations are conducted.
2. Attendance is made compulsory.
3. They are taught through Immersion Programmes.
4. Case studies are suggested and the students are encouraged to come out with various solutions.

1.4 Feedback System

1.4.1 What are the contributions of the Institution in the design and development of the Curriculum prepared by the University?

Suggestions based on the feedback gathered from the stakeholders, are forwarded to the University through the members of the Board of Studies. Faculty members participate in the workshops and seminars organized by the University with regard to the syllabi revision.

With effective communication having been established among the stockholders, the College has taken steps to design and form a system to receive feedback from students, teachers, parents and the alumni. Based on the feedback, the Institution identifies the following areas for action:

- Corrective measures such as modernization of syllabus and others aspects of pedagogy.
- Improving the infrastructure facilities in order to provide quality education.
- Enhancing various skills of the students needed to succeed in a globalized society.
- Imparting moral and ethical values to enable the students to become good and responsible citizens.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for Curriculum enrichment and introducing changes/new programmes?

The College follows a formal mechanism to obtain feedback from students and stakeholders on Curriculum. The Academic Council is responsible for this. The feedback collected from the stakeholders and the students by way of written suggestions are collectively analyzed by the Academic Council. The Principal forwards the necessary suggestions to the affiliating University. The Principal is also a member of the Board of Studies in the Department of Biochemistry of the University. Hence, suggestions can be put forward to the University more effectively for the betterment of the student community.

1.4.3 How many new programmes/courses were introduced by the institution during the last five years? What was the rationale for introducing new courses/programmes?

The College has introduced one UG Course and five PG Courses during the last five years. They are as follows:

UG Course

B. A English

PG Courses

M.Com

M.Sc Mathematics

M.A English

M.Sc Physics

The above mentioned courses are introduced in the College with the view of enhancing the employability of the students. As the College is located in a rural area, the possibilities for pursuing their post-graduation is relatively low. The major compulsion of the students from the area is to go to faraway colleges for their higher education which had been difficult especially for girl students. Keeping these factors in mind, the College has taken initiatives to start these PG courses. As the scope of employment for the student of the English literature is high, the Institution has started B.A English as one of the main UG programmes.

CRITERION II

TEACHING-LEARNING AND EVALUATION

CRITERION II

TEACHING-LEARNING AND EVALUATION

2.1 STUDENT ENROLMENT AND PROFILE

2.1.1 How does the College ensure publicity and transparency in the admission process?

The College has evolved a systematic policy for the admission of students to its various programmes. The Institution gives wide publicity to the admission process through notification in regional newspapers, College website, distribution of College prospectus and putting up advertisement boards in prominent places. The members of the faculty involve themselves in distributing the handouts and pamphlets to the higher secondary students at the time of receiving their mark statements from their respective schools.

The Admission Committee of the College consists of the Principal, Vice Principals and any two senior members of the faculty. It is a Christian minority institution and the admission procedure is followed as per the norms of the affiliating University. The admission of students to various courses of the College is done on the basis of merit and the reservation policy of the government followed for minority institutions.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit(ii) common admission test conducted by state agencies and national agencies(iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

There is a provision for downloading the application form from the College website. Enquiries relating to admission over the phone are responded promptly. The entire process of admission is fully transparent and totally computerized. After the expiry of the last date of the receipt of the application, the received applications are assessed and a merit list and the second list are prepared. Call letters are sent to those on the merit list as per the reservation policy (50% for Catholics and 50% for other categories as per the government norms). Admissions are made based on personal interviews and the verification of records.

Table C II – 1: UG and PG courses offered by the College

SL. NO	UG COURSES	PG COURSES
1	B.A. Tamil	M.Sc. Mathematics
2	B.A. English	M.Sc. Physics
3	B.Sc. Mathematics	M.Sc. CS & IT
4	B.Sc. Computer Science	M.Com.
5	B.C.A.	M.A .English
6	B.Sc. Information Technology	
7	B.Sc. Physics	
8	B.Sc. Bio-Chemistry	
9	B.Com.	
10	B.Com. with CA	
11	B.B.A.	

The applicants are guided by a special counseling team in the choice of their courses. Priority is given to the students from the poor economic background and those with outstanding records in sports and other activities. Fee concession is given to students who have secured more than thousand marks in their Higher Secondary examination and students who are from poor rural background.

All the students who apply on the special quota (Handicapped, Ex-service man, refugees) are admitted.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the College and provide a comparison with other Colleges of the affiliating University within the city/district.

The admission is based on the qualifying marks secured by the applicants. The minimum eligibility marks prescribed is based on different criteria for each subject, like the demand, the competition trend etc. Admission to all courses is done as per the University rules.

The following table shows the minimum and maximum percentage of the marks of the students admitted within the period 2011 and 2015.

Table C II -2 : Minimum and maximum percentage of the marks of the students admitted during the last five years

Course	Minimum % of marks	Maximum % of marks	Remarks
UG COURSES:			
B.A .Tamil	45 %	83 %	Better than nearby Colleges
B.A. English	44 %	84 %	Better than nearby Colleges
B.Sc. Mathematics	55 %	95 %	Better than nearby Colleges
B.Sc. Computer Science	45 %	87 %	Better than nearby Colleges
B.Sc. Physics	49 %	85 %	Better than nearby Colleges
B.C.A.	47 %	80 %	Better than nearby Colleges
B.Sc. IT	45 %	87 %	Better than nearby Colleges
B.Sc. Bio – Chemistry	50 %	87 %	Better than nearby Colleges
B.Com.	50 %	88 %	Better than nearby Colleges
B.Com.CA	52 %	91 %	Better than nearby Colleges
B.B.A.	55 %	82 %	Better than nearby Colleges
PG COURSES:			
M.Sc. Mathematics	55 %	95 %	Better than nearby Colleges
M.Sc. Physics	55 %	90 %	Better than nearby Colleges
M.Sc. CS & IT	55 %	80 %	Better than nearby Colleges
M.Com.	65 %	80 %	Better than nearby Colleges
M.A. English	55 %	81 %	Better than nearby Colleges

2.1.4 Is there a mechanism in the Institution to review the admission process and student profiles annually? If yes what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, the Admission Cell of the Institution reviews the admission process and student profiles annually.

- As a 10-year old Institution, the intake of the College is showing an incremental growth.
- As the College is in the remote border of the district the management has taken steps to provide information about the admission even to the distant schools. The teachers are encouraged to meet the prospective learners in their respective schools on the day they receive their School Leaving Certificates.

- ❖ The management has also taken necessary steps to put up the application forms in the web site so that it can be accessed and downloaded easily.
- ❖ In courses in which the admissions are less in number, steps are taken by the admission counselors to tell the applicants the utility of such courses.

Due to the above steps, a significant improvement has been observed both in quality and quantity of admission year by year. From the students profile of the previous years it is learned that the enrollment of girl students is on the rise. Steps are taken to attract more number of students from the bordering districts and distant areas through advertisement channels.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the Institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

As the College is a self–financed catholic minority Institution, it follows the government stipulated reservation policies stated for such institutions. As per the vision of Rev. Fr. Adrian Caussanel, SJ, the founder of the congregation of the Brothers of the Sacred Heart, the Institution follows the principle of providing opportunities to the economically and socially weaker sections of the society and especially boys and girls from the rural area. The detailed information on admission of the students belonging to different categories as shown below demonstrates the Institution's commitment to diversity and inclusion.

Table C II- 3 : Category-wise diversity and inclusion in admission during the last five years

SL. NO.	CATEGORY	ACADEMIC YEAR	NO. OF STUDENTS ADMITTED
1	SC/ST	2010 – 2011	**36** out of 344
		2011 – 2012	**96** out of 463
		2012 – 2013	**82** out of 588
		2013 – 2014	**70** out of 528
		2014 – 2015	**73** out of 501
2	BC/MBC/DNC/BCM	2010 – 2011	**210** out of 344
		2011 – 2012	**364** out of 463
		2012 – 2013	**443** out of 588
		2013 – 2014	**455** out of 528
		2014 – 2015	**425** out of 501
3	OC	2010 – 2011	**01** out of 344
		2011 – 2012	**01** out of 463
		2012 – 2013	**03** out of 588

		2013 – 2014	**03** out of 528
		2014 – 2015	**03** out of 501
4	Physically Handicapped	2010 – 2011	**01** out of 344
		2011 – 2012	**01** out of 463
		2012 – 2013	**04** out of 588
		2013 – 2014	**04** out of 528
		2014 – 2015	**02** out of 501
5	Students from economically weaker sections	2010 – 2011	**296** out of 344
		2011 – 2012	**412** out of 463
		2012 – 2013	**476** out of 588
		2013 – 2014	**431** out of 528
		2014 – 2015	**435** out of 501

Table C II- 4 : Gender-wise admission during the last five years

Course	2010 - 2011		2011 - 2012		2012 - 2013		2013 - 2014		2014 - 2015	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
UG										
B.A. Tamil	17	04	-	08	05	11	03	25	05	16
B.A. English	-	-	19	104	07	119	17	86	12	83
B.Sc. Mathematics	-	49	07	33	01	40	05	45	03	47
B.Sc. Computer Science	08	40	03	40	02	42	09	30	10	21
B.Sc. Physics	05	39	06	32	10	30	16	24	05	31
B.C.A.	13	20	12	20	25	19	15	23	17	13
B.Sc. IT	08	18	13	27	21	23	29	11	25	07
B.Sc. Bio-Chemistry	03	15	07	26	07	33	05	29	05	23
B.Com.	17	17	10	09	20	23	21	33	10	22
B.Com.CA	20	50	22	44	28	34	24	28	31	27
B.B.A.	30	08	27	08	29	31	10	11	26	09
PG										
M.Sc. Mathematics	-	-	08	18	01	17	-	17	01	11
M.Sc. Physics	-	-	-	-	-	-	-	-	02	11
M.Sc. CS & IT	-	05	-	20	03	18	03	16	02	15
M.Com.	08	09	01	19	05	15	04	13	04	11
M.A. English	-	-	-	-	-	-	-	-	-	07
Total	**116**	**287**	**135**	**408**	**164**	**453**	**161**	**391**	**167**	**354**
Consolidated Total	**403**		**543**		**617**		**552**		**521**	

Figure C II-1 : A diagrammatic presentation of the ratio of Boys and Girls admitted during the last five years

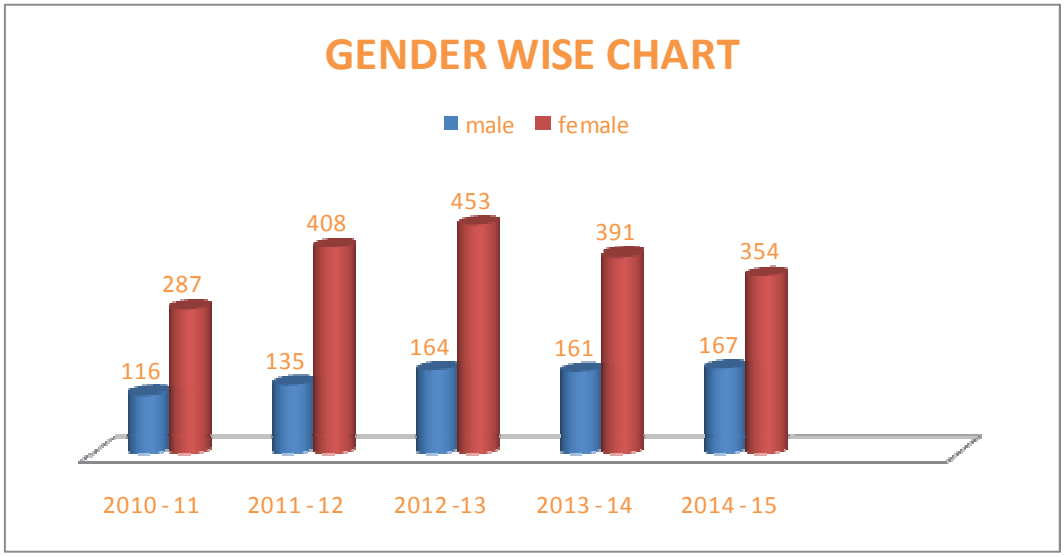

Table C II- 5 : Admissions of the Minority and the Non-Minority students during the last five years

Course	2010 – 2011			2011 - 2012			2012 - 2013			2013 - 2014			2014 - 2015		
	BCC	BCM	Non	BCC	BCM	Non	BCC	BCM	Non	BCC	BCM	Non	BCC	BCM	Non
UG															
B.A. Tamil	01	-	19	-	-	08	-	-	14	-	-	14	01	-	25
B.A. English	-	-	-	10	01	112	08	03	113	08	03	113	07	01	84
B.Sc. Maths	05	-	42	06	-	33	04	01	38	04	01	38	04	-	44
B.Sc. Comp. Science	05	-	41	06	03	32	04	-	39	04	-	39	07	03	28
B.Sc. Physics	05	01	35	05	02	30	04	-	34	04	-	34	02	01	34
B.C.A.	-	05	26	02	01	29	05	01	36	05	01	36	02	02	33
B.Sc. IT	-	01	25	05	02	31	02	05	37	02	05	37	01	10	22
B.Sc. Bio-Chemistry	01	02	14	02	-	30	-	01	39	-	01	39	-	01	28
B.Com.	03	01	29	01	01	17	03	05	32	03	05	32	01	08	37
B.Com.CA	06	08	48	06	05	55	10	01	50	10	01	50	01	-	46
B.B.A.	05	07	22	01	13	21	05	03	50	05	03	50	01	02	15
PG															
M.Sc. Maths	-	-	-	-	-	23	-	01	19	-	01	19	03	-	13
M.Sc. Physics	-	-	-	-	-	-	-	-	-	-	-	-	07	01	05
M.Sc. CS & IT	-	-	16	-	-	16	02	03	17	02	03	17	02	-	16
M.Com.	01	-	19	01	-	19	01	-	17	01	-	17	02	-	14
M.A. English	-	-	-	-	-	-	-	-	-	-	-	-	01	-	06

Though it is a catholic minority Institution, 87% of the students had been from the Hindu and other minority communities during the last five years..

2.1.6 Provide the following details for various programmes offered by the Institution during the last five years and comment on the trends. i.e. reasons for increase / Decrease

Table C II- 6 : Year wise admissions against the allowed strength during the last five years

Course	2010 - 2011	2011 - 2012	2012 - 2013	2013 - 2014	2014 - 2015
UG					
B.A. Tamil	21/50	08/50	16/50	28/50	21/50
B.A. English	-	123/123	126/126	103/120	95/120
B.Sc. Maths	49/49	40/40	41/50	50/50	50/50
B.Sc. Comp. Sc	48/48	43/43	44/44	39/40	31/40
B.Sc. Physics	44/44	38/40	40/40	40/40	36/40
B.C.A.	33/40	32/40	44/44	38/40	30/40
B.Sc. IT	26/40	40/40	44/44	40/40	32/40
B.Sc. Bio-Chemistry	18/40	33/40	40/40	34/40	28/40
B.Com.	34/60	19/60	43/60	54/60	41/60
B.Com.CA	70/70	66/66	62/62	52/60	58/60
B.B.A.	38/60	35/60	60/60	21/60	35/60
PG					
M.Sc. Mathematics	-	26/30	18/30	17/30	12/30
M.Sc. Physics	-	-	-	-	13/20
M.Sc. CS & IT	5/20	20/20	21/21	19/20	17/20
M.Com.	17/25	20/25	18/25	17/25	15/25
M.A. English	-	-	-	-	07/30

For a few courses like B.B.A. and Bio-Chemistry the admission rate has fallen. The following reasons are ascribed for the lesser demand for these courses.

- As per the University stipulation, the students of Bio-chemistry are not given admission in M.Sc. Chemistry. These students are admitted only in M.Sc. Bio-chemistry for which there is only less number of seats.
- Bio-chemistry and B.B.A. graduates are not allowed to do B.Ed. course in the state of Tamilnadu. .
- The mushrooming of Arts and Science Colleges in the district and the grant of additional seats in city Colleges may be another reason for such a trend.

2.2 CATERING TO DIVERSE NEEDS OF STUDENTS

2.2.1 How does the Institution cater to the needs of differently abled students and ensure adherence to government policies in this regard?

- The College is sensitive towards the needs of the physically challenged and visually challenged students.
- Their applications for admission are given special consideration and priority
- Ramps are provided to facilitate their movement and easy access to the classrooms, and special seats are fixed in the College bus.
- Necessary arrangements, like the assistance of scribes during examinations are made available to them.
- The College has provided two wheelchairs for them.

2.2.2 Does the Institution assess the students' needs in terms of knowledge and skills before the commencement of the programmes? If 'yes', give details on the process.

Most of the freshers are from the vernacular medium of instruction at their school level of education and their proficiency in English is comparatively low. So the College arranges for a ten day **Bridge Course** even before the commencement of the regular program so that they could fit into the English medium of instruction. During this bridge course, the students are given intensive training and exposure in the following basics:

- Communication skills in English.
- Positive attitude building tasks
- Basics of the subjects that they are going to study.

2.2.3 What are the strategies drawn and deployed by the Institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/ Remedial/ Add-on/ Enrichment Courses, etc.)

- Every department has a list of the micro basic skills/components to be taught to the freshers before the actual interaction begins in the classrooms. It is taken up during the bridge course during which the students spent the entire afternoons with the respective departments.
- Every course teacher plans a remedial package for the slow learners in the light of their experience with the former sets of students.

- ❖ During the course of teaching, the freshers are guided to opt for the enrichment courses offered by the Institution.

2.2.4. How does the College sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The following are some of the Institutional initiatives towards sensitizing the staff and students on the gender issues:

- ❖ The motivation programmes organized by the Guidance and Counseling cell inspire the girl students to pursue higher studies.
- ❖ Anti-Ragging and Anti Sexual Harassment Cells are in place in the College.
- ❖ The Students Counseling Center is functioning in the College with professional counselors for providing counseling services to both the staff and students.
- ❖ The issues of gender inequality are addressed through the organization of regular seminars and workshops in collaboration with the Inner Wheel Club of Ramnad.
- ❖ The College arranges annual tree plantation programs both inside and outside the campus with the help of the District Forest and Horticultural departments. The tree adoption scheme inside the campus is on the anvil.
- ❖ It is a custom in the local community that girls are given in marriage at a very tender age. The College conducts awareness programmes to the girls students and their parents regularly for eradicating such practice of early marriage.
- ❖ With the help of the volunteers from the AICUF, women students are involved in enacting street theatre performances to highlight women issues

The following are some of the Institutional initiatives towards sensitizing the staff and students on the environmental issues:

- ❖ The observance of World Environment Day, Earth Day and World Water Day in the campus is marked by the conduct of poster writing competition, caption writing competition and painting competition.
- ❖ The College has adopted the village of Muthupettai for tree plantation in and around the village in collaboration with the village Panchayat.
- ❖ A rally is taken out in the month of August every year to create awareness about the hazards of environment pollution.

- Awareness programmes on the protection of environment are regularly organized by the NSS wing of College for the people of the nearby villages.

2.2.5 How does the Institution identify and respond to special educational/learning needs of advanced learners?

- The advanced learners are identified not only through their academic records but also through their leadership skills and attitudinal index.
- These learners are encouraged to help the academically weak students.
- They are encouraged to make presentations in the classrooms.
- They are encouraged to attend conferences, seminars, exhibitions and meets conducted outside.
- They are entrusted with responsibilities of organizing events on special occasions inside the campus.
- In the procurement of library resources, the needs of such learners are taken into account (Resources for TOFEL, IELTS, SAT and GMAT and other entrance exams for higher studies).
- Self study methods are suggested to these learners.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programmes duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

The College collects data and information about the students at risk of drop out through classroom observation and performance in class tests and terminal examinations. Such data is used to plan strategies to avoid instances of drop-out. In order to minimize the dropout rate, the following measures are taken:

- Special counseling is arranged for long absentees and those who are irregular in attendance.
- Subject wise special remedial coaching classes are conducted for the slow learners.
- The parents of girl students are educated about the disadvantages of early marriages of their wards.
- Visually challenged persons are given help of scribes during examinations.
- Wheel chairs are provided within the campus to the physically challenged.

- Learners from the economically weaker sections are given scholarships and fee concessions from the Management Endowment Fund

2.3 TEACHING-LEARNING PROCESS

2.3.1 How does the College plan and organise the teaching, learning and evaluation schedules? (Academic Calendar, Teaching Plan, Evaluation Blue Print, etc.)

Teaching plan:

At the beginning of the semester the course content is unitized and the course plans are prepared by every teacher. The power-point frames necessary for the classroom interactions for every unit are prepared in advance. Activities connected with the course material such as field visits are planned and informed to the learners. Relevant questions banks are prepared for every unit and their digitalized copies are kept in the respective departments. An interactive methodology is followed for the classroom teaching which incorporate the following pedagogic strategies:

- Demonstrations.
- Group discussions.
- Brain storming.
- Individual and group projects.
- Learner presentations.
- Quizzes on unseen materials.
- Self study packages.
- Case study techniques.
- Programmed learning.
- Lecture methods.
- Discovery through question -answer session.

The students are motivated to benefit from the class room interaction through the following strategies:

- Encouraging the learners to interact with the teacher for content learning
- Guiding the learners to get access to the relevant resources in the library

- Testing the learning of the completed portions through brief evaluative strategies in the classroom such as question answers, quizzes, short presentations, short objective type test and group drills
- Reinforcing the classroom learning with related projects (both individual and group), relevant field trips and summary writings.
- Preparing the learners for the formative and summative tests using the items from the question bank.

The College follows a semester pattern in which adequate importance is given for evaluation through budgeting the days of the semester for different tests. Within the semester there are three internal tests for both UG and PG courses:

- First internal test (conducted at the end of the teaching of unit - I)
- Second internal test (unit - II and unit - III)
- Third internal test (units I to V)

As a way of preparing the students for the semester practical examinations, model practical examinations are conducted for each paper. Evaluation of these tests and the announcement of the marks are done within three days of the completion of each test.

Apart from the internal test based on the course contents, the learners are assessed on the enrichment programs also and these scores are added to the internal marks.

The Internal and External mark ratio of each theory paper is 1:3. Out of 100 marks for each paper 25 marks are awarded by the department as internal marks. The following is the break-up of the internal marks (converted into 100)

Assignment	-10
Seminar	- 10
Attendance/Behavior	-20
Enrichment courses	-10
Total	**-50**

(It is converted to 25 for final consolidation)

The question paper setting for the internal tests is totally centralized but the valuation is done by the respective teachers. The record of the performance scores are maintained both by the individual teacher in the department and the Examination Cell.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

Being an affiliated non-autonomous and not-so-far-accredited College, no formal IQAC is in place right now in the College. However the monitoring, sustaining and enhancing the quality of education in the Institution is performed by a special committee formulated for the purpose consisting of the heads of different programs.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

1. **Interactive Learning:**
   - ❖ The teachers are provided with two smart class rooms to facilitate interactive learning process among the students. A staff is appointed as a coordinator to monitor and evolve the schedule for each session.
   - ❖ One hour is dedicated in the regular schedule of the staff to organize the interactive session on the subject he/she handles.
   - ❖ Each department is provided with a computer with internet facility to help the staff prepare for interactive sessions.
2. **Collaborative Learning:**
   - ❖ Group assignments, case studies and projects are given to students both as learning and testing tools. They contribute to the learners' collaborative learning potential.
   - ❖ Mini projects are assigned to student groups to help them to learn and then provide the platform for sharing the knowledge among them.
   - ❖ Students are encouraged to participate in intra and intercollegiate paper presentation sessions which highly induce collaborative learning.
3. **Independent Learning:**
   - ❖ Presentation by individual students in the classroom on topics relevant to his/her subject helps them enhance independent learning.

- Field surveys related to the course content are undertaken by students.
- Assignments are given to the students on a weekly basis to help them prepare and learn about a topic more independently.
- Regular home assignments are given to the students to help them learn their subjects in a better way and make them feel confident in facing the University examination.
- Seminars on the topics related to their subject help them to prepare individually and develop the culture of research.

2.3.4 How does the Institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Critical thinking, creativity and scientific temper are nurtured among the students through the initiatives mentioned below:

- Participating in extra-curricular activities such as enacting street plays on social themes, logo painting competitions and delivering [public speeches on important occasions.
- Conduct of exhibitions, workshops and project-based field trips.
- Literary presentation in the College magazine and the department magazine.
- The conduct of debates on key issues which are treated as assessment modes in courses such as Value Education.
- Encouraging the learners to develop the software to be used in the College office and small businesses.
- Conduct of brain storming sessions as warm-up tasks in the classrooms.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning – resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

- The College has two smart classrooms equipped with LCD projectors and internet connectivity.
- Staff members use projectors, interactive videos etc., to make the process of teaching and learning more interesting and effective.

- The Language Lab is provided with 40 terminals with the network software to help the students to train in the area of spoken English.
- The staff members use the internet to download the e-books, PowerPoint presentations on the subjects he/she handles. Each department has a collection of e-books in their department library in order to teach the students in an effective manner.
- The College has a sizable collection of e-books and multimedia contents such as encyclopedias, video lecture series, animated demos and documentary movies for the use of the learners.
- The students are allowed to use the internet for accessing the number of magazines available in the library through which they can gather vast amount of information and effectively update themselves with the current knowledge on their subjects
- A net café with six computer terminals with internet connectivity is available to enable the staff to access the information related to their subjects. Similarly a common internet lab with 30 terminals is available for the use of the students.
- Once in a term learners are assembled in the conference hall to view programs beamed through NPTEL/NME-ICT.
- A well-furnished auditorium with LCD projectors, Wi-Fi and internet connectivity is under constant use.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Apart from the general classroom interaction for teaching of every subject, special lectures and talks are arranged on specific topics at least twice a semester.

Table C II-7 : List of special lectures /seminars/workshops conducted by different departments during the Last five years

Sl.No.	Name of the Department	Academic Year	Type of the Programme	Date	Topic of the Programme	Resource Persons
1	**Tamil**	2010-2011	Special Lecture	26/08/2010	Illakiyathil Inbam and Kanavugal Meiyapada Vendum.	**Mr. R.Vasu,** Chairman of Manamakkilmandram, Ramanathapuram.

		2014-2015	Special Lecture	12/03/2015	Illaku Ariyapayanam.	**Mr. Kalaiyarasan,** Tamil Literature Association, Ramanathapuram.
2	**English**	2013- 2014	Expert Lecture	24/02/2014	Communication Skills	**Mr. S.A. Senthil Kumar,** Director of SASH Institute, Madurai.
		2014-2015	Workshop	06/02/2015	English for Empowerment	**Dr. S.Ramanathan,** Associate Professor, Dr. Zakir Hussain College, Ilayankudi.
3	**Mathematics**	2010-2011	Special Lecture	04/08/2010	Fuzzy Logic	**Dr. K.Arjunan,** Assistant Professor & Head, Department of Mathematics, St. Micheal College of Engineering and Technology.
			Special Lecture	01/08/2011	Numerical Methods	**Dr. R. Roopkumar,** Assistant Professor, Dept of Mathematics, Algappa University ,Karaikudi.
		2013-2014	Quiz Programme	13/02/2013	General Knowledge	**Mr. Loganathan,** Assistant Professor , Department of Mathematics, Viruthunagar.
		2014- 2015	Quiz Programme	13/02/2014	GK	**Mrs. Keerthiga Priyadharshini,** Assistant Professor, Anna University, Ramanathapuram.
			Special Lecture	14/02/2014	Fuzzy Set Theory and its Applications	**Dr. S.R.Kannan,** Associate Professor, Pondicherry University.
4	**Physics**	2010- 2011	Special Lecture		Energy Resources	**Mr. A.Mustaq Ahamedkhan,** Head of the Department of Physics, Dr. Zahir Hussain College, Ilayankudi.
		2011-2012	Special Lecture		Polymer Electrolytes	**Dr. Santhi Bama,** Assistant Professor, Department of Physics, Sethupathi Govt. Arts College, Ramanathapuram.

		2013- 2014	Workshop		Recent Advancements in Nanomaterial Synthesis and Characterization	**Dr. R.Chandramohan,** Principal, Sree Sevugan Annamalai College, Devakottai. **Dr. M.Sivakumar,** Assistant Professor, Department of Physics, Alagappa University. **Dr. B.Subadevi** Assistant Professor , Department of Physics, Alagappa University **Dr. B.Natarajan,** Assistant Professor , Department of Physics, RDM College, Sivaganga.
		2014-2015	Expert Talk		Recent Advancements in Nanomaterials and its Applications	**Dr. B.Natarajan,** Assistant Professor, Department of Physics, RDM College, Sivaganga.
5.	**Bio-Chemistry**	2010-2011	Special Lecture	17/09/2010	Trends in Marine Bio-Technology	**Dr. Ramanathan,** Assistant Professor, Sonaimeenal College of Arts and Science, Mudukulathoor.
		2011-2012	Special Lecture	29/09/2011	Exploration of Bio Chemical for Environment	**Dr. S.Ravikumar,** Associate professor, Alagappa University , Karaikudi.
		2012-2013	Special Lecture	15/02/2013	Effect and Prevention of Global Warming	**Dr. A. Dharmar ,** Associate Professor, Annamalai University, Chidambaram.
		2013-2014	Special Lecture	25/02/2014	Recent Trends in Natural Product Research	**Dr.L.Pari &** **Dr. S.Monaharan ,** Annamalai University,Chidambaram
		2014-2015	Special Lecture	03/03/2015	Bio-Mimetic	**Dr. V.Muralikrishnan,** Assistant Professor, Govt. Arts and Science College, Paramakudi.
6	**Computer Science**	2010- 2011	Special Lecture	28/08/2010	Computer Networks	**Dr. Meiyappan ,** Associate Professor, Department of Computer Science, Alagappa University, Karaikudi.
		2014-2015	Workshop	3/03/2014	Cloud Computing	**Mr. Selva Kumar,** CEO of Hari InfoTech Solutions, Ramanathapuram.

7	**Computer Application**	2010-2011	Special Lecture	28/08/2010	Computer Networks	**Dr. Meiyappan,** Associate Professor, Department of Computer Science, Alagappa University, Karaikudi
			Exhibition	27/08/2010		**Rev. Bro. Jeyaraj, SHJ,** Secretary.
8	**Information Technology**	2010- 2011	Special Lecture	28/08/2010	Computer Networks	**Dr. Meiyappan,** Associate Professor, Department of Computer Science, Alagappa University, Karaikudi.
			Exhibition	27/08/2010		**Rev. Bro. Jeyaraj, SHJ,** Secretary.
		2014-2015	Workshop	3/03/2014	Cloud Computing	**Mr. Selva Kumar ,** CEO of Hari InfoTech Solutions, Ramanathapuram.
9	**Commerce**	2010-2011	Special Lecture	23/08/2010	Prospects of Commerce Education and Research	**Dr. C. Lakshmanan,** Research Head and Head of the Department of Commerce, Vivekananda College of Arts and Science.
		2011- 2012	Special Lecture	10/09/2011	Effects of Environment on Business and Industry	**Dr. Manickavasagam ,** Controller of Examination , Alagappa University. Karaikudi.
		2012-2013	Special Lecture	29/09/2012	Consumer Protection Act and its Impact	**Dr. Rajamohan,** Dean, College Development Council, Alagappa University, Karaikudi.
		2013-2014	Special Lecture	30/01/2014	Recent Trends in Insurance Sectors	**Mr.V.Sibu,** Assistant Branch Manager, Life Insurance Corporation, Ramanathapuram. **Mr .J.Fernando,** Development Officer , Life Insurance Corporation, Ramanathapuram.
			Special Lecture	15/03/2014	Changing Scenario in Customer Relationship Management and Emerging Trends in Logistics Management	**Dr. K. Udayasuriyan ,** Controller of Examination, Alagappa University. Karaikudi **Dr. A. Duraikannan,** Assistant Professor , Department of Business Administration, Govt. Arts College, Paramakudi.

		2014-2015	Special Lecture	13/03/2015	Changing Role of Indian Higher Education Systems-Future of Commerce Education	**Dr.Muthalagu ,** Assistant Professor , Sethupathi Govt. Arts College , Ramanthapuram.
10	**Commerce with Computer Application**	2010-2011	Special Lecture	23/08/2010	Prospects of Commerce Education and Research	**Dr. C.Lakshmanan,** Research Head and Head of the Department of Commerce, Vivekananda College , Solavanthan.
		2011-2012	Special Lecture	10/09/2011	Effects of Environment on Business and Industry	**Dr. Manickavasagam ,** Controller of Examination, Alagappa Universtiy. Karaikudi
		2012-2013	Special Lecture	29/09/2012	Consumer Protection Act and its Impact	**Dr. Rajamohan,** Dean, College of Development Council, Alagappa University. Karaikudi.
		2014-2015	Special Lecture		Corporate Social Responsibility	**Dr. K.Jeyakodi,** Associate Professor , Saraswathi Narayanan College , Madurai.
11	**Business Administration**	2009-2010	Special Lecture	14/09/2010	Business Process Outsourcing	**Dr. M.M.E.Syed Hussain,** Head of the Department of Commerce, Dr.Zahir Hussain College, Ilayankudi.
		2010-2011	Special Lecture	10/09/2011	Effects of Environment on Business and Industry	**Dr. V. Manickavasagam,** Controller of Examination, Algappa University, Karaikudi.
		2013-2014	Special Lecture	15/03/2014	Changing Scenario in Customer Relationship Management and Emerging Trends in Logistics Management	**Dr. K. Udayasuriyan ,** Controller of Examination, Alagappa University. Karaikudi. **Dr. A. Duraikannan,** Assistant Professor , Department of Business Administration, Govt. Arts College, Paramakudi.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (Professional counseling/mentoring/academic advise) provided to students?

The College has appointed three professional counselors, two for women faculty and one for men. They are allotted separate cubicles for interaction with students. The head of the department is entrusted with the task of sending the students with personal or psychological problems to the respective counselors. As the entire exercise is kept confidential, more and more students opt voluntarily for this professional counseling.

Academic counseling is provided to the students at all levels at the entry level. A team of senior professors counsel the freshers regarding the choice of the enrichment courses. At the exit level, the academic counseling is provided to the out-going students regarding the post graduate courses, the centers of field of specializations or possible employment opportunities

Teacher –ward system (CGS):

There is a teacher ward system in practice in the Institution named 'Caussanel Guardian System' (CGS). Under its auspices, every teacher is given the task of mentoring 10 students since his/her entry level up to the exit level .A special time is allotted for the guardian-ward meet. During this meet, the guardian interacts with the wards regarding their academic performance, personal details, any hardship they come across, their progressive development, health concerns, their stress factors, their threats, their achievements, the need for remedial classes etc. A record is maintained for every student by the guardian.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last five years? What are the efforts made by the Institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

As soon as the courses are allotted for the teachers in the beginning of the semester, an elaborate course plan is prepared by the respective teacher. In the course plan itself, the pedagogical methods are envisaged by the teachers. The following innovative teaching approaches are practiced by the faculty:

- Demonstration
- Group discussion
- Brain storming

- Micro projects
- Group projects
- Learner presentation
- Problem solving methodologies
- Trouble shooting tasks
- LCD frame based teachings
- Self study methods
- Questions-answers interactive sessions
- Library assisted learning
- Hands on experiences
- Case studies
- Peer teachings
- Programmed learning methods
- Discovery methods
- Self paced learning
- Internet assisted learning

2.3.9 How are library resources used to augment the teaching-learning process?

The library resources for every course are identified by the faculty concerned at the commencement of the course, and such sources are mentioned to the learners in the beginning of the course itself. The library reference is made mandatory for writing assignments and projects. Learners are encouraged to use the e-books in the library

2.3.10 Does the Institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the Institutional approaches to overcome these.

The College has the practice of covering the syllabi well in advance and preparing the students ahead of the University examinations.

2.3.11. How does the institute monitor and evaluate the quality of teaching learning?

The feedbacks from three sources are collected to monitor the quality of teaching and learning through:

- Learner feedback collected from students through student's representatives during the course of operationalisation.

- ❖ Feedback from outgoing students.
- ❖ Feedback from the alumni and the parents (separate formats are available for all the above).

Based on the inputs from the above feedback formats, the academic managers of the Institution suggest suitable corrective measures to the members of the faculty individually.

The Academic Council evaluates the performance of the students through the marks obtained from the internal assessment and the remarks are passed on to the concerned Head of the Department. Based on such evaluation, retest is conducted for the students who have performed poorly.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the College in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

The faculty members are recruited by the Selection Committee comprising of the Secretary, Principal, Vice principals, the Head of the respective Departments and experienced faculty members from other Institutions. The appointment is made by the Secretary of the Institution.

The requirement to the post and the date of the interview are notified through advertisement in the newspapers. The selection is always based on the merit.

Table C II -8: Faculty Strength in the Institution

Highest Qualifications	Professor		Associate Professor		Assistant Professor		Total	
	Male	Female	Male	Female	Male	Female	Male	Female
Permanent:							**28**	**28**
PG					11	11	**56**	
M.Phil			3	2	11	12		
Ph.D					2	2		
NET/SLET					1	1		
Temporary:							**10**	**17**
PG					4	12	**27**	
M.Phil					6	5		
Ph.D								
NET/SLET								
Total Strength							**83**	

- The management maintains the teacher-students ratio at 1:25 for efficient operationalisation of the curriculum.
- The pedagogic skills of the staff are periodically updated through in-service programmes.
- The teachers are given annual increments so as to improve faculty retention.
- The members of the staff are encouraged to continue their higher education through part-time or distant mode of education.
- The female staff who go on maternity leave are allowed three months leave with pay.
- Promotions and additional responsibilities are given to the staff based both on their seniority and efficiency.

2.4.2 How does the Institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the Institution in this direction and the outcome during the last three years.

- The vacant posts are filled through calling for competent staff through advertisements in the major dailies.
- The outstanding students in the PG departments are encouraged to update their pedagogic skills so that they could join the department later as members of the faculty.

2.4.3 Providing details on staff development programmes during the last five years elaborate on the strategies adopted by the Institution in enhancing the teacher quality.

- The College encourages the faculty members to attend the orientation, refresher courses and other training programmes conducted by the other Institutions or universities that widen their knowledge and improve their teaching skills.
- At the beginning of the every semester, the management conducts a refresher course for the staff by inviting experts from other Institutions to make them aware of the latest teaching methodologies.
- Departmental level refresher programmes are conducted by the Head of the Department to its faculty members to share and update their subject knowledge among themselves.

- ❖ The faculty members are encouraged and supported to attain knowledge of new areas through participation in orientation and refresher courses and other training programmes.
- ❖ Training in Computer is imparted to all the faculty members
- ❖ To keep abreast of the latest trends in their respective fields, the faculty members are encouraged to update their knowledge regularly.

Table C II- 9 : Academic Staff Development Programmes conducted during the last five years

S. No.	Date	Name of the Resource Person	Thrust Area
1	18.01.2014	**Dr. Abbas Mantiri,** Research Convener, Dr.Zahir Hussain College, Ilayankudi	How to write the research articles.
2	06.09.2014	**Rev.Fr.Santiago,** Parish Priest, Muthupettai.	Family Counselling Programme
3	19.09.2014	**Rev.Br.Dr.Rajan,** Sacred Heart of Jesus Congregation. Palayamkottai **Dr.John Peter,** Faculty of JIM, Trichy. **Rev.Fr.Joseph Xavier,** Director, JIM, Trichy.	Faculty Development Programme
4	20.09.2014	**Rev.Br.Dr.N.S.Jesudoss,** Secretary, Caussanel College of Arts and Science, Muthupettai. **Dr.John Peter,** Faculty of JIM, Trichy. **Dr.Savari Muthu,** Dean, JIM,Trichy.	Faculty Development Programme
5	24.11.2014 To 02.12.2014	**Prof.Dr.A. Calistus**, Senior Professor, St.Xavier's College, Palayamkottai.	Material Production in English
6	13.07.2015 To 15.07.2015	**Prof.Dr.A. Calistus**, Senior Professor, St.Xavier's College, Palayamkottai.	Developing Competency in English.
7	17/07/15	**Mr.Stephen,** Associate Professor of Sociology, Holy Cross College for Women, Trichy	Methods of Writing Minor Projects from UGC
8	27.07.2015 To 29.07.2015	**Prof.Dr.A. Calistus**, Senior Professor, St.Xavier's College, Palayamkottai.	Art of Documentation
9	11.08.2015	**Rev.Bro.Dr.S.Innasi Muthu,** Sacred Heart of Jesus Congregation, Palayamkottai	Human Resource Development and Out-reach Programme.
10	29.10.2015	**Mr.R.Mathan Kumar,** Member, Chamber of Commerce, Ramanathapuram	Global Investors Meet.
11	07.11.2011 & 08.11.2011	**Mr.B.K.Mathanagan,** Assistant Professor, Caussanel College of Arts and Science, Muthupettai	Discrete and Fuzzy Mathematics.

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications, teaching experience in other national Institutions and specialized programmes, industrial engagement etc.)

- The Institution takes step to motivate and support the faculty members to go for higher studies and the research by sanctioning study leave, if required.
- Faculty members are motivated to go for higher studies and the refresher programmes.

2.4.5 Give the number of faculty who received awards / recognition at the State, National and International Level for excellence in teaching during the last five years. Enunciate how the Institutional culture and environment contributed to such performance/achievement of the faculty.

- Tamil Nadu Best Teacher Award was received by Former Secretary Rev. Bro. P. JeyaRaj SHJ.
- Award of Best Academic Excellency was conferred on the present Secretary, Rev. Bro. Dr. N.S. Jesudoss SHJ.

2.4.6 Has the Institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes, teacher evaluation is done at the end of every semester by the management. A special team of academicians consisting of members both from the Congregation running the College and the reputed neighbouring Institutions assess the teaching skills of the faculty in their respective classrooms on the following parameters:

- Course plan.
- Operationalising the content as per the course plan.
- Deployment of the appropriate teaching strategies.
- The level of the learner involvement and learner centeredness.

Likewise feedback is obtained by the secretary of the College from the students through a specially designed response sheet.

Based on the feedback thus obtained, the management suggests the appropriate corrective measures, and relevant training programs are conducted in the ensuing semester.

2.5 EVALUATION PROCESS AND REFORMS

2.5.1 How does the Institution ensure that the stakeholders of the Institution especially students and faculty are aware of the evaluation processes?

- The evaluation methods are explained to the students well in advance before the semester begins. An orientation programme is conducted at the departmental level to explain the code of conduct in the University Examination, the mode of internal assessment system and rules and regulation that the College follows in the conduct of test and examinations.
- The students are informed of the internal assessment test well in advance through College calendar Circulars regarding the schedule of the examination is displayed in the College notice board.
- Marks/grades are informed to the parents during PTA meeting held at the College immediately after the publication of the semester results.

2.5.2 What are the major evaluation reforms of the University that the Institution has adopted and what are the reforms initiated by the Institution on its own?

Alagappa University has introduced the **Choice Based Credit System** (CBCS) for all the UG and PG Courses since the academic Year 2008-2009. The University revises the Curriculum for all the UG and PG Curriculum once in 3 years.

The Institution has adopted the following reforms and follows them meticulously:

- The College has adopted the University system of awarding internal marks to the students. The Internal and External ratio is 25:75 for theory examinations and 40:60 for practical examinations.
- Though no passing minimum in the internal is fixed by the University, the College makes the students score a decent score in the internal through repeated remedial programmes.
- The College awards internal marks for attendance, classroom behaviour and enrichment courses.

2.5.3 How does the Institution ensure effective implementation of the evaluation reforms of the University and those initiated by the Institution on its own?

Being an affiliated College to Alagappa University, it follows the rules prescribed by the University in connection with the implementation of CBCS programme and its evaluation system.

The evaluation reforms are implemented promptly, and the faculty members continuously evaluate the performance of the students in each semester.

The Examination Cell monitors the conduct of the internal assessment in association with the Heads of the Department.

The University theory examinations are conducted under the supervision of the Principal who acts as the Chief Superintendent. The University practical examinations are conducted under the supervision of the external examiners nominated by the University.

2.5.4 Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

Each department conducts unit tests, assignments, seminars, paper presentations and viva voce internal assessment examination for continuous internal evaluation of the student achievement.

Three internal tests are conducted:

- First internal test (Unit - I)
- Second internal test (Unit - II & III)
- Third internal test (Unit - I to V)

Model practical examinations are conducted for all the practicals.

As marks are awarded for class room attendance, Classroom behavior and enrichment courses, the learners attach lot of seriousness and importance for them.

Based on the results in the model examination, the members of the faculty take corrective steps such as retest, remedial programmes for preparing the students for the University examination. All the students are required to attend all the tests without fail. If a few fail to

attend the examination due to valid reasons, retest is conducted for them at the departmental level.

2.5.5 Enumerate on how the Institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students' results/ achievements (Programme/course wise for last five years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

- ❖ The internal scores secured by the learners for the internal tests and scores for attendance and classroom behaviour are displayed on the notice board.
- ❖ The entire process is continuously monitored by the heads of the department and the Examination Cell. Parents are informed of the learner achievement in the formative and summative tests.

The following is the analysis of the students' results/achievements, Programme/Course wise, for the last five years:

Table C II– 10 : Programme wise analysis of students' results for the last five years.

Course	Percentage of Passed					Remarks
	2010 - 11	2011- 12	2012- 13	2013- 14	2014- 15	
UG COURSES:						
B.A. Tamil	83 %	82 %	73 %	69 %	82 %	Progressive improvement
B.A. English	-	-	-	67.4 %	70.5 %	Striving for improvement
B.Sc. Mathematics	92 %	95 %	93.4 %	100 %	97.4 %	Steady improvement
B.Sc. Computer Science	98 %	99.5 %	97.8 %	93.81 %	100 %	Steady improvement
B.Sc. Physics	88.8 %	100 %	100 %	95.1 %	94.4 %	Steady improvement
B.C.A.	81 %	80 %	78 %	75 %	57.5 %	Striving for improvement
B.Sc. IT	88 %	85 %	87 %	78 %	86 %	Progressive improvement
B.Sc. Bio – Chemistry	85 %	79 %	47 %	89 %	93 %	Steady improvement

B.Com.	84 %	98 %	94 %	94 %	98 %	Steady improvement
B.Com.CA	78.12 %	89 %	83 %	69.84 %	96.49 %	Steady improvement
B.B.A.	96 %	100 %	97 %	100 %	100 %	Maintaining the record
PG COURSES:						
M.Sc. Mathematics	-	-	86.9 %	89 %	100 %	Steady improvement
M.Sc. Physics	-	-	-	-	-	
M.Sc. CS & IT	84 %	98 %	94 %	94 %	98 %	Steady improvement
M.Com.	85 %	100 %	100 %	100 %	87 %	Steady improvement
M.A. English	-	-	-	-	-	

2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last five years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

- The College has evolved a system for providing the marks for the internal assessment on the basis of attendance, class tests, assignments, seminars and general behavior and enrichment courses, apart from their three internal tests.
- A detailed scheme of valuation is made known to the students also in order to ensure transparency in evaluation.
- The percentage of the attendance is taken into consideration for allowing the students for the University examination. Only those students who secure 75% of attendance are eligible to appear for the University examination.
- The internal assessments marks obtained by the students are displayed in the notice boards to assure transparency and correctness before they are forwarded to the University.

2.5.7 Does the Institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

The College uses the following indicators to assess the performance of the students:

- Assignments, Seminar presentations and Test papers.

- ❖ The timely submission of assignments, attendance, classroom behavior, marks achieved in the test papers and seminars are also considered for the award of internal marks.
- ❖ Learners who fail to score minimum internal marks are subjected to remedial measures and retests.
- ❖ Based on the achievement of the students in particular courses, alterations are introduced in the teaching strategies.

2.5.8 What are the mechanisms for Redressal of Grievances with reference to evaluation both at the College and University Level?

- ❖ At the College level, the Principal or the Students Grievance Redressal Cell takes up the complaints of students regarding the internal marks awarded by the departments and faculty members. The internal marks are scrutinized by the Examination cell before forwarding the same to the University.
- ❖ At the University level, there are provisions for asking for the xeroxed copies of the answer script, applying for revaluation on payment of a nominal fee.

2.6 STUDENT PERFORMANCE AND LEARNING OUTCOMES

2.6.1 Does the College have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

"*THE WISE SHALL INHERIT GLORY*" is the motto of the College. In order to materialize this motto, the College aims to orient the young students towards academic excellence, personality development and social commitment.

The Institution does not emphasize just knowledge accumulation but also the development of other cognitive skills. Accordingly the students are trained to answer questions based on the analytical and critical levels.

The Institution is very particular in implementing strategies to promote and instill moral values and soft skills to the students by conducting special classes.

Project based assignments are introduced to make learning life-oriented.

Learning outcomes such as self-reliance, communication skills, coordination, planning, stress management, academic writing and presentation are communicated to students right from the beginning of the academic programme.

2.6.2 How are the teaching, learning and assessment strategies of the Institution structured to facilitate the achievement of the intended learning outcomes?

- All the members of the faculty are asked to submit their teaching plan on the first day of every semester.
- The members of the faculty are advised to prepare their teaching manual, lab manual, models and PowerPoint frames for the modules they would be handling and submit them to the College academic managers well in advance before the semester begins.
- To develop skills in communication, co-ordination, planning, management and academic writing, each student is assigned with seminars, project and viva-voce session.
- The Institution provides the students the opportunities to develop their interpersonal skills by taking up responsibilities in the conduct of various competitions.
- The Institution encourages field visits, industrial visits and interaction with experts through seminars and workshops. This helps the students to widen their knowledge, improve their personality and social orientation.
- The entire learning process is accessed through relevant tools and all these respective scores get reflected in the final summative score of the learner.

2.6.3 What are the measures/initiatives taken up by the Institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

The Placement Cell of the College organizes various placement training programmes for the students including entrepreneurial skills and written and oral communication skills:

- All the students are provided with information on current job openings in industries and competitive examinations through display of the information in the College notice board and announcements through the public addressing system.
- Learners are encouraged to participate in seminars and conferences and present their papers in order to develop their research skills.
- Special training for TNPSC examination is conducted every semester to motivate and prepare the students to appear for the different group examinations.

- **"My Road to Success"** program was initiated in the College through which an already placed alumna/alumnus is invited to interact with the students in the respective discipline.
- An extra hour apart from the regular schedule of the teaching hours is allotted for each course for imparting soft skill development, art of facing interviews and group discussions.
- The outreach program of the College and the other extension activities help the learners inculcate the social consciousness and the values of citizenship.

2.6.4 How does the Institution collect and analyses data on student learning outcomes and use it for planning and overcoming barriers of learning?

The College collects qualitative and quantitative data on aspects of student capability for learning on the basis of the results obtained in the semester examinations, internal assessments marks, and also from the higher education enrolment ratio from each department.

This data is used for the conduct of special exposure programmes to the gifted learners and remedial programmes and week-end special classes for the poor achievers.

2.6.5 How does the Institution monitor and ensure the achievement of learning outcomes

The Academic Council evaluates the learning outcomes of the students continuously after every test.

The students learning outcomes are ensured through various curricular and co-curricular activities which are planned and executed under the surveillance of the respective heads and coordinators.

The results obtained in the semester examinations and the effects of the remedial classes on the slow learners are assessed after every test at the department level.

2.6.6. What are the graduates attributes specified by the College/affiliating University? How does the College ensure the attainment of these by the students?

Acquiring self-reliance, written and oral communication skills, social values, management skills and presentation skills are expected of the graduates passing out of this Institution so that they can take up any career in life and succeed in them. In order to ensure the students attainment of the above attributes, the College incorporates them in the curricular, co-curricular and extra-curricular aspects. The core content of the syllabus the methodological

intervention, the different enrichment programs, the outreach programs and all the functions conducted in the College contribute towards the development of the above graduate attributes.

2.6.7 Any other relevant information regarding Teaching-Learning and Evaluation which the College would like to include.

As per the strategies followed in the teaching-learning process, the College tops in securing the highest number of the University ranks among the Colleges affiliated to Alagappa University.

Table C II-11: List of University Rank Holders during the last five years

Year/ Batch	Name of the students	Name of the discipline	Ranks
2007 - 2010	K.Kaleeswari	B.A.Tamil	4th Rank
	B.Birntha	B.Sc. Mathematics	10th Rank
	G.Saravanan	B.Sc. Physics	9th Rank
	P.Ariyanachi	B.C.A.	2nd Rank
	K.Suriya	B.C.A.	5th Rank
	V.Ushananthini	B.C.A.	8th Rank
	R.Krithika	B.C.A.	9th Rank
	C.Karthika	B.C.A.	10th Rank
	T.Jawarul Fathima	B.Sc. Computer Science	2nd Rank
	N.Deepa	B.Sc. Computer Science	4th Rank
	N.Nantheeswari	B.Sc. Bio – Chemistry	1st Rank
	R.Mariya Jooa Jenifer	B.Sc. Bio – Chemistry	2nd Rank
	A.Rekha	B.Sc. Bio – Chemistry	6th Rank
	A.Roopavathi	B.Sc. Bio – Chemistry	7th Rank
	C.Velmurugan	B.Com with CA	10th Rank
	S.Manickavasuki	B.B.A.	5th Rank
	T.Nagajothi	B.B.A.	7th Rank
	A.Selva Pravin	B.B.A.	8th Rank
	K.Reeyaz	B.B.A.	10th Rank
	S.Priyadharshini	M.Sc. CS & IT	3rd Rank
	J.Nishanthi	M.Com	3rd Rank
	M.Revathi	M.Com	8th Rank
2008-2011	D.Sathiya Deepa	B.A.Tamil	2nd Rank
	D.Raja Princy	B.A.Tamil	8th Rank
	M. Nisha	B.Sc. Mathematics	4th Rank
	K.Vimalita	B.Sc. Mathematics	5th Rank
	N.Rajaselvi	B.Sc. Physics	5th Rank
	S.Menaka	B.Sc. Physics	6th Rank
	N.Saranya	B.Sc. Physics	10th Rank
	G.Gayathri	B.C.A.	1st Rank
	S.Abinaya	B.C.A.	3rd Rank

	R.Marsiya Bani	B.Sc. Computer Science	4th Rank
	M.Malathy	B.Sc. Computer Science	6th Rank
	M.Saranya	B.Sc. Computer Science	10th Rank
	J.F.Sahana	B.Sc. Information Technology	3rd Rank
	A.Suganya	B.Sc. Information Technology	4th Rank
	R.Nithya	B.Sc. Information Technology	9th Rank
	G.Mary Elizabeth	B.Sc. Bio – Chemistry	3rd Rank
	B.Hemapriya	B.Sc. Bio – Chemistry	4th Rank
	M.Muniswari	B.Sc. Bio – Chemistry	5th Rank
	T.Balamurugan	B.Com.	1st Rank
	V.Prasanna	B.Com.	7th Rank
	C.Saranya	M.Sc. CS & IT	1st Rank
	S.Yasmine	M.Sc. CS & IT	2nd Rank
	M.Seetha	M.Com.	1st Rank
	K.Pushpa	M.Com.	6th Rank
2009-2012	K.Vijayalakshmi	B.A.Tamil	3rd Rank
	B.Arjun	B.A.Tamil	4th Rank
	S.Durga	B.A.Tamil	8th Rank
	K.Vinothkumar	B.A.Tamil	9th Rank
	C.Geethanjali	B.Sc. Mathematics	1st Rank
	A.Kausalya	B.Sc. Mathematics	3rd Rank
	K.Komala	B.Sc. Physics	1st Rank
	K.Dharani	B.Sc. Physics	3rd Rank
	L.Maria Nahomi	B.C.A.	2nd Rank
	K.Nageswari	B.C.A.	5th Rank
	K.Saranya	B.C.A.	8th Rank
	A.Rosemano	B.C.A.	9th Rank
	S.Pavithra	B.Sc. Computer Science	8th Rank
	I.Mariya Sabatini	B.Sc. Information Technology	1st Rank
	B.Ramkumar	B.Sc. Information Technology	2nd Rank
	R.Divya Nambu	B.Sc. Information Technology	6th Rank
	M.Saranya	B.Sc. Bio – Chemistry	5th Rank
	S.Vinitha Devi	B.Sc. Bio – Chemistry	8th Rank
	X.Jone	B.Com.	1st Rank
	P.Muneeswari	B.Com.	3rd Rank
	M.Jeyanthi	B.Com. with CA	2nd Rank
	M.Priyanga	B.B.A.	2nd Rank
	G.Muniswaran	B.B.A.	7th Rank
2010 - 2013	P.Shanmuga Priya	B.A.Tamil	9th Rank
	M.Suganya	B.Sc. Mathematics	1st Rank
	M.Kalaiselvi	B.Sc. Mathematics	2nd Rank
	V.Yogalakshmi	B.Sc. Mathematics	4th Rank
	N.Nithya	B.Sc. Mathematics	6th Rank
	M.Hema	B.Sc. Mathematics	7th Rank
	M.Chitra	B.Sc. Mathematics	8th Rank

	R.Ranjani	B.Sc. Mathematics	10th Rank
	S.Kiruba	B.Sc. Physics	2nd Rank
	S.Sugantha	B.Sc. Physics	7th Rank
	J.Sharmila Devi	B.Sc. Physics	10th Rank
	R.Mayuri	B.C.A.	1st Rank
	B.Barvin Kathija	B.C.A.	7th Rank
	P.Srinithya	B.C.A.	9th Rank
	R.Sanjitha Barveen	B.C.A.	10th Rank
	N.Lavanya	B.Sc. Computer Science	9th Rank
	T.Parkavi	B.Sc. Information Technology	6th Rank
	T.Arunkumar	B.Sc. Information Technology	8th Rank
	J.Bavithra	B.Sc. Bio – Chemistry	2nd Rank
	S.Sathya	B.Sc. Bio – Chemistry	7th Rank
	P.Minerva	B.Com. with CA	6th Rank
	M.Gopinathan	B.B.A.	4th Rank
	M.Prabupandi	B.B.A.	7th Rank
	K.Vijay	B.B.A.	9th Rank
	B.Brindha	M.Sc. Mathematics	1st Rank
	D.Gayathri	M.Sc. Mathematics	3rd Rank
	M.Poongkodi	M.Sc. Mathematics	5th Rank
	M.Subha	M.Sc. Mathematics	7th Rank
	K.Ramya	M.Sc. Mathematics	8th Rank
	C.Jegatheeswari	M.Sc. CS & IT	1st Rank
	R.Marsiya Bani	M.Sc. CS & IT	2nd Rank
	R.Viniyatharshini	M.Sc. CS & IT	3rd Rank
	M.Sathya	M.Sc. CS & IT	4th Rank
	R.Rama Suganya	M.Com.	4th Rank
	G.Preethi Priyanga	M.Com.	8th Rank
	M.Divya	M.Com.	9th Rank
2011 - 2014	M.Divya	B.Sc. Mathematics	3rd Rank
	T.Indhumathi	B.Sc. Mathematics	10th Rank
	L.Lidiya	B.Sc. Physics	3rd Rank
	R.Mythili	B.C.A.	9th Rank
	A.Kaleeswari	B.Sc. Bio – Chemistry	2nd Rank
	J.Mahesh	B.Sc. Bio – Chemistry	4th Rank
	M.Ranjitha	B.Sc. Bio – Chemistry	5th Rank
	P.Biruntha Devi	B.Sc. Bio – Chemistry	9th Rank
	M.Synthia Swami	B.B.A.	2nd Rank
	G.Sangeetha Yadev	B.B.A.	7th Rank
	K.Mano	M.Sc. Mathematics	6th Rank
	I.Mariya Sabatini	M.Sc. CS & IT	2nd Rank
	J.F.Sahana	M.Sc. CS & IT	3rd Rank
	X.Jone	M.Com.	2nd Rank
2012 - 2015	M.Sankar	B.A.Tamil	5th Rank
	B.Prema	B.A.Tamil	9th Rank

	A.Jegatheeswari	B.A.English	8th Rank
	R.Nishanthini	B.Sc. Mathematics	1st Rank
	L.Michael Mistica	B.Sc. Physics	3rd Rank
	I.Maria Lincy	B.Sc. Physics	6th Rank
	C.Suriya	B.C.A.	9th Rank
	I.Mariya Vincy	B.Sc. Computer Science	2nd Rank
	A.Pavithra	B.Sc. Computer Science	5th Rank
	N.Mutheeswari	B.Sc. Computer Science	6th Rank
	S.Pavithra	B.Sc. Computer Science	6th Rank
	M.Vinitha	B.Sc. Computer Science	6th Rank
	A.Kayathri	B.Sc. Computer Science	9th Rank
	M.Kithir Fathima Sharmila	B.Sc. Information Technology	2nd Rank
	M.Deepa	B.Sc. Bio – Chemistry	2nd Rank
	S.Santhini	B.Sc. Bio – Chemistry	4th Rank
	M.Sangeetha	B.Sc. Bio – Chemistry	5th Rank
	S.Karteeswari	B.Sc. Bio – Chemistry	6th Rank
	A.Sangeetha	B.Sc. Bio – Chemistry	8th Rank
	S.Vinnoly	B.Com.	3rd Rank
	M.Gopalakrishnan	B.Com.	5th Rank
	J.Maria Pritty	B.Com. with CA	3rd Rank
	E.Maria Jasmi	B.Com. with CA	7th Rank
	P.Punitha	B.B.A.	3rd Rank
	R.Krishnaveni	M.Sc. Mathematics	1st Rank
	S.Deviga	M.Sc. Mathematics	4th Rank

The faculty members are actively involved in empowering themselves through higher studies, acquiring efficient and innovative teaching methods and updating themselves with the current trends and happening in the industries.

CRITERION III

RESEARCH, CONSULTANCY AND EXTENSION

CRITERION III

RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center's of the affiliating University or any other agency/organization?

The Institution does not have a research centre at the moment.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

A Research Committee was formed in 2013-14, coordinated by a senior professor holding a doctorate degree. The committee comprises of the following members of the faculty:

1. Principal
2. Coordinator
3. Faculty members, holding a doctorate degree or pursuing doctoral research. The committee addresses the issues related to research activities in the college.

Recommendation made by the Committee:

1. That, all the departments submit a proposal detailing resources that are needed to conduct national and international seminars and workshops.
2. That every department applies for UGC sponsorship to conduct national seminars on the respective specialization areas.
3. That all the Heads of the Departments apply for the minor projects proposed by the UGG.
4. That the management set up a separate research room with facilities like internet access, computers, printers, scanners, intercom, furniture, books, magazines and journals related to research activities.
5. That the institution initiates tie-up with Ramanathapuram Collectorate to carry out the social related research activities by the scholars of the Humanities and Management Departments.
6. That every department initiates at least one classroom action research.
7. That the management takes necessary steps to undertake community oriented projects.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

The Institution has been taking initiatives towards activating research programs in the campus.

The measures that the institution has taken in this direction are given below:

1. In appointments, persons with Ph.D degrees and research backgrounds are preferred.
2. External experts with vast research experiences are invited for orienting the faculty in writing research articles, applying for minor research projects under UGC schemes, preparing themselves for doctoral research and initiating relevant classroom action researches.
3. As per the recommendations of the College Research Committee, the management has been updating the infrastructure needed for research such as augmenting the library resources, providing Wi-Fi connectivity and providing separate internet café for the purpose.
4. Every year the members of the faculty are motivated to attend orientation and refresher programs.
5. The Management is planning to establish a Research Fund for providing financial assistance to the research scholars.
6. The Management is generous in providing special leave-with-pay for undertaking research projects, library visits, data collection or pursuing research related higher studies.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The College takes efforts in developing the scientific temper, research aptitude among the students. The various steps the institution has taken in this direction are listed below:

- Organization of Student Seminars/Symposiums
- Individual and group project works
- Taking learners to industrial visits as part of the curriculum
- Encouraging the learners to pursue higher studies.
- Deputing students to seminars and workshops held in other premier institutions and research centres.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc

1. The Institution has four faculty members who have obtained their Ph.D degrees. All the Ph.D scholars have applied for and awaiting sanction of grants from the UGC to undertake minor research projects.
2. Every department motivates the learners to undertake curriculum related case studies and surveys by way of submitting their semester assignments.
3. A sizable number of teachers are involved in active classroom research.

Table C III -1: List of faculty guiding student research programme

S.No	Department	Year	No. of. Students	Project Guide	Title of the Project
1	PG COMMERCE	2013	2	R.Rajathi	A Study on Services Rendered by Women Beauty Parlours in Ramanathapuram.
		2013	3	M.Murugesan	A Study on Attitude Towards Stress Among College Teachers in Ramanathapuram.
		2013	2	R.Kalyan Kumar	A Study on the Consumption on Pattern of Fast Food in Ramanathapuram.
		2014	2	A.Dharmedran	A Study on the Customer Perception of Airtel Mobile Service Provider in Ramanathapuram.
		2014	2	R.Kalyan Kumar	A Study on Customer Towards Asian Paints.
		2015	2	S.Kannan	Analysis of the Co-Operate Bank Performance and Analysis.
		2015	2	M.Manikandan	A Study of Socio-Economic Conditions of Marine Fishermen in Rameswaram.
		2015	2	N.Karthigai Selvi	A Study on Performance Appraisal of Employees in Anandham Textiles in Ramanathapuram.
2	M.Sc., CS & IT	2012	1	K.Malarvizhi	Defenses Against Large Scale Online Password Guessing Attacks by Using Persuasive Click Points.
		2013	1	S.Muneeswari	Mobile Phone Based Medicine Intake Reminder and Monitor.
		2014	2	M.Hariprakash	Face Recognition Laplacian Faces.
		2015	1	S.Muneeswari	Security Implementation of 3 Level Security System Using Image Based Authentication.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The Institution has been a pioneer in strengthening the research aptitude among faculty members and students. The following details show the number of seminars and workshops conducted during the last five academic years with the focus on building and inculcating research culture and aptitude among the staff and students.

Table CIII-2 : List of workshops/programmes for building research culture among the students

S. NO	TITLE OF THE PROGRAMME	DEPARTMENT	DATE	NO. OF PARTICIPANTS	NAME AND DETAILS OF THE EXPERT INVITED
1.	Recent Trends In Insurance Sector	Commerce	30/01/14	150	**Mr.V.Sibu**, Asst. Branch Manager Sales, LIC, Ramanathapuram.
2.	Fuzzy Set Theory and Its Applications	Mathematics	13/02/14 & 14/02/14	161	**B.K. Keerthiga Priyatharshini** Asst. Professor Anna University, Ramanathapuram. **Mr. PalanivelRajan** Asst. Professor Govt. Arts College Paramakkudi
3.	Address on Communication Skills	English Literature	24/02/14	200	**Mr.S.A.SenthilKumar**, Director of SASH Institute,Madurai.
4.	Recent Trends in Natural Product Research	Bio Chemistry	25/02/14	120	**Dr. L. Pari** **Dr. L. Manaoharan** Dept. of. Biochemistry & Bio Technology Annamalai University, Chidambaram.
5.	Intellectual Potentia '14	CS,B.C.A,IT	03/03/14	420	**Mr. J.Midhun** CEO Miditree Solutions Kerala **Mr. Selvakumar** CEO Hari Infotech Solutions Ramanathapuram

6.	RANSAC	Physics	08/03/14	150	**Dr. Chandra Mohan** Principal Sevugan Annamalai College, Devakottai. **Dr. Sivakumar,** Asst. Professor, Alagappa University, Karaikudi. **Dr. Subhadevi,** Asst. Professor, Alagappa University, Karaikudi. **Dr. Nadarajan**, Asst. Professor, RDM College of Arts and Science, Sivagangai.
7.	English For Empowerment	English Literature	06/02/15	216	**Dr.S.Ramanathan**, Associate Prof, Dr.ZahirHussain College,Ilayankudi.
8.	Android Apps Development	Computer Science,IT	16/02/15	200	**Mr.Syed Mushtaq** Ahamed, Asst.Manager Academics, SRM Learning Tree, Chennai.
9.	Trade Gestion	Commerce	13/03/14	150	**Dr. Udhayasuriyan** COE Alagappa University. Karaikudi. **Dr. Duraikannan** Asst. Professor Govt. Arts College Paramakkudi.
10.	Recent Trends On Differential Equation And Its Applications	Mathematics	06/03/15	190	**Dr. R.Senthamarai**, SRM University, Kanchipuram.
11.	Ilakku Ariyaa Payanam	Tamil Literature	12/03/15	65	**Mr.N.Kalaiyarasan**, Tamilnadu Murpokku Eluthalar Sangam, Ramanathapuram.
12.	Changing Role Of Indian Higher Education System	Commerce	13/3/15	170	**Dr.K.Muthalagu**, Asst Prof of Commerce, Sethupathy Govt Arts College, Ramanathapuram.
13.	Project awareness and DotNet	Computer Science	27/8/15	108	**Mr.A.Prakash Pandian**, Branch Head, Elysium Technologies, Ramanathapuram.

14.	Recent Trends In Income Tax	Commerce	18/9/15	170	**Dr. Ganesan**,Asst Prof, Dept of Commerce, RajaDurai Singam, College,Sivagangai.
15.	Computer Training Programme (Digital India Scheme)	Computer Science	10/12/15	108	**Mr.A.Prakash Pandian**, Branch Head, Ellysium Technologies, Ramanathapuram.

The members of the faculty were sent to different centres to participate in research-related seminars /workshops.

Table CIII -3: List of workshops/programmes for building research culture among the staff

S. NO	NAME OF THE STAFF	DEPARTMENT	DATE	TITLE OF THE PROGRAMME.	ORGANISED BY
1.	R.Kalyan Kumar	Commerce	27/01/11 to 29/01/11	International Conference in Commerce	Pondicherry University, Puducherry.
2.	K.Malarvizhi R. Kalyan Kumar B.K. Mathan Nagan G. Dharakeswari	Information Technology, Commerce, BCA, BBA	25/03/11 & 26/03/11	National Level Seminar on Online Learning Systems in Virtual Reality	Alagappa University, Karaikudi.
3.	B.K. Mathan Nagan	BCA	26/03/11	National Conference on Bio-Metrics Secure Transactions	Vellalar College of Engi. & Tech. Erode.
4.	B.K. Mathan Nagan	BCA	17/02/12	National Conference on Emerging Social Perspectives and Parallel Issues of Business Managements	SRM University Chennai.
5.	K.Hemalatha	Bio Chemistry	11/10/12 and 12/10/12	Biodiversity Conversation and Sustainable Utilization	Pasumpon Thiru Muthuramalinga Thevar Memorial College,Kamuthi.
6.	B.K. Mathan Nagan	BCA	07/03/14 & 08/03/14	International Conference on Emerging Trends in Engineering andTechnology	Pandiyan Saraswathi Yadhav Engineering College Sivagangai.
7	All Staff Members	All the Department	19/09/14 & 20/09/14	Teaching Pedagogy	St.Joseph's Institute of Management, Trichy.
8.	B.K. Mathan Nagan	BCA	20/02/15	National Seminar on Recent Trends in Web Technologies	MSNPM Women's College Poovanthi.
9.	A.Jeyamani	Physics	03/03/15	Nano Technology	Syed Hameedha Arts and Science College,

					Kilakarai.
10.	S.Sathya	Physics	03/03/15	Nano Technology	Syed Hameedha Arts and Science College, Kilakarai.
11.	Dr.A.Dharmendran	Commerce	03/03/15 to 05/03/15	International Conference in Commerce	Presidency College(Autonomous), Chennai.
12.	J.Rajeshwari	Computer Science	28/08/15	National Level Seminar	Nachiyappa Swamigal Arts and Science College,Koviloor, Karaikudi.
13.	R.Malliga	Bio Chemistry	13/09/15	Orientation Programme on Gender Studies for Faculties	Alagappa University, Karaikudi
14.	J.Rajeshwari T.Mahalakshmi M.Hariprakash S.Muneeswari	Computer Science, IT	29/10/15	Recent Research Trends in Computer Science	Srimad Andavan Arts and Science College,Tiruchirappalli.
15	S.Umadevi	Bio Chemistry	04/12/15 & 05/12/15	Safety and Security of Woman in Public Spaces	Alagappa University, Karaikudi with National Commission for Women, NewDelhi
16	S.Sarugasini	Computer Science	28/12/15 & 29/12/15	ThaniThamil Peravai	Alagappa University, Karaikudi
17	I.Muniasami	Tamil Literature	28/12/15 & 29/12/15	ThaniThamil Peravai	Alagappa University, Karaikudi
18	S.Umadevi	Bio Chemistry	20/01/16	Staff Orientation Programme	Alagappa University, Karaikudi

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

The Research Committee formed by the Institution was asked to explore prioritized research areas in which the College planned to undertake research projects. After the study conducted by the members of committee, they recommended to the institution to carry out the research in the following domains:

Table CIII- 4 : Details of prioritized research areas in the campus

S.NO	RESEARCH AREAS/DOMAINS	NAME OF DISCIPLINE	EXPERTISE AVAILABLE
1.	Survey on Social Issues	Commerce	Dr. Dharmendran Dr. Gowthaman
2.	Research on Environmental Biometric Changes	Biochemistry	Mrs. K. Hemalatha Mrs. D. Jeeva

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

- ❖ Eminent research scholars are invited for orienting the staff in the mechanics of writing research articles and research projects.
- ❖ Research scholars and industrialists are invited for the development of research attitude among the students of commerce.
- ❖ Very eminent software developers are invited to interact with the students of computer related subjects.

Table C III -5: List of inputs by the researchers of eminence during the last five years

S.NO	DATE	RESOURCE PERSON	TOPIC OF RESEARCH
1.	18/01/14	**Dr. Abbas Mandhri** Research Convener Dr. Zahir Hussain College Illayankudi	How to Write the Research Articles
2.	06/09/14	**Rev.Fr.Santiago** Parish Priest, Muthupettai.	Stress Management Programme
3.	19/09/14	**Rev.Br.Dr.Rajan,** Sacred Heart Congregation. **Dr.John Peter,** Faculty of JIM, Trichy. **Rev.Fr.Joseph Xavier,** Director, JIM, Trichy.	Faculty Development Programme
4.	20/09/14	**Rev.Br.Dr.N.S.Jesudoss,** Secretary,Caussanel College, Muthupettai. **Dr.John Peter** Faculty of JIM, Trichy. **Dr.Savari Muthu** Dean, JIM,Trichy.	Faculty Development Programme
5.	24/11/14 To 02/12/14	**Prof. Calistus,** Rtd. Professor, St.Xavier's College, Palayamkottai.	Material Production in English

6.	13/07/15 to 15/07/15	**Prof. Calistus,** Rtd. Professor, St.Xavier's College, Palayamkottai.	Writing Research Documents
7.	17/07/15	**Mr.Stefen,** Associate Prof in Socialogy, Holy Cross College for Women, Trichy	Methods of Writing Minor Projects from UGC
8.	27/07/15 to 29/07/15	**Prof. Calistus,** Rtd. Professor, St.Xavier's College, Palayamkottai.	Art of Documentation
9.	11/08/15	**Rev.Bro.Dr.S.Innasi Muthu** Director of Research, Caussanel College of Arts And Science	Human Resource Development and Outreach Programme
10	29/10/15	**Mr.R.Mathan Kumar,** Chamber of Commerce, Ramanathapuram.	Global Investors Meet

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Nil

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

- The Department of Bio-Chemistry in our college has a center for Mushroom Cultivation. The Department imparts the know-how of the process and the production of mushroom to the students. The well-trained students engage themselves in annual women empowerment programmes for transferring the techniques of mushroom cultivation to the poor women in the neighbouring villages.

- Samples of potable water from different parts of the neighbourhood are collected for water salinity test by the department of Biochemistry. The students have been trained

to do the test and provide the people with the details of the analysis and necessary precautions to be taken.

- A team of students, under the supervision of Mr.Mathan Nagan ,Head Department of Computer Application, has developed the software for the management to automate the Faculty Profile Management System, Library Automation Software and Website for College.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization

The institution is planning for a research endowment with financial inflows from the Management Trust, UGC, ICSR and DST and other research funding agencies and local, commercial and industrial sponsors.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last five years?

It is the vision of the Management to do so when the above said research fund is established.

3.2.3 What are the financial provisions made available to support student research projects by students?

The final year students from the academic disciplines of Computer Science, IT, Computer Applications, Management Studies, Commerce with Computer Applications and Physics are motivated and guided by the respective faculty members to take up projects related to their subjects. Such projects are treated as semester assignments. As regarding the financial support to such projects, the following provisions are made available:

- Arrangement of local sponsors
- Disbursement of TA from the department funds
- Award of cash prize for the most outstanding projects

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

Nil

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

- The Institution is subscribing to 44 broadband terminals with the speed of 512 kbps. The members of the staff and students are encouraged to exploit this internet connectivity to boost their research activity.
- The College Library is linked to E-Journals and majority of the members of the staff view them for writing research articles and preparing themselves for doctoral research.
- Equipments such as Cathode Ray Oscilloscope, Audio Frequency Oscillator, Spot Galvanometer, Travelling Microscope, Electronic Microscope, Electrophoresis, Tissue Homogenizer, Inaugulation Chamber, 20X Electron Microscope and latest software such as SNET are used by the students to undertake their classroom projects.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

- Applications have been forwarded to UGC, ICSR and DST for grants, and favourable responses are expected.
- An appeal has been made to the Alumni towards contributing to the proposed Research Fund.

3.2.7Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last five years.

- Research Guides and Chief Investigators of recognized research units from reputed institutions are invited to disseminate information regarding the ways and means of securing funds for research.
- The members of the faculty are allowed to avail leave with pay for the research related surveys and library visits.

3.3 Infrastructure for Research

3.3.1 What are the research facilities available to the students and research scholars within the campus?

Facilities available to the students and research scholars who wish to undertake research activities are listed below:

- A well-equipped library with a quality collection of books and journals related to research activities.
- Field Surveys and Data-Collection by students are accepted as semester assignments.
- All Departments are provided with department libraries in which quality publications related to their curriculum contents are stocked.
- Computers with internet access are available exclusively for the usage of students
- Talks by eminent researchers are arranged for students.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

As a major strategy of involving the faculty and the staff in the research activities, the institution has helped different departments choose their pet themes/areas of research to be pursued for four years from the academic year 2014-15.

Table CIII-6: Special areas of research allotted for different departments.

DEPARTMENT	RESEARCH AREAS
English	English Language Teaching Strategies
Tamil	Panpattu Inavaraviyal(Cultural Ethinographic)
Computer Science	Green Computing
Computer Applications & IT	Cloud Computing in Client Technology
Bio-Chemistry	Water Salinity
Physics	Nano Technology and Thin Films
Mathematics	Fuzzy Mathematics
Commerce	Logistics Management
Commerce with CA & Business Administration	Women Entrepreneurship

Some of the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the above mentioned emerging areas of research are:

- Procuring latest library sources relevant to the field.

- Augmentation of the necessary library resources and laboratory instruments, and orienting the scholars in utilizing them.
- Creating tie-ups with institutions that have the latest laboratory facilities for research in these fields
- Arranging for academic interactions with field experts.
- Acquiring the latest software for analyzing data in these fields.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments/ facilities created during the last five years.

Yes, the Institution spends the small amounts of grants or finances from the local sponsors for conducting seminars and workshops. No instrument or facility has been bought or created out of that.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The College has a Memorandum of Understanding with the Statistical Department of the local district to make use of the available data by our students for undertaking a research survey on the sanitary conditions of the homes in Indiranagar, Muthupettai, the core area of our Outreach program.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

The College Library is well-equipped library with facilities and resources in the form of books, research journals, CD-ROMs, on-line databases, audio-video cassettes, E-Journals, theses, reports, monographs etc. The library has also Wi-Fi internet connectivity to promote research oriented activities. Other facilities available are:

- Upgraded printers, photocopiers and scanners
- Special software for research promotion has been installed in computers for all the departments
- A well-furnished conference room with audio-visual aids, Wi-Fi enabled internet access and LCD projectors

3.3.6. What are the collaborative research facilities developed / created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

Nil

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of Major research achievements of the staffs/ Patents obtained and filed/ Original research contributing to product improvement/Research studies or surveys benefiting the community or improving the services/ Research inputs contributing to new initiatives and social developments

Table C III- 7 : Major research achievements of the staff:

S.NO	NAME OF THE FACULTY	DEPT.	FIELD OF RESEARCH	TITLE OF THE RESEARCH	DATE
1.	Dr.A.Dharmendran	Commerce	Banking	Non-Performing Assets in District Central Co-operative Banks in Tamilnadu-An Empirical Study	JUNE 2009
2.	Dr.A.Revathi	Tamil	Ilakkiyam	Sanga Thogai Padalgalil Thurai Amaivum, Chikkalgalum	06/08/12
3.	Dr.C.Gowthaman	Commerce with Computer Application	Marketting	Production And marketing of Bricks- A Study with Special Reference With Registered Brick Industry in Nammakal District	AUGUST 2013
4	Dr.M.Rajalakshmi	Tamil	Ilakkiyam	Valluvathil Manithamum Vazhviyal Koorugalum	23/10/13

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

Nil.

3.4.3 Give details of publications by the faculty and students:

1. <u>Publication By The Staff</u>

Table C III-8 : Publications by the members of the faculty during the last five years

DR. A. DHARMENDRAN

Sl. No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1	An Empirical Assessment Vol 1	2231-5756	International Journal of Resources in Commerce, IT and Management	Management of NPAS in DCCBs in India
2.	An Empirical Assessment Vol 2	2231-445	International Journal of Resources in Commerce, IT and Management	Non-performing Assets in State Cooperative Banks in India
3.	Vol.No.41,Issue No.2,February 2014	ISSN 0971-9229	Kissan World	Arabian Dates Cultivation in dry land in Tamil Nadu

MR. P. ANDICHAMY

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	Merit India Publications 2010	------	BOOK	Value Education
2.	Merit India Publications 2011	-------	BOOK	Export Documentation
3.	Merit India Publications 2012	------	BOOK	Value Education (in Tamil version)
3.	Kissan World	ISSN 0971-9229	Kissan World	Cultivation Pattern of Custard apple in Tamil Nadu

MRS.T.MAHALAKSHMI

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	MSK Publications, Salem	938052806-X	Book	MS Office 2000
2.	MSK Publications, Salem	938052805-1	Book	Internet and Html
3.	MSK Publications, Salem	938052804-3	Book	Step into Advanced Java

MR.C.GOWTHAMAN

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	National Cooperative Union of India	---	Indian Cooperative Review	Urban Cooperative Banks in Nammakal district-A Glance
2.	53rd Year of Publications	ISSN 0038-4046	Southern Economist	Evaluation of Urban Cooperative Banks in Nammakal

MR.R.KALYAN KUMAR

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	Vol.No.2,Issue No.10,October 2011	ISSN 0976-2183	IJRCM	A Study on Attitude of Women Towards Fitness Centre in Ramanathapuram, Tamilnadu
2.	Vol.No.3,Issue No.2,February 2013	ISSN 2231-5756	IJRCM	A Study on the Consumption Pattern of Bakery Products in Southern Region of Tamilnadu
3.	Shanlex Publications, Madurai.	-----	BOOK	Soft Skill Development

MRS.G.DHARAKESHWARI

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	Vol.No.2,Issue No.10,October 2011	ISSN 0976-2183	IJRCM	A Study on Attitude of Women Towards Fitness Centre in Ramanathapuram, Tamilnadu

2.	Vol.No.3,Issue No.2,February 2013	ISSN 2231-5756	IJRCM	A Study on the Consumption Pattern of Bakery Products in Southern Region of Tamilnadu
3.	Shanlex Publications, Madurai.	-----	BOOK	Soft Skill Development

MRS.D.JEEVA

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	Vol.No.41,Issue No.2,February 2014	ISSN 0971-9229	Kissan World	Arabian Dates Cultivation on Drylands in Tamilnadu
2.	Vol.No.41.,Issue No.10,October 2014	ISSN 0971-9229	Kissan World	Bamboo Shoots-Nutritional Benefits

MRS.M.MUTHU KUMARESAN

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	Pavai Publications, Chennai	978-81-7735-596-1	BOOK	Human Resource Management
2.	Pavai Publications, Chennai	978-81-7735-596-X	BOOK	Sales Promotion
3.	Pavai Publications, Chennai	978-81-7735-619-4	BOOK	Financial Management

MR.B.K.MATHAN NAGAN

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	Daisy & Daerin Publication House	978-81-921895-3-6	Proceedings National Seminar on Recent Trends in Web Technologies	Tamil Search Engines Using Tamil Web Communities
2.	Vol.No.1.,Special Issue No.2,December 2015	2454-4558		A Secure Cookie protocol

MS.V.ANGALABAIRAVI

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	Daisy & Daerin Publication House	978-81-921895-3-6	Proceedings National Seminar on Recent Trends in Web Technologies	Tamil Search Engines Using Tamil Web Communities

MS.J.JENIFER

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	Vol.No.1.,Special Issue No.2,December 2015	2454-4558		Medical Image Processing-Bone Image

MS.R.SUGANYA

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	Vol.No.1.,Special Issue No.2,December 2015	2454-4558		Medical Image Processing-Bone Image

MS.G.SAHANA

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	Vol.No.1.,Special Issue No.2,December 2015	2454-4558		A Secure Coolie Protocol

MR.K.VEMBAIAH

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	மாத இதழ - 2011	----	இதய மொழி	நெய்தலில் சோழக் காற்று
2.	பாட நூல்-2012	------	பாட நூல்	தற்காலக் கவிதையும் சிறுகதையும்
3.		388053101-3	ஆய்வுக் கட்டுரை,	சுகிர்தராணி கவிதைகளில் ஆணாதிக்க அரசியல் - ஆய்வுக் கட்டுரை
4.	பாட நூல்-2013	-----	(பாட நூல்)	இடைக்கால இலக்கியமும் புதினமும்

MRS.M.JANSI

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	Sree Vaishnavee Publications, Chennai	978-81-910824-5-6	Proceedings-National Seminar in DKT College of Education	Technology and Teacher Education
2.		978-93-81658-02-4	Proceedings-National Seminar in St.Justin's College of Education.	Errors in Data Collection
3.		388053101-3		கலிங்கத்துப்பரணியில் போர்கள நிகழ்வு

MRS.M.RAJALAKSHMI

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.		978-81-910214-1-7		மனித நேய சிக்கலில் சாதியமும் வள்ளுவத்தின் தீர்வு
2.		388053101-3		வள்ளுவத்தில் சொல்லற

MS.A.REVATHI

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	தமிழியல் ஆய்வு திருவள்ளுவர் கல்லூரி ந ச	9798177359915	திருவள்ளுவர் கல்லூரி	காப்பியங்களில் பெண்மை போற்றுதலும் தூற்றுதலும்
2.	பி.ஜி.பி கலை அறவியல் கல்லூரி, தமிழியல் ஆய்வு.	9789380406800	தமிழியல் ஆய்வு.	குறள் காட்டும் ஊடல்
3.	ஆய்வுக் கட்டுரை, இந்திய பல்கலைக் கழகத் தமிழாசிரியர் மன்றம், மதுரை.	9789380342337	இந்திய பல்கலைக் கழகத் தமிழாசிரியர் மன்றம்	தமிழ் காப்பியங்களில் மள்ளர்

MR.I.MUNIASAMI

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	வளர்தமிழ் ஆய்வு மன்றம்.		வளர்தமிழ் ஆய்வு மன்றம்.	தமிழர் வாழ்வியல் - மருதக்கலி புழங்குபொருள் அடிப்படையிலான பகுப்பாய்வு
2.	பாரதிதாசன் பல்கலைக் கழகம், திருச்சிராப்பள்ளி.		பெரியார் உயராய்வு மையம	பெரியாரின் பெண்ணியச் சிந்தனைகள்

MR.P.KRISHNA MOORTHI

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	தமிழில் இயக்க இதழ்கள்	-	தமிழில் இயக்க இதழ்கள்	ஆனந்த விகடன் ஒரு மதிப்பீடு
2.	இந்திய பல்கலைக் கழகத் தமிழாசிரியர் மன்றம், மதுரை	-	இந்திய பல்கலைக் கழகத் தமிழாசிரியர் மன்றம்	மீரா கவிதைகளில் செவ்விலக்கியங்கள் தாக்கம்

2. **Publication By The Students**

MS.M.SARANYA

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	Vol.No.1.,Special Issue No.2,December 2015	2454-4558		5G Technologies in Mobile Devices

3.4.4 Provide details (if any) of

Research award received by the faculty - 04

Recognition received by the faculty from reputed professional bodies - Nil

Table C III- 9 : Research award received by the faculty:

S.NO	NAME OF THE FACULTY	DEPT.	FIELD OF RESEARCH	TITLE OF THE RESEARCH	DATE
1.	Dr.A.Dharmendran	Commerce	Banking	Non-Performing Assets in District Central Co-operative Banks in Tamilnadu-An Empirical Study	JUNE 2009
2.	Dr.A.Revathi	Tamil	Ilakkiyam	Sanga Thogai Padalgalil Thurai Amaivum, Chikkalgalum	06/08/12
3.	Dr.C.Gowthaman	Commerce with Computer Application	Marketting	Production And marketing of Bricks- A Study with Special Reference With Registered Brick Industry in Nammakal District	AUGUST 2013
4	Dr.M.Rajalakshmi	Tamil	Ilakkiyam	Valluvathil Manithamum Vazhviyal Koorugalum	23/10/13

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The students are motivated to take –up Industrial Visits at least once in a year. Moreover, the final year students are encouraged to undertake field surveys or undergo short-term apprenticeship in industries. The professors are encouraged to train the school faculty in matters of pedagogy and content analysis.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The stated policy of the Institution is to provide consultancy to the local Panchayat in matters of public literacy and issues of public sanitation. The Institution has initially adopted

Muthupettai, a backward village. The Institution has conducted surveys on the various social issues the people face and on the ways and means for improving the economic status of the people of Muthupettai. The Institution has encouraged the people to plant trees, and over 1000 saplings have been planted. One of the students, J.F.Shahana, was nominated the campus ambassador to motivate the students to enroll their names in the voters list in year 2013-14. Three hundred students were enrolled and have become new voters.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The Institution encourages the staff to utilize the available facilities in offering their expertise for the consultancy services. Towards this end, the following provisions are made available:

- Unhindered access to the Laboratory and Library resources
- The teaching load the faculty members who are involved in consultancy services is adjusted by the department.
- Every Department is encouraged to arrange for an Institution –Industry Meet, or School -- College Meet or Local Government Officials-- College Meet once in a year.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last five years.

Consultancy services are provided free of cost by the institution. The following are the areas where consultancy services are provided by the Institution to the Local Panchayat:

1. Tree plantation schemes of the local panchayat.
2. Consultancy service to the district Collectorate on enrolling fresh voters.
3. Conducting surveys for Health Department of the local Collectorate.
4. School Teachers Empowerment.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

As said earlier, consultancy services are provided free of cost and hence no income is generated through the Consultancy Services offered by the Institution

3.6 Institutional Social Responsibility (ISR) and Extension Activities

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The College has made efforts to promote community based activities in the villages surrounding the institution in association with the following government sponsored programmes and non-governmental organizations. The information given below describes the activities the institution carried out during the last year.

- The college has adopted a Village,Indiranagar, under the Outreach Programme (Kalam Community Building--KCB). Every student is expected to put in a minimum of 40 hours of community work in the area. The College, in association with the Local Panchayat, has created awareness on issues related to drinking water, sanitation and utilization of government schemes.
- An extensive analytical study of minerals and salt deposit in the drinking water has been undertaken to study its quality in the adopted village.
- During the NSS camp in the village of Thamaraikulam, the NSS volunteers organized an eye camp. Six aged persons were diagnosed with cataract and sent for free surgery in the District Eye Hospital in Ramanathapuram.
- The YRC unit of the institution, with the help of the local Branch Manager of TNSTC has given an awareness programme to the College students regarding road safety.
- In association with District Hospital, the Institution organized Anti-Alcohol, Anti-Tobacco and Anti-Drug drives.
- NSS volunteers in association with District Leprosy Mission conducted an awareness rally in Thamaraikulam on eradication of Leprosy.
- The student volunteers extended help worth rupees ten lakhs to the flood victims in Cuddaloor,Tamilnadu.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

- It has been mandatory for every student to involve himself/herself in the Out-reach Programme. Everyone is made to spend a minimum of 40 hours in the form of social work in the adopted village. Special registers are maintained to track students' involvement in this programme.
- The NSS coordinator in consultation with the concerned Head of the Department and the Principal select the students for the NSS units. A coordinator has been appointed to coordinate NSS activities. Tasks are assigned to the NSS volunteers on a monthly basis. Quarterly reviews of their performance are undertaken by the Coordinator of the Extracurricular Activities.
- AICUF, involves the students of the Institution in carrying out many community oriented awareness programmes.
- Red Ribbon Club (RRC) functioning in the College is involved in the conduct of Blood Donation Camps and AIDS Awareness Programmes in the rural neighbourhood. Tasks are assigned to the RRC volunteers and the members on a monthly basis.
- Through their participation and involvement in social service related activities, the students develop the sense of responsibility towards the society and develop as responsible citizens.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The Institution solicits stakeholders' perception on the overall performance and quality of the College through the following:

- Feedback system from the Alumni during the Annual Meet.
- Feedback from the parents during the Parents Meet conducted at the end of every semester (after the semester examination result analysis).
- Feedback from the out-going students
- Annual Feedback from the staff during the Staff --Management interaction sessions.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last five years, list the major extension and outreach programmes and their impact on the overall development of students.

The extension programmes- NSS, AICUF, RRC & YRC- and the official village adoption scheme under the Outreach Programme (Kalam Community Building-KCB) have been made part of the extracurricular aspects of the curriculum. The Institution has appointed various committees for the extension activities. The meetings of these committees are held regularly to plan the specific programmes and the physical and financial resources they require to carry out the programmes. The work is implemented in such a way that it ensures that the actual or practical utility of the same reaches the target groups. The Institution organizes various extension programmes as per the guidelines laid down by the Social Work curriculum. Among this, the NSS, RRC &YRC obtain funds from the University. The other cells organize their different activities through the funds provided by institution.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

- The College Council appoints the Coordinators and Officers for the NSS and other Extension Service Programmes based on their track records.
- Students who participate in the extension activities are awarded certificates of merit in their final year.
- The Members of the Faculty who are actively involved in these activities are awarded monetary incentives and increments during the revision of their salary.
- Students who successfully complete their services in the NSS programmes and extension activities are awarded the “Good Samaritan Award”

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from underprivileged and vulnerable sections of society?

- As part of the NSS programme, especially during the NSS camps, the institution has conducted surveys on rural literacy and financial management of the fishing communities near the institution

- Survey was conducted by the NSS volunteers on the green-cover in and around the village of Muthupettai as part of their tree plantation drive.
- Survey was conducted on the poor and the needy students of the Institution to provide freeships by the Management
- Survey was conducted by the volunteers of the college towards identifying the students for availing scholarships provided by the State Government
- The YRC unit of the college has undertaken a rally to orient the residents of Muthupettai towards Rain Water Harvesting.
- The students are encouraged to contribute funds to the charity established by the management meant for extending financial support to the poor students pursuing their higher studies.
- Students are encouraged to participate in the blood donation camps organized by the RRC of the College.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The Fishing and Farming communities living in the nearby villages are financially disadvantaged and ignorant of the many social issues surrounding them. Through the extension activities organized by the institution, the students gather knowledge of the practical realities existing around them. Through their participation and involvement in extension activities, the spirit of helping the poor and the needy is inculcated in the students.

1. The number of students who voluntarily donate blood in the blood camp has been going up considerably.
2. Leadership qualities among the students have improved.
3. Environmental Awareness and the spirit of conserving the scarce natural resources have developed among the students
4. Enthusiasm to participate and initiate the social service activities has also much improved.
5. Students have developed a tolerant attitude towards persons belonging to different caste, religion and gender

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourages community participation in its activities?

- While organizing the NSS camps in the local panchayat area, the President of the Panchayat is contacted and the NSS coordinator convenes a meeting with him/ her. During such meetings, the community related issues faced by the people of the villages are discussed and solutions to them are explored together.

- Every year an Eye Camp is organized in the nearby villages to diagnose various eye diseases, and those who require cataract surgery are referred to the District Eye Hospital.

- In association with the District Headquarters Hospital, the college organizes blood donation camps every year during which the students of the college are encouraged to participate and donate blood.
- In association with the Lion's Club in Ramanathapuram, the NSS unit of the Institution organized an awareness rally on the eradication of Leprosy in Thamaraikulam, a nearby village of Institution.
- To create awareness on environmental protection among the residents of the nearby coastal hamlets, the college encourages the students to work with the people.

Table C III-10: Details on the Institution's involvement towards Community Development

SL.NO	Year	Name of the Programe Organized	Organized By N.S.S/ R.R.C/ Y.R.C/ KCB	The Place of Program Conducted	No of Students Participated	Summary of the Program
1	2010-2011	Rally on Rain Water Harvesting	R.R.C	Muthupettai	50	The Rally was organized with village Panchayat on 13.1.2011.It covered all the street of the village to educate the people on the importance of saving and preserving ground water
		Special camp	N.S.S	Indranagar	50	In the special camp programmes like, village cleaning,free eye camp,tree plantation, general medicine were conducted.
		Rally on Blood Donation	N.S.S	Muthupettai	66	To motivate the people to become voluntary blood donors around 66 students went on procession to stress on the importance of donating blood and saving a life
2.	2011-2012	Rally on AIDS Awareness	R.R.C	Uchipulli	150	With the support from the District Health Department, around 150 Volunteers went on to the every street of this village to create awareness on the prevention of AIDS disease among the people by Rally.
		Programme on World Saving Day	NSS	Muthupettai	200	With the support from the Manager,State of India, all the NSS volunteers were taught the importance of Savings
		Special camp	NSS	Karan	50	In the special camp programmes like, village cleaning,free eye camp,tree plantation, general medicine were conducted.
3.	2012-2013	Rally on Road safety awareness	R.R.C	Ramanathapuram	150	With the support from the district Road Transport officials ,all the volunteers had gone for procession to meet the people covering the places from Aranmanai,Bharathi nagar, New and old Bustand to D.Block to stress the importance of road safety.
4.	2013-2014	Rally on blood Donation		Periyapattinam	150	To motivate the people to become voluntary blood donors around 150 students went on procession to stress the importance of donating blood and saving a life
		Special Camp	NSS	Rettaioorani	50	In the special camp programmes like, village cleaning,free eye camp,tree plantation, general medicine were conducted. A

						total of 50 volunteers participated.
5.	2014-2015	Rally on Dengue Awareness		Muthupettai	100	To make the people to know the causes of dengue and the preventive measures , the 100 students had gone around each corner of the street in association with primary health office of Periyapattinam
		Rally on Rain Water harvesting	Y.R.C	Muthupettai	90	A total 90 volunteers and two faculty participated in the procession to stress the need of saving ground water ahead of raining season
6.	2015-2016	Rally on Blood Donation	N.S.S	Muthupettai	100	About 100 students with good number of teachers created awareness on urging the need of donating blood to the victims for the sake of saving a precious life.
		Blood Donation Camp	Y.R.C	College Auditorium	60	A good of number of outsiders and 60 volunteers donated blood in the camp organized in association with Govt Hospital Ramanathapuram

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

- Has fostered good relationships with the local panchayat leaders for undertaking awareness drives in the rural areas.
- Good rapport is maintained with the Public Relationship Department and Statistical Department attached to the District Collectorate.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last five years.

- Our Institution has been producing the best NSS volunteers every year. Two NSS volunteers were selected to attend the national level NSS camp in Kashmir.
- The College Secretary received the Academic Excellence Award for his notable services in the quality development of educational institutions at various places belonging to his religious congregation.
- The Blood Donation drives undertaken by the RRC have bagged the Excellence Award twice from the Meenakshi Mission Hospital and Ramanathapuram Headquarters Hospital.

3.7 Collaborations

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Nil

3.7.2 Provide details on the MoUs /collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate

Table C III-11 : MoUs with other institutions

S.NO	NAME OF THE ORGANIZATION	DEPARTMENT	YEAR
1.	Meditree Solutions, Kerala	BCA	2013-2014
2.	Annai Therasa Institute of Paramedical Science, Sattirakudi, Ramanathapuram Dist	B.Sc.,Bio-Chemistry	2014-2015
3.	MIT,Computer Training Institute,Ramanthapuram	BCOM	2014-2015
4.	GGIIT INFO, Madurai	Computer Science	2015-2016

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/ up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

The Institution sends students to the surrounding small scale industries and business houses for undertaking subject related surveys and mini-projects. It has been an indirect source of motivation to many for setting up business houses of their own.

Under the Outreach Programme undertaken by the institution in the adopted village, Indiranagar, the Department of Biochemistry has undertaken a project of mineral analysis of the drinking water available to the residents. In this regard, they have procured the needed lab equipments needed for the project.

S.NO	EQUIPMENT NAME	PURPOSE
1.	P^H Meter	Saline Test
2.	Potentio Meter	Saline Test

3.7.4 Highlight the names of eminent scientists/participants, who contributed to the events, provide details of national and international conferences organized by the college during the last five years.

The College has always encouraged all the departments to organize national level seminars at the beginning of the every semester. For this purpose, the College prepares a programme calendar and circulates to each department to convey the tentative date and time on which the national seminar is to be held. These information is also given in the College calendar so that the students and the faculty members are well aware of the events well in advance before the semester begins.

Table C III-12: National seminars/conferences/workshops organized by the college during the last five years

SNo	Academic Year	Title of the Programme	Organized By	Resource Person	Month And Date	No.of Participants
1.	2011- 2012	National Level Seminar on Effect of Environment on Business and Industry	B.B.A, Commerce and B.Com with CA	Dr.V.Manickavasagam, CoE, Alagappa University, Karaikudi	10/09/11	80
		National Level Seminar on Exploration of Bio-Chemicals for Safe Environment	Bio Chemistry	Dr.S.Ravikumar, Associate Prof, School of Marine Services, Alagappa University, Karaikudi.	29/09/11	75
2.	2012	National Level Seminar on Polymer Electrolytes	Physics	Ms.Sathya Bama, Asst.Prof, Sethupathy Arts College, Ramanathapuram	23/02/12	90
		National Level Seminar on Consumer Protection Act and its Impact	Commerce and B.COM with CA	Dr. Rajamohan, Dean, College Development Council, Alagappa University, Karaikudi.	29/09/12	123
3.	2013	National Level Seminar on Maths and Graphs	Maths	Dr.K.Subramanian, Associate Prof, Research Center, Alagappa Govt Arts College, Karaikudi	14/02/13	86
		National Level Seminar on Effect and Preventions of Global Warming	Bio Chemistry	Dr.A.Dharmar, Associate Prof, P.T.M.T.M College, Kamuthi.	15/02/13	70

4.	2014	Address On Communication Skills	English Literature	Mr.S.A.Senthil Kumar, Director of SASH Institute,Madurai.	24/02/14	200
		National Level Seminar on Recent Trends in Natural Product Research	Bio Chemistry	1.Dr.S.Manoharan, Associate Prof, Annamalai University, Chidambaram. 2.Dr.L.Pari, Associate Prof, Annamalai University, Chidambaram.	25/02/14	90
		National Level Seminar-Intellectual Potentia'14	CS,B.C.A, IT	Mr.M.J.Midhun, CEO,Meditree Solutions, Kerala	01/03/14 to 03/03/14	500
		National Level Seminar on Recent Advances in Nano Materials Synthesis and Characterization	Physics	1.Dr.R.Chandra Mohan, Principal, Sree Sevugan Annamalai College, Devakottai. 2.Dr.M.Sivakumar, Asst Prof, Alagappa University, Karaikudi 3.Dr.B.Subadevi, Asst Prof, Alagappa University, Karaikudi	08/03/14	200
		National Level Seminar on Hanging Scenario in Customer Relationship Management and Emerging Trends in Logistics Management	B.B.A, Commerce and B.Com with CA	Dr.A.Uthaya Suriyan, CoE, Alagappa University, Karaikudi	15/03/14	112
		International Seminar on Recent Trends and Opportunities in Computer Applications	CS,B.C.A, IT	Mrs.Jona AON –Lead Software, U.S.A	13/06/14	348
		Workshop on Introduction to Hardware	CS	Mr.B.K.Mathan Nagan, Head, Dept of BCA, Caussanel College of Arts and Science	15/12/14	40
5.	2015	Workshop on Android Apps Development	CS	Mr.Syed Mushtaq Ahamed, Asst.Manager Academic, SRM Learning Tree, Chennai	16/02/15	112

		National Seminar on Hanging Role of Indian Higher Education System-Future of Commerce Education	Commerce	Dr.K.Muthalagu, Asst.Prof, Sethupathy Govt Arts College, Ramanathapuram.	13/03/15	180
		National Seminar on Recent Trends in Web Services	B.C.A	Prof.N.Bala Subramanian, Associate Prof, Md.Sathak Engg. College, Kilakarai.	23/03/15	85
		National Level Seminar on Corporate Social Responsibility	B.COM with CA	Dr.K.Jeyakodi, Dean and Research Supervisor, Saraswathi Narayanan College, Madurai.	24/03/15	175
		Indian Stock Market – an Overview	Commerce	Dr.M.Ganesan, Asst.Prof, RDM College, Sivagangai.	21/09/15	150

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

The Department of Computer Applications has a MoU with MediTree Solutions, in Kerala since 2013. Under the auspices of MoU the following activities have taken place.

- In collaboration with the MediTree Solutions a Job fair was conducted for the benefit of our students.
- A National Level Computer Seminar titled" Intellectual Potentia" was held for the students of different colleges.
- The students of the College visited the site of MediTree Solution, Elegur as a part of their Industrial Visit.

The Department of Commerce signed a MoU with MIT Computer Training Institute, Ramanathapuram in 2014. Under the auspices of MoU the following activities have taken in the campus

- In collaboration with the MIT Computer Training Institute a Job fair was conducted for the benefit of our students.
- A National Level Commerce Seminar titled" Importance of Computers-TALLY" was held for the students of different colleges.
- MIT Computer Training Institute was conducting Certificate Courses in MS Windows, FBT and Payroll.

The Department of Bio-Chemistry has signed a MoU with Annai Therasa Institute of Paramedical Science in Sattirakudi, Ramanathapuram District since 2014. Under the auspices of MoU the following activities have been initiated in the campus.

- Annai Therasa Institute of Paramedical Science has been conducting various Lab Technician Courses like Blood Test and Urine Test
- A National Level Bio-Chemistry workshop titled" Importance of Learning Lab Courses" was held for the students of different colleges.

The Department of Computer Science has a MoU with GGIIT INFO, Madurai since 2015. Under the auspices of MoU the following activities have taken in the campus.

- A National Level Computer Seminar titled" Recent Trends in IT Field" was held for the students of different colleges.
- The students of the College visited the site of GGIIT INFO (Candla Solutions), Madurai as a part of their Industrial Visit.
- GGIIT INFO has conducted the Project Training Programme in the College campus.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

The systematic effort made by institution for linkage/ collaborations

The College is very keen about evolving a plan and strategy to sign up agreements and facilitate the linkages and collaborations with other industries and institutions for research activities. To expedite the process, a special committee has been established.

In the master plan evolved for each department in the current academic year the Heads of Departments are advised to evolve a policy and present a detailed action plan to carry out the linkages/ collaboration with other institutions and are asked to submit the same at the beginning of the academic year.

Any other information

The College has been providing and upgrading the infrastructure since its inception to provide quality education to the poor rural youth.

In order to inculcate the spirit of research culture among the students and the faculty members, the management has prepared a master plan and advised the different departments

to pursue logistics of upgrading the department into recognized research centres and has come forward to allot funds to meet the expenses of establishing the infrastructure for the same.

The Heads of Departments are asked to prepare the action plan for the current academic year and to device a policy to have a tie-up with industries and other institutions for carrying out the research based activities.

CRITERION IV

INFRASTRUCTURE AND LEARNING RESORUCES

CRITERION - IV
INFRASTRUCTURE AND LEARNING RESORUCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The Institution firmly believes that the quality of education depends on the continual creation of relevant infrastructure and learning resources, their upgradation, utilization and maintenance. In this regard, the policy of the Institution is:

- To add to the existing infrastructure as per the pedagogical demands.
- To allocate funds in the annual budget both for augmentation and maintenance of infrastructure.
- To educate the faculty in the utilization of the infrastructure, and
- To maximize the use of the available infrastructure and learning resources.

4.1.2 Detail the facilities available for a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, animal house, specialized facilities and equipment for teaching, learning and research etc.

- 45 spacious and well ventilated class rooms (20'x20') with wooden furniture, blackboards, audio systems, teacher platforms and pulpits.
- White Boards in all the Computer Labs, Smart Class rooms, Seminar Halls and Conference Hall.
- Two Technologies enabled smart class rooms fitted with Interactive Boards, LCD projectors, audio video systems and Wi-Fi accessibility.
- A well-furnished conference hall with LCD projector and internet connectivity.
- A well-furnished auditorium with LCD projector and audio-visual aids.
- Digital language lab with one utility software with 40 computer terminals connected with internet facility.
- Well equipped laboratories such as Computer Labs, Physics Lab and Bio-chemistry Lab.
- The Physics and the Bio-chemistry laboratories are provided with advanced instruments.

- ❖ The four computer laboratories with 150 computer terminals with three 10 KV UPS and one 5 KV UPS. The computers are connected through LAN and have Wi-Fi internet connectivity. Six A/C machines are installed in the computer labs for the benefit of the users.
- ❖ Eleven staff rooms with Wi-Fi internet connectivity, well furnished and have departmental libraries.
- ❖ A spacious, fully computerised, Wi-Fi enabled, UPS supported Central Library with bar-coding facility with more than 6000 volumes.
- ❖ Wi-Fi enabled campus with 50 broad-band connections of 512 Mbps speed.
- ❖ Multipurpose auditorium with audio-video facility.
- ❖ CCTV Camera Surveillance.
- ❖ Availability of RO treated water in all the buildings of the College in every floor.
- ❖ Wi-Fi enabled, computerized and air-conditioned administrative section comprising of Secretary's chamber (400 sq. ft).Principal's chamber (400 sq. ft) Vice principal's office (100 sq. ft) and the College office (400 sq. ft)

Table C IV- 1 : Laboratory facilities available in the College

SL.NO	NAME OF THE LABORATORY	FACILITIES
1.	Physics Lab	• Modern Digital Kits • Latest AFO & CRO • Advanced Micro Processor • Advanced microscopes and spectrometer • Hall effect Gouys Balance
2.	Bio-Chemistry lab	• PCR Technique • Auto Radiography • Separate Microbiology lab
3.	Computer Science Lab	• Upgraded computers • Air Conditioner • Networking with LAN • 10 KV UPS
4.	Information Technology Lab	• Upgrade computers • Air Conditioner • Networking with LAN • 10 KV UPS
5.	Common Computer Lab	• Upgrade computers (30 terminals) • Air Conditioner • 5 KV UPS

6.	Computer Application Lab Cum Digital Language lab	• Server controlled lab • 40 terminals SNET Software • Upgraded computers • Air Conditioner • Networking with LAN • 10 KV UPS

b) Detail the facilities available for Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

The College has facilities for enhancing the cultural, sports, and other cocurricular activities. They are listed below:

- A Health Centre with a resident nurse and emergency medicines
- A Yoga Practicing Centre attached to the auditorium
- A Fitness Centre with two cross bars and weight lifting tools
- One Football Ground
- Two Volleyball Courts
- One Beach volley Ball Court
- One Badminton Court
- One Basket Ball Court
- One Kho Kho Court
- One Kabaddi Court
- Separate spaces (office and store) for two NSS units.
- Separate spaces for RRC and YRC.
- A well-furnished Conference Hall with LCD Projectors and internet connectivity to promote the skill of public speaking.
- A well-furnished auditorium with a stage and audio-visual aids to promote cultural activities and the histrionic talents of the students.
- Digital language lab with SNET software with 40 computer terminals connected with internet facility for promoting communication skills.
- Separate recreational spaces with carom boards, chess boards and television.
- 15 buses for transporting students to the College / their homes.

4.1.3 How does the Institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last five years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

In the beginning of every semester the HODs and coordinators are asked to submit to the Principal a list of books / furniture / lab materials / software packages / computers / tools etc needed for the effective implementation of the respective academic courses/ programmes. The Principal holds discussion individually to find out the rationale behind the procurement of the specific items of infrastructure. Based on this process, the top management, in consultation with the Purchase Committee, procures them:

Table C IV-2: Amount spent on facilities developed / augmented during the last five years

S.NO	Academic Year	Details of the Infrastructure	Amount Spent (Rs.)
1	2010-2011	Electrical Devices	1,08,455.00
		Books	8133.00
		Furniture	5,56,030.00
		Computers	14,06,690.00
		Buses	11,25,000.00
		Building construction	19,50,752.00
2	2011-2012	Electrical Devices	1,58,268.00
		Furniture	5,34,924.00
		Lab Equipments	2,46,725.00
		New Buildings	2,12,328.00
		Educational Expenses	23,782.00
		Computers	21,39,632.00
3	2012-2013	Electrical Devices	2,77,276.00
		Furniture	1,07,860.00
		Computers	3,02,980.00
		Buses	7,41,470.00
		Lab Equipments	1,39,495.00
		Audio Systems	2,10,040.00
		Building Constructions	8,58,844.00
4	2013-2014	Electrical Devices	1,31,836.00
		Books	62,040.00
		Furniture	18,700.00
		Computers	65,700.00
		Buses	13,85,600.00
		New Buildings	49,57,000.00
		Electronic Items	3,96,460.00
5	2014-2015	Electrical Devices	21,650.00
		Books	1,08,816.00
		Computers	9,000.00
		Lab Equipments	3,76,160.00

MASTER PLAN FOR INSTITUTION

Enclosed in Annexure - IV

OPTIMUM UTILIZATION OF EXISTING INFRASTRUCTURE

- The sports facilities are used by all the students during the sports hour and after the college hours. Players from the University and neighboring institutions use them for regular practice and conduct of tournaments.
- The various computer labs are also used for enrichment and add-on courses.
- The auditorium is used for multiple activities such as co-curricular activities, conduct of youth festivals, seminars and meetings both by the college and the outsiders.
- The Conference Hall is utilized for conducting staff meeting, staff development programmes and counseling sessions for the students.
- The existing infrastructure is used by the government institutions for the conduct of TNPSC Examinations, vote counting etc.
- The college buses are also used for student tours, industrial visits, out-reaches programmes and extension activities.

4.1.4 How does the Institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

- Ramps are provided for their easy movement in the College building.
- Special facilities in rest rooms are provided for them.
- Separate seating facility is provided in the college buses.
- Scribes are provided during the internal / University examinations for the benefit of the visually impaired students.
- Wheel chairs are provided to those with difficulty in walking.

4.1.5 Give details on the residential facility and various provisions available within them:

There is a 60 room women hostel in the college premises. It accommodates more than 128 students. Facilities and provisions available in them are:

- A state of the art kitchen and dining hall.
- Resident matrons and resident nurse.
- Space for outdoor and indoor games.
- Separate reading room.
- Internet facility.
- CCTV Camera Surveillance.

- 24 hr Security guard protection.
- Generator (15 KV) facility.
- RO treated water at all the strategic points.
- Solar System.
- Telephone facility.
- Canteen facility.
- Audio visual aids.

4.1.6 What are the provisions made available to students and staff in terms of healthcare on the campus and off the campus?

A Health and Fitness Centre with emergency medicines is available in the college campus. There is a full time nurse who takes care of the health related matters of the college during the day, and she visits the hostel in the evenings to address the minor ailments of the hostellers.

In case of any medical emergency, the Government Hospital in Ramanathapuram is contacted over the phone to make arrangements for providing necessary attention.

4.1.7 Give details of the Common Facilities available on the campus–spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- There is a well-furnished Women Cell managed by a team of three senior women faculty members who can be approached by the students whenever they require any assistance.
- There is a Placement Cell in the campus from which the students can get the latest competitive examinations–related learning resources, information about employment and examinations, and computerized question bank.
- There is a separate Counselor room where at least one of the three counselors is available to assist the students in areas ranging from academic to personal.
- There are two canteens, one for the boys and one for the girls. The canteens have a well-equipped and well-stocked kitchen and are operated by contractors who interact with the Canteen Committee for providing the students and the staff with a variety of nutritious and refreshing drinks and edibles.

- The College has a huge auditorium with a seating capacity of 500. It has rooms for storing costumes and stage articles. It is constantly used for academic functions, conferences, cultural programmes, festivals, stage rehearsals and interactive sessions.
- The College has a well-furnished conference hall with a seating capacity of 100. It is provided with audio-visual aids. It is constantly used for academic functions, conferences and interactive sessions of the students and the members of the faculty with eminent educationists.
- There are separate recreational spaces for girls and boys with indoor game facilities (carom and chess) and a television which provide a warm and friendly environment to the students to relax during the lunch intervals and after the College hours.

4.2 Library as a Learning Resource

4.2.1 Does the Library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the Library, student/user friendly?

The Institution has a formally constituted Library Advisory Committee consisting of the Principal, the Librarian, one representative from the management, the VPs, two HODs (one from the Science and one from the Humanities) and two Student representatives. The committee meets twice a semester:

- The committee, in consultation with the HODs, presents a budget to the management in the beginning of every semester.
- Library automation has been undertaken with 'Library Manager' software.
- Bar-coding facility has been introduced.
- A catalogue of available books / resources is maintained and updated annually.
- Open access to the stacks is given to the final year UG and all PG students
- Students are allowed to borrow three books at a time with a user period 10 days and single renewal for 5 days.
- Reference section is open to both the staff and students.
- There is teacher guided Library hour for all the students.
- An additional space (20x20) has been added to the existing library.
- Subsidized use of reprography facility is made available to the students.
- English and vernacular newspapers are made available to the students.

- New arrivals are exhibited to the users.
- Library week is celebrated.
- Around 160 e-books have been downloaded and kept as soft copies for the learners use.
- 15 Journals are being subscribed to by the various departments.
- E- Journals are made available in soft copies.

A considerable sum of money is spent to provide facilities in the Library to make it more learner centric and user friendly. The Library is serving as the pivotal point of learning for the students and the staff members.

4.2.2 Provide details of Library Infrastructure Details:

Table C IV – 3 : Infrastructure available in the College Library

SL.NO	INFRASTRUCTURE FACILITY PROVIDED	DETAILS
1.	Total Area	1500 SQ FT
2	Total Seating Capacity	70
3.	Working Hours	9.00 AM to 4.00 PM
4.	News Papers	4
5	Stacks	22
6.	Subject titles	52
7.	Magazines	4
6.	Books	5850
7.	Journals	23
8.	e-books	165
9.	Educational CDs	37
10	IT Zone for accessing resources	4 Terminals
11.	Reprography	1
12	Office computer	01
13	Printer	01

4.2.3 How does the Library ensure purchase and use of current titles, print and e-journals and other reading materials?

The Library Advisory Committee presents the proposal to the management in the beginning of every semester. Based on the allocation of funds, the librarian budgets it to the different departments and programmes. Based on the titles suggested by the respective HODs, the procurement is done by the Purchase Committee. Then they are entered into the accession register.

Specify the amount spent on procuring new books, journals and e-resources during the last five years.

Table C IV-4 : Details of the amount spent on procuring new books.

S. No.	Library Holdings	2010 - 2011		2011 - 2012		2012 - 2013		2013 - 2014		2014 – 2015	
		No's	Cost (Rs.)	No's	Cost (Rs.)	No's	Cost (Rs.)	No's	Cost (Rs.)	No's	Cost (Rs.)
1	Text Books	142	22162	3150	20119	170	21000	408	1,09226	126	30827
2	Reference Books	04	850	03	700	03	306	10	10116	08	600
3	Journals	16	475	20	1300	10	850	12	225	19	
4	E-reference	25		37		40		47		16	

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the Library collection?

- Library automation has been completed.
- Four computer terminals have been provided for internet access.
- Around 160 e-books have been downloaded and made available to the students in the form of CD's.
- E-journals can be accessed.

4.2.5 Provide details on the following items:

Table C IV- 5 : Details on the working of the College Library

S.NO.	DETAILS OF WALKING BOOK ISSUED RETURNED ON 2010-15	DETAILS				
		2010-11	2011-12	2012-13	2013-14	2014-15
1.	Average number of walk –ins	10	13	20	48	65
2.	Average number of books issued/ returned including department libraries	250	280	350	465	520
3.	Ratio of Library books to student enrolled	5:1	5:1	5:1	3:1	3:1
4.	Average number of books added during last five years	146	318	173	508	133
5.	Average number of e-resources downloaded/printed	-	-	-	20	120
6	Number of information literacy training organized	-	-	-	-	2
7.	Details of "Weeding" out of books and other materials *	15	13	20	10	12
		* Journals and Magazines are used as back volumes				

4.2.6 Give details of the specialized services provided by the Library.

- Conduct of the Library week.
- Semester-wise book exhibitions.
- Downloading e-books and e-magazines.
- Printing e-books and e-materials in book form.
- Reprography services.
- Arranging purchase of learning materials through Flipcart.
- Digitalizing and maintaining question banks.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the College.

The Library is fully automated. There are sufficient number of computers in the Library to be used by the students and the staff. Two of these computers are set apart exclusively for searching the internet. The Library has been provided with an open access system.

- Both the teachers and the students have access to Internet services during the College-hours free of cost.
- The Library assistants guide the learners to the Library resources needed for the completion of their assignments.
- Both the faculty and the students are guided to utilize the Digitalized Question Bank / hard copies.
- Reprographic facility is made available to the students and the staff free of any cost.
- Access to the Library is available from 9.30am to 4.00pm and from Monday to Saturday, approximately 220 days per year including the study holidays. The Library is closed on Sundays, other public holidays and during the vacation.

4.2.8 What are the special facilities offered by the Library to the visually/physically challenged persons? Give details.

- The Library is conveniently situated on the ground floor for easy access by the physically challenged persons.
- Two wheel chairs are available in the Library.

4.2.9 Does the Library get the feedback from its users? If yes, how is it analyzed and used for improving the Library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the Library Services?)

The Library receives the feedback from its users to improve the services and amenities provided to them. Feed back is collected through three ways:

- From the Suggestion Box kept at the entrance of the Library
- From the open feedback derived from the users twice in a year during the Library hour.
- From the departments.

The Library Advisory Committee headed by the Principal regularly meets to discuss the feedback and grievances from the users and take necessary steps to improve the Library services on the following parameters:

- Quality and kinds of books / journals to be procured.
- Quality improvement in Library services
- Addition of infrastructure
- Arrangement of books in the Library
- Timings of the Library
- Access to the Library

After analyzing the feedback, the Library Committee prepares a compliance list to be resolved and implemented.

4.3. IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the Institution.

The College has well-equipped computer laboratories. The computer facilities are made available for the students and the staff.

Table C IV-6 : Details regarding the computing facilities at the Institution.

S.NO.	PARTICULARS	CONFIGURATION	NO.OF COMPUTERS
1	Computer Science Lab	Dual Core Processor 2GB RAM 320 GB HDD 18.5" LCD Monitor DVD Writer	25
		Dual Core Processor	15

		1GB RAM 80 GB HDD 18.5" LCD Monitor DVD Writer	
2	Information Technology Lab	Dual Core Processor 1GB RAM 80 GB HDD 15" LCD Monitor DVD Writer	40
3	Common Computer lab	Dual Core Processor 2 GB RAM 320 GB HDD 18.5" LCD Monitor DVD Writer	15
		Dual Core Processor 1GB RAM 80 GB HDD 18.5" LCD Monitor DVD Writer	15
4	BCA Lab / Language Lab	Dual Core Processor 2 GB RAM 320 GB HDD 15" LCD Monitor DVD Writer	39
		Dual Core Processor 4 GB RAM 320 GB HDD 15" LCD Monitor DVD Writer	1
5	Staff Net Café	Dual Core Processor 1 GB RAM 320 GB HDD 15" LCD Monitor DVD Writer	6
6	Secretary's Office	I3 Processor 2 GB RAM 320 GB HDD 18.5" LCD Monitor DVD Writer	1
7	Accountant Office	I3 Processor 2 GB RAM 320 GB HDD 18.5" LCD Monitor DVD Writer	1
8.	Principal's Office	Dual Core Processor 2 GB RAM 500 GB HDD 18.5" LCD Monitor DVD Writer	2
9	Vice-Principals' Office	Dual Core Processor 1 GB RAM 320 GB HDD 15" LCD Monitor DVD Writer	2
10.	College Office	Dual Core Processor 2 GB RAM 500 GB HDD 18.5" LCD Monitor DVD Writer	2

11	Library	Dual Core Processor 1 GB RAM 320 GB HDD 15” LCD Monitor DVD Writer	1
12	Conference Hall	Dual Core Processor 2 GB RAM 500 GB HDD 18.5” LCD Monitor DVD Writer	1
13	Examination Cell	Dual Core Processor 1 GB RAM 320 GB HDD 15” LCD Monitor DVD Writer	1
14	Scholarship Cell	Dual Core Processor 1 GB RAM 320 GB HDD 15” LCD Monitor DVD Writer	1
15	Transport Cell	Dual Core Processor 1 GB RAM 320 GB HDD 15” LCD Monitor DVD Writer	1

Computer-Student Ratio = 1: 10

LAN facility = 150 computers are connected with LAN

Licensed Software = 4

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

- Every Department in the Institution is provided with Wi-Fi internet connectivity.
- All the laboratories, especially all the computer laboratories, are connected with 24 hour internet service to help the students access the internet to gather information on topics they are interested or to do research on their topics of semester assignment.
- The two smart class rooms with internet connection help the students and staffs improve the teaching-learning skills.
- The conference hall and the auditorium have internet connectivity.
- There is internet connectivity in the hostel.

4.3.3 What are the Institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- A plan is underway to establish department-wise websites for every department in the College.
- To augment the existing internet connectivity with leased lines.

- To procure latest software packages for office automation, statistical and data analysis for augmenting faculty research and sharing of student related information with parents.
- To provide laptops to all the faculty members.
- To bring the entire campus under Wi-Fi connectivity.
- To interconnect various departments and programme centers with secure and reliable network communication.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the Institution (Year wise for last five years)

Table C IV-7 : Year wise Budgetary provision for procurement and maintenance of the Computers/ Accessories

Academic Year	Procurement of computer accessories Amount Spent (Rs.)	Upgradation and maintenance Amount Spent (Rs.)
2010-2011	14,06,690.00	-
2011-2012	21,39,632.00	-
2012-2013	3,02,980.00	42,645.00
2013-2014	65,700.00	60,500.00
2014-2015	9,000.00	2,07,026.00

4.3.5 How does the Institution facilitate extensive use of ICT resources including development and use of computer-aided teaching / learning materials by its staff and students?

- The staff in general is motivated to spice their lectures/teaching with appropriate power-point presentations.
- The College has two smart classes with Wi-Fi internet connectivity to help both the students and the faculty members to handle classes in an interactive manner.
- All the departments are provided with computers with Wi-Fi enabled internet connectivity so that the members of the faculty can access the internet and update their knowledge.
- The College has a well-equipped conference room with modern facilities such as audio-visual aids, internet connectivity etc. which help faculty members to teach and deliver their presentation effectively.

- A language lab with modern facilities is established for imparting and improving the communication skills. The lab has also the software to monitor teaching-learning practice.
- Each department has a good number of collections of the recent e-books in its department Library for the benefit of the students.
- Projectors are available in the Institution to facilitate the faculty members to use subject related online projection

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching-learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the Institution to place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- When experts are invited to interact with the students inside the smart classrooms or the conference hall on particular topics, online projection of relevant videos is done. *Eg.Workshop on Android Apps development held on 16.2.2015* and *Seminar on Cloud Computing on 3rd March 2014.*
- Students are encouraged to hunt for resources from the internet for completion of their projects/class assignments.
- At least one classroom in each department is provided with LCD projectors to make teaching-learning process ICT enabled.
- Some of the computers with internet facility are set apart exclusively for the students to facilitate independent learning.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating University? If so, what are the services availed of?

- The College utilizes the content available for certain science courses through Edusat.
- Learners are made to listen to TED programmes.

4.4 Maintenance of Campus Facilities

4.4.1 How does the Institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate the statements by providing details of budget allocated during last five years)?

Around 10 % of the total annual budget, Lab fees collected from the students of the science departments and maintenance fees collected from the non-lab related students are utilized for the following:

- Computer maintenance
- UPS maintenance
- Furniture maintenance
- Electrical Maintenance
- Lab equipment maintenance
- Water treatment plant maintenance
- Vehicle maintenance
- Building maintenance

Table C IV-8 : Year wise Budgetary provision for maintenance of campus facilities

S.NO.	Academic Year	Details of the Infrastructure Maintenance	Amount Spent (Rs.)
1	2010-2011	Electrical Devices	14,836.00
		Furniture	18,752.00
		Building Maintenance	2,33,344.00
		Vehicles	500.00
2	2011-2012	Electrical Devices	838.00
		Furniture	39,224.00
		Vehicles	13,234.00
		Buildings	75,940.00
3	2012-2013	Electrical Devices	55,494.00
		Furniture	1,07,860.00
		Vehicles	10,869.00
		Buildings	2,79,285.00
4	2013-2014	Electrical Devices	3,12,681.00
		Furniture	13,961.00
		Computers	60,500.00
		Vehicles	3,383.00
		Buildings	4,84,618.00
5	2014-2015	Electrical Devices	37,886.00
		Furniture	500.00
		Computers	2,07,026.00
		Vehicles	5,104.00
		Buildings	12,53,418.00

4.4.2 What are the Institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the College?

Every department / programme centre has a stock register containing the list of the available infrastructure/ equipment / books / tools / recurring heads and details about the annual additions to it. The respective HODs/ Conveners are expected to get them audited through intra-auditing system at the end of every semester. These auditing reports have a special note on repairs to be undertaken or the kinds of maintenance to be done.

- Maintenance is carried out periodically with the help of the electricians, masons, carpenters and plumbers employed in the College on regular basis.
- Maintenance is carried out through memorandum of AMC signed with the respective suppliers.
- Service persons are brought during vacations to carry out repairs and upkeep of the infrastructure.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The following measures are taken for the calibration of equipment/instruments:

- The computer departments are asked to handover the report on the working condition of computers to the convener of the System Maintenance Committee who resolves the issues.
- Calibration and other precision measures for the equipment/instruments are undertaken as and when necessary with the help of service persons from the respective manufacturers /companies/suppliers.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?Any other relevant information regarding Infrastructure and Learning Resources which the College would like to include.

The College is situated in a rural area where supply of power and water are many a time problematic and erratic. To meet the challenge, the Institution has made the following efforts:

- A permanent electrician and a plumber have been appointed for the maintenance of electric lines, pipes, fittings, and other apparatus of water supply, sanitation etc.
- All the sensitive instruments are provided with stabilizer support.
- All the computers are supported by UPS of adequate capacity
- The LCD projectors are either roof mounted or permanently fixed.

CRITERION V

STUDENT SUPPORT AND PROGRESSION

CRITERION V

STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the college publishes its updated prospectus in the month of May every year, and its hand book at the beginning of every academic year.

The Prospectus contains information regarding the following:

1. The history of the college and its mission and vision.
2. The various UG, PG, Certificate courses offered and the fee structure.
3. Scholarships /Fees concession available and their eligibility criteria.
4. The available infrastructure.
5. The site-map of the institution.
6. Visuals related to the important events / milestones of the academic year.

The Hand Book contains information regarding the following:

- The history of the college and its mission and vision.
- The various UG, PG, Certificate courses offered.
- The curriculum and syllabi.
- The evaluation system.
- General rules and regulations (campus, exams, library, hostel, classroom etc.).
- The department-wise names of the faculty.
- The various committees and their obligations.
- The various department associations, clubs and forums and co-curricular programmes.
- The college calendar containing the academic schedule (the tentative timetable for syllabus completion, conduct of internal assessments, model and practical examinations).
- Different supportive systems.
- Awards and scholarships.
- The Application format for various certificates.
- Relevant Government stipulations related to scholarships/reservation /ragging etc.

To ensure the attainment of institution's goals and objectives, the college provides the calendar to all the students and the members of the faculty at the beginning of the academic year and ensures commitment and accountability through acting strictly according to what is laid down in these documents.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last five years and whether the financial aid was available and disbursed on time?

The different government scholarships available to the students are:

1. Minority Scholarship.
2. SC/ST Scholarship.
3. Special scholarship for hostellers for SC/ST students.
4. Agricultural Labourers' Scheme Scholarship.

The College guides the eligible students in availing the scholarships given by the state Government under different categories. The Scholarship committee streamlines the distribution of different scholarships to the students on time.
The different institutional scholarships available to the students are:

1. Free ship given from the Staff Welfare Fund instituted by the staff.
2. Free ship by the management from the Management Fund.
3. Scholarships by Caussanel Foundation for Children and Aged (CFCA).
4. Mess Fee concessions to the Hostellers from the Management Fund.

The following table lists out the details on the main scholarships and free ships disbursed to the students.

Table C V-1: Govt. Scholarships disbursed during the last five years

Year	SC/ST Regular		SC/ST Special		Minority		BC/MBC		SC/ST Agriculture	
	No. of Students	Amount Sanctioned	No. of Students	Amount Sanctioned	No. of Students	Amount Sanctioned	No. of Students	Amount Sanctioned	No. of Students	Amount Sanctioned
2010-11	50	1,11,500	No Student eligible		173	8,32,050	198	429750	NA	
2011-12	194	10,95,015	76	5,71,000	158	8,80,700	110	247500	101	2,36,500
2012-13	261	1421280	No student eligible		NA		NA		NA	
2013-14	251	1940820	58	4,30,500	185	12,15,300	NA		NA	
2014-15	198	1357350	36	2,70,000	130	QC Not Received	NA		NA	
2015-16	174	1201960	43	3,23,000	67	Under Sanctioning	NA		NA	

Figure C V-1: Govt. sponsored SC/ST Scholarships during the last five years

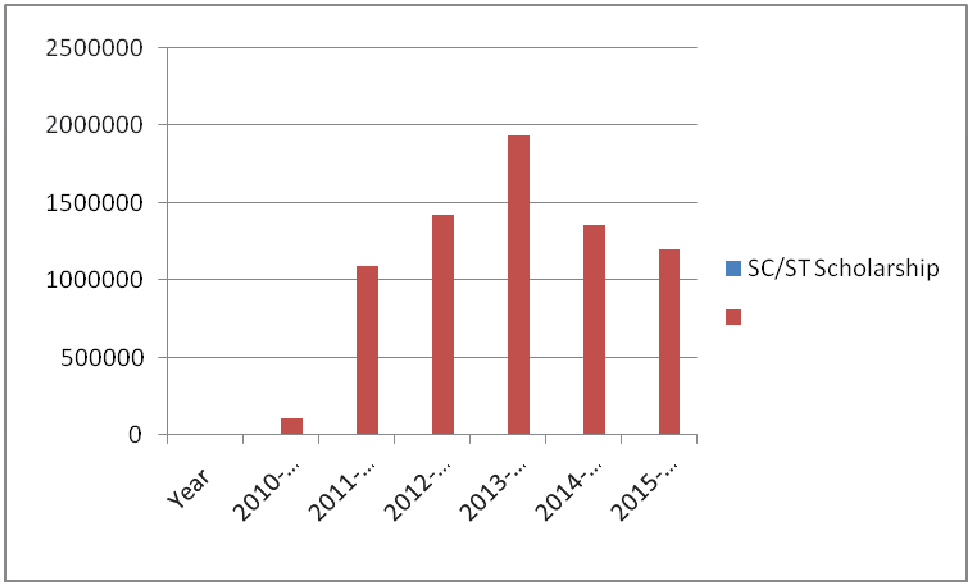

Figure C V-2: Govt. sponsored Minority Scholarships during the last five years

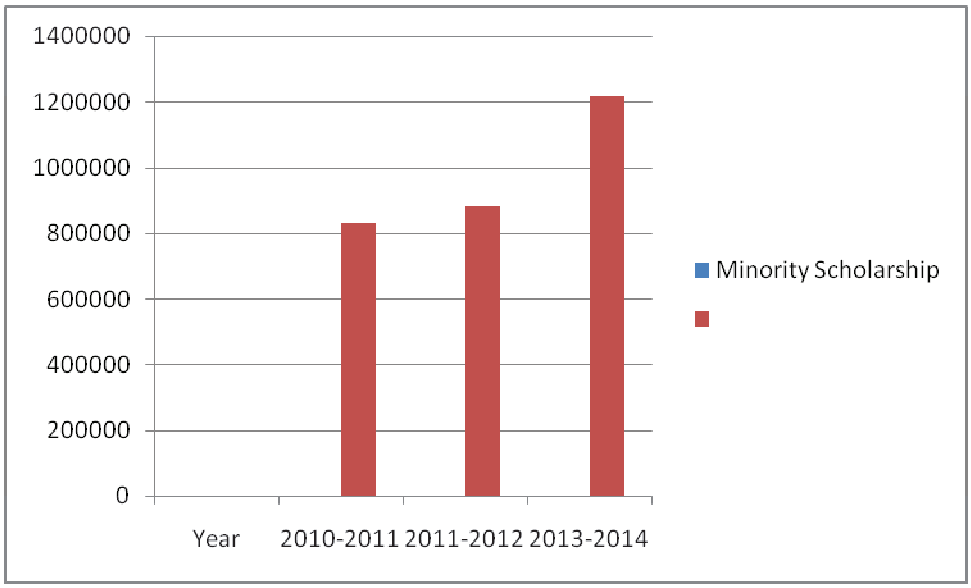

Table C V-2: Scholarships sponsored by the management during the last five years

Year	Charity	
	Number of student beneficiaries	Amount
2010-2011	03	Rs. 10,000
2011-2012	04	Rs. 22,000
2012-2013	04	Rs. 22,000
2013-2014	22	Rs. 1,48,890
2014-2015	23	Rs.2,49,700

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

Table C V-3: Percentage of beneficiaries of govt. sponsored scholarships during the last five years

SL.NO	YEAR	TOTAL NO. OF STUDENTS ENROLLED	NO OF. STUDENT BENEFITED	PERCENTAGE OF BENEFICIARIES
1.	2010-2011	1196	421	35.20%
5	2011-2012	1352	639	47.26%
3.	2012–2013	1460	261	17.87%
4.	2013-2014	1564	494	31.59%
5.	2014-2015	1481	364	24.58%

5.1.4 What are the specific support services/facilities available?

a. Support services/facilities available for Financial assistance:

- The college helps the students from SC/ST, OBC and economically weaker sections by guiding and helping them to get scholarships from the government and the management.
- The College assists the students from Muslim and Christian communities in availing minority scholarships provided by the state / central government.
- The government provides special scholarships to the SC/ST students who are staying in hostel. The College takes initiatives to help the hostel inmates to avail the same.
- The economically weaker students staying in the hostel have the provision of applying for Mess Fee concession offered by the management.
- The students from the economically weaker sections, irrespective of their caste, community and creed, are given financial assistance from the Management Fund and the Staff Welfare Fund.
- The college guides the eligible students to get educational loans from the nationalized banks.
- The college guides the eligible students to get community based private scholarships
- Economical support is given by the management to the students who score more than 90% in the university exam.

b. Support services/facilities available for Special treatment for students with physical disabilities:

- ❖ They are guided to avail themselves of the special scholarships for the physically challenged.
- ❖ Scribe facility is made available to the visually impaired students during the university examinations.
- ❖ Ramps are provided for their easy movement in and around the college campus.
- ❖ Wheel chairs are sponsored by the management for the use by the physically challenged students.

c. Support services/facilities available for helping students' participation in the various competitions:

- ❖ Every department organizes state and national level seminars to help the students to widen their knowledge.
- ❖ Financial assistance is provided to those who get selected to represent special academic events outside the state.
- ❖ The physical education department hosts the University level Volleyball match twice a year. Besides, it organizes the annual sports meet, tournaments in volleyball, cricket and badminton every year which provide opportunities to the students, both the boys and girls, to get selected into university and district level teams.
- ❖ The college celebrates the College Youth Festivals, Department Association Days, Ramzan, Deepavali, Christmas, Pongal and International Women's Day, and students are motivated to participate in the various competitions organized on such occasions.

d. Support services/facilities available for Medical assistance to students

- ❖ A dispensary is functioning in the college with a residential nurse. The sick are shifted to the government hospital or any of the private hospitals in Ramanathapuram if the situation warrants it. In all cases, the parents are informed over the phone and if required by them, the student is dropped in his/her home by transport arranged by the institution.
- ❖ The College organizes health awareness camps for the students by inviting doctors from the government hospital in Ramanathapuram.
- ❖ Special Health Awareness programmes are conducted exclusively for girl students with the help and assistance of the eminent lady doctors.

- ❖ The students are motivated to participate in the health awareness programmes conducted by the NSS /RRC in the villages.
- ❖ Annual eye checkup camps are conducted with the assistance of medical experts from Vasan Eye Care group of hospitals.

e. Support services/facilities available for career development

- ❖ The Placement and Training Cell of the college conducts placement training programme for all the students in order to prepare them for the various competitive examinations.
- ❖ As and when the TNPSC examinations are notified in the gazette, a group of faculty members conduct special coaching classes for the aspiring students.
- ❖ Special coaching classes are conducted for the aspirants for the TANCET examination.
- ❖ Career Guidance Day is held to provide career-oriented inputs by external experts.
- ❖ 'Learner-Entrepreneur' meets conducted by the Entrepreneurial Club and by the commerce related departments make learners get enthused about running self-owned businesses.
- ❖ 'My Road to Success' (Interaction between the students and an already employed /career-wise successful alumnus) programmes to motivate the learners in matters of career development.
- ❖ Students are sent to Special Job Fairs in order to help them choose the right career.

f. Support services/facilities available for Special skill development programmes:

- ❖ A well-equipped language lab is established to help the students develop their skills in communication and in spoken English. The department of English ensures the development of communication skills in English among the students.
- ❖ To develop the communication skills and computer literacy among the new comers, a bridge course is organized at the beginning of the academic year.
- ❖ Knowledge in basic computer skills has become a must for all the students irrespective of the discipline they belong to. Hence the college has a special wing called 'Caussanel Community College' that offers various computer literacy programmes to the students. A Director for the Community College was appointed in 2013 by the College management to monitor the functioning of the centre and its programmes.
- ❖ Computer Awareness and IT related workshops are organized by the college for facilitating soft skills development.

- ❖ Special summer camps are conducted by the department of Physical Education for the college students and outsiders for imparting the basic skills of cricket and football.

g. Support services/facilities available for "slow learners:

- ❖ Remedial classes are conducted for the slow learners and those who appear for arrear-clearing examinations. They are given special coaching at department level after the regular college hours.
- ❖ Self-paced learning packages are developed for learners who suffer from specific learning difficulties.
- ❖ For those who score less in internal examinations, there is a provision of writing improvement tests and assignments.
- ❖ Week-end supervised and guided studies are arranged for the slow learners.
- ❖ All the slow learners are monitored and helped by the respective department members till they complete their graduation successfully.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

- ❖ The commerce education-related departments have made relevant entrepreneurial skill development procedures as part of their co-curricular activities such as mini-projects and field visits.
- ❖ Government officials from the Department of Small Scale Industries, District Industrial Centers (DIC) and commercial banks are invited to apprise the students of the availability of financial assistance and the processes involved in setting up business houses.
- ❖ The Entrepreneurial Club facilitates the development of entrepreneurial skills among the students in two ways: (1) by inviting successful entrepreneurs to the campus to interact with the learners and (2) by taking students to successful business houses to interact with the stakeholders. These 'Learner-Entrepreneur' interactions make learners get enthused about running self-owned businesses. Thanks to such interactions, a good number of students from the commerce department have shown interest in starting a business of their own or helping in the business already owned by their family members.
- ❖ Career-wise successful alumni are invited under 'My Road to Success' programme to interact with the students. These meets help the aspirants in getting their doubts and fears cleared regarding the ways and processes of starting and running businesses

- ❖ The students from Biochemistry department have developed an herbal garden in the college campus in order to promote awareness among students about growing medicinal plants and their uses.
- ❖ The department of Bio-Chemistry in our college has a center for mushroom cultivation. The department imparts the know-how of the process and the production of mushroom to its students. The well-trained students engage themselves in annual women empowerment programmes and transfer the techniques of mushroom cultivation to the poor women in the neighboring villages.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

a. Sports and games

Physical education is an important factor in forming an intellectually enriched, emotionally balanced and physically strong youth. The college has a well-developed infrastructure for providing opportunities to all the students to participate in sports related activities

- ❖ There are well equipped sports facilities available in the campus. The college has allotted an hour every week for sports and games, and students are guided by competent coaches. There is women coach to train the girl students.
- ❖ The best players are selected for the college team / university teams.
- ❖ The players are given TA/DA by the management for participation in matches conducted outside the campus.
- ❖ The distinguished sports persons are given fee concession.
- ❖ Sports persons are allowed to write Special /supplementary examinations in case they are away during the internal examinations.

b. Quiz competitions, debate and discussions:

- ❖ Quizzes are made an integral part of internal assessment in all the core subjects.
- ❖ There is a quiz team in the college which has won many intercollegiate competitions.
- ❖ The college conducts Quiz and Oratorical contests for school children in which the students serve as Quiz masters.

- ❖ Theme-based quiz competitions, debates and discussions are arranged on important occasions.
- ❖ Debate and discussions are part of the skill development strategies in Spoken English modules in the college.

c. Arts and cultural activities

A well-organized Arts Club is functioning in the college to foster and enrich the creativity among the students. The various cultural activities are part of the annual Youth Festival, Fine Arts festival, College Day, Hostel Day celebrations and the different programmes organized by department associations. The Cultural Committee helps the students to bring out their best talents by training them.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIRNET,UGC-NET, SLET, GATE / CAT / GRE / TOFEL / GMAT / Central/State services, Defense, Civil Services, etc.

The following steps are taken by the institution to prepare the students for the various competitive exams.

- ❖ The students are informed of the various competitive examinations and the details are displayed in the notice board fixed exclusively for this purpose.
- ❖ Special classes are conducted after the regular college hours by the Placement Committee.
- ❖ A student placement record is maintained by the Placement Committee.
- ❖ Orientation and training programmes are conducted for all the aspirants in order to familiarize the students with the syllabi and mode of conduct of the various competitive examinations.
- ❖ A digitalized question bank is developed and kept updated in the central library especially for this purpose.
- ❖ Books and resources for competitive examinations are made available both in the reference section of the library and in the Career and Placement Cell

Table C V-4: No. of students who appeared and got selected in competitive exams/ services in the last five years

Year	Type of Exams		Appeared	Qualified
2010-2011	1.	Police Academy	9	4
	2.	Post Office	5	1
	3.	Indian Railways	15	-
	4.	TANCET	89	47
	5.	TNPSC Exams	102	-
2011-2012	1.	Police Academy	23	2
	2.	Indian Army	15	3
	3.	Indian Railways	6	-
	4.	TANCET	102	54
	5.	TNPSC Exams	45	-
2012-2013	1.	Police Academy	7	2
	2.	Indian Army	3	-
	3.	Indian Railways	4	-
	4.	TANCET	78	45
	5.	TNPSC Exams	46	-
2013-2014	1.	Police Academy	6	2
	2.	Indian Army	3	-
	3.	Indian Railways	6	-
	4.	TANCET	68	35
	5.	TNPSC Exams	89	-
2014-2015	1.	Police Academy	4	-
	2.	Indian Army	5	-
	3.	Indian Railways	3	-
	4.	TANCET	56	33
	5.	TNPSC Exams	90	-

Table CV-5: No. of students appeared and got selected in the on campus interviews

Year	Name of the company	No. Of candidates appeared	No. Of candidates selected
2008-2009	Evron, Chennai.	10	4
2009-2010	Getex, Tanjore	15	Nil
2010-2011	Nouveau Medicament (p) limited, Chennai	21	2
2011-2012	Eureka Forbes, Chennai.	35	27
2013-2014	Meditree Solutions, Kerela.	45	26
2014-2015	Dhan Foundation, Madurai.	40	06

Table CV-6: No. of students appeared and selected in the off campus interviews

Year	Name of the company	No. Of candidates appeared	No. Of candidates selected	Place of interview
2009-2010	Infosys, Chennai.	5	1	Vickram Engineering college, Madurai.
	Apray, Chennai.	12	1	PTR Engineering college, Madurai. .
	Orchids Finance, Chennai.	8	2	
2011-2012	Wipro Technologies, Chennai	8	1	Alagappa university, Karaikudi
2013-2014	Kumutha Matriculation Hr. Sec school, Erode	16	12	Alagappa university, Karaikudi
2014-2015	Wipro, Infosys, and TCS	16	-	Mohamed Sathak Polytechnic,Kilakarai
	Different Matriculation schools at Karaikudi	18	6	Alagappa University, Karaikudi

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

- The students who seek admission to the college are given counseling by a team of senior professors regarding the choice of courses.
- Career Guidance is provided to the final year UG and PG students by the Placement committee with the help of experts.
- Special talks are arranged with the help of experts on matters of soft skills and mental health.
- The college has appointed three counselors for personal counseling to all the students
- The Academic Council interacts with the students with outstanding academic performance to motivate them to aim at University ranks, and special coaching classes are arranged for them.
- RRC and NSS counsel the volunteers to dispel the fears and myths regarding blood donation prior to such camps.
- Students are personally guided by their respective guide teacher under the auspices of the Caussanel Guardian System (CGS)

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes, there is a structured mechanism for career guidance and placement of its students in the campus. It functions under the banner 'The Career Guidance and Placement Cell'. It consists of four professors and functions under the direction of a coordinator and the Principal.

They liaison with the departments to carry out the training programmes for career skill development and employment on two levels: 1. General Skill development (Verbal aptitude, Numerical ability, Communication skills, Group discussion, Soft skills and Interview techniques 2. Coaching classes for specific competitive exams (TNPSC exams, TANCET, Banking tests, RRB examinations, Staff Selection Examinations, Postal service Examinations)

Intimations regarding the conduct of the competitive examinations and the Campus Recruitment Drive organized by other institutions are displayed on the notice board. Coaching classes are conducted between 3.30 and 4.30 p.m for those who opt for different examinations.

Table C V -7 : List of Career guidance and Placement training programmes conducted during the last five years.

Year	Resource person	Programme Objective	No. Of candidates attended
2009-2010	Mr. A. Mrugan M.Com., Coordinator, Vivegam Institute, Madurai.	To motivate the students to do chartered Accountant and Cost Accountant courses	190
2010-2011	Mr. A. Raja ram M.B.A., Placement Officer, Fathima College, Madurai.	To develop the communication skills, personality development of the students.	170
2011-2012	Mr. D. J. C. Barnes M.B.A., B-l., Placement officer, Lady Doak College, Madurai.	To develop the body language of the students and communication skills	340

	Mr. kannan General Manager, District Industries Centre, Ramanathapuram.	To develop self-employment of the students after completing the course	145
2012-2013	Mr. Sivasubramanian M.B.A., Programme officer, Kitco, Chennai.	To motivate the students regarding self-employment and how to start the business.	240
2013-2014	Mr.Abas Malik Head, Management Studies, Mohamed Sathak Engineering College, Kilakarai.	To motivate the students to do chartered Accountant and Cost Accountant courses	145
2014-2015	Mr. Jesudoss. Sub Inspector of police, Thirupullani	To develop the communication skills, personality development of the students.	250

Table C V-8: List of students who have appeared for job interviews during the last five years

Date of the interview	Place of the interview	Name of the company	Qualification needed	Selected candidate and department
March 2010	Caussanel College of Arts and Science. Muthupettai.	Evron, Chennai.	Computer science	Anbu Selvan CS
January 2010	Vickram Engineering College, Madurai.	Infosys, Chennai.	Any UG final year	R.Rajeev B.Com
February2010	PTR Engineering College, Madurai.	APRAY, Chennai.	Any UG final year	S.Manika vasuki B.B.A
February 2010	PTR Engineering College, Madurai.	Orchids Finance, Chennai.	Any UG final year	R. Muneeswaran , S. Velmurugan B.Com.C.A
April 2010	Caussanel College of Arts and Science. Muthupettai.	GETEX, Tanjavur.	B.B.A & B.Com	-

April 2010	Caussanel College of Arts and Science. Muthupettai.	Nouveau Medicament (P) limited, Chennai.	Any UG final year.	-
February 2012	Caussanel College of Arts and Science. Muthupettai.	Eureka Forbes Chennai.	Any UG final year.	20 students were selected
February 2012	Alagappa university, Karaikudi	WIPRO Technologies, Chennai.	UG-CS,CA AND IT	Rose Mano. BCA

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last five years.

Yes, there is a Student Grievance Redressal Cell functioning in the college. It consists of the Principal, the college Counselors, two senior professors. The student grievances are mostly related to the scores in the internal examinations or actions initiated against them with matters related to their classroom misbehavior, transport facilities, scholarships, exam related issues and non-payment of fees. When such complaints/reservations are raised by the students, the cell takes immediate actions to resolve the issues at the earliest with the help of the respective Guide teacher (Caussanel Guardian System) or the parents or the representative from the management.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

- As per the government guidelines, an Anti Sexual Harassment Cell is functioning in the College. The committee is headed by the Principal and includes other senior lady staff whose duty is to address the complaints relating to sexual harassment in the campus, though no such complaints in this regard has been received so far.
- The college Counseling department has been playing a pivotal role in the maintenance of a zero sexual harassment atmosphere in the campus. All the necessary precautionary steps are taken to avoid harassment of girl students in the campus.
- To create awareness and ensure the safety and respectful existence of the women in the college, the institution conducts awareness programmes on the various issues related to women's safety.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last five years and what action has been taken on these?

- The college has an anti-ragging committee to ensure a harassment-free environment for the new comers.
- A complaint box is installed in the campus.
- No ragging complaints have been received from the students so far .

5.1.13. Enumerate the welfare schemes made available to the students by the institution.

The College is keen on implementing the various welfare schemes for the students in academic, financial, social and personal levels

Types of the welfare schemes provided to the students are given below:

- Providing logistical support for the maintenance of health and hygiene in their localities and for availing the government welfare schemes.
- Providing free counseling to overcome their psychological hurdles.
- Guiding the learners get the government / private scholarships they are entitled to receive.
- Guiding the students get educational loans.
- Giving free education for the economically backward students.
- Providing Fee concession for the talented students and sports men.
- Subsidising hostel fees to the inmates who are economically backward.
- Arranging free meal service on necessity.
- Providing placement training and career guidance programmes.
- Arranging, preparing and sending students to campus interviews.
- Providing free access to internet.
- Arranging transport facilities for the students to commute between the college and their homes.
- Arranging remedial classes for slow learners.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

Yes, the college has an alumni association with district-wise chapters. It has the formally elected / ex-officio office bearers governed and guided by a set of clearly drawn rules and regulations.

- Meeting for the alumni is convened once in a year to provide a platform for sharing their experiences and receiving their feedback on the college.
- The meeting also helps the current set of students to interact with the former students
- Former students are inducted into to the college placement cell and college admission committee, and they are encouraged to contribute to the institutional, academic and infrastructure development of the college
- Placement drives , workshops and seminars are organized with the help of the former students

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last five batches) h72ighlight the trends observed.

The college tops in achieving University Ranks among the Colleges affiliated to Alagappa University. So far, the College has secured 125 university ranks among them 12 are first ranks.

Table C V- 9 Percentage of student Progression in last five batches

Year	Student Progression	Total no. of students passed out	Number of students progressed	Percentage
2010-2011	UG to PG	304	171	56.3
	PG to M. Phil.		10	3.3
	PG to Ph.D.		-	-
	Employed		96	31.6
2011-2012	UG to PG	324	143	44.1
	PG to M. Phil.		21	6.5
	PG to Ph.D.		1	0.3
	Employed		94	29.0
2012-2013	UG to PG	326	155	47.5
	PG to M. Phil.		08	2.5
	PG to Ph.D.		02	0.6
	Employed		105	32.2
2013-2014	UG to PG	252	103	40.9
	PG to M. Phil.		09	3.6
	PG to Ph.D.		-	-

	Employed		80	31.7
2014-2015	UG to PG	353	101	28.6
	PG to M. Phil.		07	2.0
	PG to Ph.D.		-	-
	Employed		85	24.1

- Compared to boys, less number of girls go for higher studies.
- Majority of the girls prefer to pursue their higher education in the college itself, whereas majority of the boys prefer to go to the cities.
- A sizable number of students go for jobs in the Tamil Nadu Police Service.
- Majority of the girls prefer jobs in nursing or teaching.

5.2.2 Provide details of the programme-wise pass percentage and completion rate for the last five years (cohort wise/batch wise as stipulated by the university)?Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Table C V-10 : Details of the Programme-wise pass Percentage and completion rate for the last five years in comparison with a neighbouring college:

SL.NO	UG & PG COURSES	CAUSSANEL COLLEGE OF ARTS AND SCIENCE					SYED HAMEDHA ARTS AND SCIENCE COLLEGE				
		2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1	BA Tamil Literature	75	53.33	75	28.57			-	-	-	-
2	BA English Literature				73.21			63.15	57	56	62
3	B.Sc. Mathematics	94.28	97.77	100	97.36			75	95.2	83.3	100
4	B.Sc. Computer Science	100	97.67	93.18	100			67	71	92	72
5	B.C.A	81.25	80	77.77	75			62	64	37	88
6	B.Sc. IT		94.87	88.57	76.92			61	60	79	87

7	B.Sc. Physics	100	91.42	92.68	94.59			-	-	-	-
8	B.Sc. Bio-Chemistry	85.71	79.16	47.05	89.28			-	-	-	-
9	B.Com	87.27	93.75	96.96	80			-	-	-	-
10	B.Com with CA	78.125	89.09	82.75	69.84			68	37	53	56
11	BBA	96.15	100	96.96	100			82.15	100	100	100
12	MA English Literature	-	-	-	-	-	-	-	-	-	-
13	M.Sc.(CS &IT)	100	100	100	95.45			100	100	100	100
14	M.Sc. Mathematics			86.95	88.88			-	-	-	-
15	M.Com	92.85	94.11	100	100			-	-	-	-
16	M.Sc. Physics	-	-	-	-	-	-	-	-	-	-

RESULT ANALYSIS

Enclosed in annexure

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

To facilitate student progression to higher level of education or towards employment, the college has taken the following initiatives:

- The Career Guidance and Placement Cell headed by a coordinator acts as the nodal centre for identifying opportunities for student progression to higher studies or employment.
- Students are informed of reputed and much sought-after institutions of higher education through the bulletins on the notice board, set for this purpose
- Orientation programmes are conducted to help the students to get acquainted with the procedures of applying for jobs or pursuing higher studies.
- Remedial classes are arranged for slow learners so that they can catch up with other students and get their arrears cleared and go for higher education.
- All the final year students are encouraged to apply for admission to the post graduate programmes available in the institution or in other premier institutions.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

- The students who are weak in their subjects are identified and provided with special remedial programmes.
- The 'Scholar Support Programme' functioning in the college aims to reduce the dropouts (due to lack of interests, psychological problems, early marriage, and economic constraints) through counseling, financial assistance and personalized coaching.
- The scholars are helped to avail themselves of the book bank system of the respective departments.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and programme calendar.

To motivate students' participation in extra-curricular activities, the management conducts the following programmes every year:

Sports

1. 100, 200, 400, 800,1500 meter dash
2. 4X100 Relay
3. Shot put
4. Discuss throw
5. Javelin throw
6. Long jump
7. Triple jump

Games

1. Foot ball
2. Kabadi
3. Kho-kho
4. Basket ball
5. Volley ball
6. Throw ball
7. Badminton
8. Shuttle badminton
9. Cricket

Cultural

1. Dance
2. Skit
3. Mime
4. Drama
5. Vocal

Extra- curricular

1. Oratorical competition
2. Vegetable carving
3. Drawing
4. Rangoli
5. Art from waste
6. Verse writing
7. Clay modeling
8. Mehandhi drawing
9. Essay writing

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State /Zonal / National / International, etc. for the previous five years.

The following are the details regarding the achievement of students in the field of sports during the last five years.

2011-2012

- Mr. K. Sethumathavan, (I B.Com(CA)) was selected for Alagappa University Volleyball team.
- Mr. Mansoor Ali(III B.Com), MR. K. Sethumathavan, (I B.Com(CA)) and Mohamed Ijirudeen, (I B.B.A) were selected to play for the University's cricket team in 2011.

2012-2013

- The college's volleyball team participated in Alagappa University Intercollegiate volleyball tournament conducted in the college premises in October, 2012. Mr. K. Sethumathavan, (I B.Com(CA)) was selected to play for Alagappa University volleyball team.

- The college cricket player Mr. Mansoor Ali (III B.Com) and Mr. Mohamed Ijirudeen, (II BBA), were selected to play for Ramanathapuram District Under–19 cricket team.

2013 – 2014

- The College cricket team participated in Alagappa university intercollegiate tournament conducted by Alagappa University College of Physical Education, Karaikudi. The college team was declared runners of the tournament.
- The College cricket players Mansoor Ali, (III B.Com) Mohamed Ijirudeen,(III BBA), Saravanan (II BA English), K.Sethumathavan,(II B.Com., CA), Rosan, (II B.Sc., IT), Rajesh(IIBBA), Akildass (II B.Com., CA) were selected to play for the Ramanathapuram District match under – 19 cricket team.
- Gomathi, (II B.Sc CS) participated and was selected for Alagappa University football team.

2014-2015

A district level Volleyball match for girls was conducted by the government of Tamilnadu. Our college team won the runner cup. In addition to that three of our students Manju (II B.Com CA), Mukila (II B.Com CA) and Jeya Durga (III B.Sc IT) were selected to play in the district Volley ball team.

The following table provides the details regarding the achievement of students in the extra-curricular activities during the last five years

Table C V-11: Achievements of students in the extra-curricular activities during the last five years

S. No	Name of the Student	Field of Achievement	Name of the Event & Venue	Date
1.	Kasinathan .L	Verse Writing (Awarded As **Kavisudar)**	*Kavisudar Award* Kaviyarasar Kalai Tamil Sangam Namakkal	26-01 - 2011
2.	Pavithra. S	Solo Dance (First Prize)	*Nason '11* Syed Hameedha Arts And Science College Kilakaria	08-03-2011
3.	Pramitha .J	Face To Face Communication (First Prize)	*Doba Fest – 2012* Syed Hameedha Arts And Science College Kilakaria	25-02-2012
4.	Kasinathan .L	Verse Writing (Best writer)	*Maha Kavi Bharathiyar Vizha* Tamil Sangam	11-09-2012

5.	Ranjitha .M	Street Play (second Prize)	*Inter-College Meet* Anandha College Devakottai.	07-03-2012
6.	Ranjitha .M	Histrionic (Second Prize)	*Biorhythm – 2012* Idhaya College For Women, Sarugani.	04-10-2012
7.	Ranjitha .M	Quiz (First Prize)		
8.	Bavithra .J	Poster Presentation (First Prize)		
9.	Mahesh .J	Model Display (Second Prize)		
10.	Ranjitha .M	Paper Presentation (Best Presentation award)	*State Level Seminar* Anandha College, Devakkotai	09-01-2014
11.	Muthupandi .N	Paper Presentation (Second Prize)		
12.	Ranjitha .M	Paper Presentation (Best Performer)	*Abcd – 2013* Saratha Nikethan College For Women, Amaravathipudhur	21,22-08-2013
13.	Magesh .J			
14.	Karthika Baby .M	Thinking Blocks (Second Prize)	*Math War* Thaasim Beevi Abdul Kadar College For Women, Kilakarai	26-09-2014
15	Nishanthini .R	Thinking Blocks (Second Prize)		
16	Sangeetha .S	Art Of Weaponry (First Prize)		
17	Priyatharshini. S	Histrionic (Second Prize)		
18	Dharani. P	Paper Presentation (Third Prize)		
19	Dharani .P	Histrionic (Second Prize)		
20	Mary Inoja Fernando .J	Rangoli (First Prize)		
21	Kaleeswari .N	Rangoli (First Prize)		
22	Karthika Baby .M	Histrionic (Second Prize)		
23	Saranya .P	Art Of Weaponry (First Prize)		
24	Dhivya .R	Face Painting (First Prize)		
25	Saira Banu .M	Face Painting (First Prize)		
26	Saira Banu .M	Histrionic (Second Prize)		
27	Anu Priya .M	Histrionic (Second Prize)		

28	Priaya .G	Thinking Blocks (Second Prize)		
29	Karthik .A	Quiz (Second Prize)	*Hover 2015* The American College, Madurai	31-01-2015
30	Rajesh Kumar .N			
31	Karthik. A	Fashion Parade (Third Prize)		
32	Preveen Pandiyan .T			
33	Karthikai Velu. M			
34	Rajesh Kumar .N			
35	Dhivay .M	Paper Presentation	*National Seminar* Msnpm Women's College	20-02-2015
36	Arockia Kosma. N			
37	Antony Rigina Libincy .T			
38	Saranya .M			
39	Kiruba.S	Paper Presentation (Best Presentation)	*Nason '15* Syed Hameedha College Of Arts & Science, Kilakarai	03-03-2015
40	Madona Susan. S			
41	Sugantha. S			
42	Ponmozhi. S			
43	Syed Jennathul Firthouz. H			

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The management has evolved a system for obtaining feedback from the students who have completed their graduation from the college on the occasion of the annual meeting of the alumni.

The former students are asked to provide their valuable suggestions on the following to improve the education services of the institution:

1. Improving infrastructure facilities of the institution.
2. Incorporating new methodologies in teaching and learning by the staff and students.

The suggestions are acted upon to provide quality education.

5.3.4 How does the college involve and encourage the students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous academic sessions.

- The College encourages the students to publish materials in the magazine published by the departments and the college

- The Editorial team of the College Magazine invite and encourage the students to contribute articles in the college magazine. There were 122 pieces of contribution to the college Magazine, 2014-15
- During special occasions such as Women's Day, students are invited to prepare wall magazines and the best creation was awarded.
- Students are allowed to display their creative writings on the department notice board.
- The students are involved in the preparation of the college calendar and the NSS activity report by their respective coordinators.
- Students of computer related departments have prepared and published 4 short films on social themes.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Student council:

The college has a Students' Representing Body consisting of class representatives appointed by the Respective HODs in consultation with the Principal.

The class representatives are selected taking into consideration his/her academic performance, good and pleasant behavior and leadership qualities.

Every class representative is informed of his/her role. The class representatives play a vital role in organizing the following:

- Organizing the annual sport meet
- Conducting fine arts festival
- Publication of college magazine and department magazines.
- Facilitating the various programmes undertaken by the college.
- Participation in the NSS / RRC / YRC activities and social service programmes organized by the college.
- Organizing various festivals in the college

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Student's representatives are included in the following committees:

S. NO	COMMITTEES
1.	Library Advisory Committee
2.	Alumni Association
3.	Sports committee
4.	Fine Arts committee

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The college convenes an annual meet for all the alumni in the college by way of a get together. All the former students are informed and invited to participate in the get together. The tentative date on which the seminar is to take place in given in the college calendar itself and the information is provided in the college website.

During the meet, they are asked to give their feedback and suggestions on improving the teaching and learning in the college and enhancing the quality of the institution.

All their feedbacks are recorded and proposed to the college Development Council.

In the alumni meeting, the former students are motivated to give their support in organizing campus interviews and providing financial assistance to poor students towards their education.

The College fondly remembers the services rendered by the former faculty members and they are invited to chair the various functions and the seminars organized at the department level or at college level.

5.3.8 Any other relevant information regarding Student Support and Progression which the college would like to include.

The College has always been ensuring the best of services and support to the students in the form of scholarships free ships and other financial assistance.

Industrial and field visits are organized for the students to acquaint themselves with the latest developments taking place in their fields of study.

The college has been upgrading its infrastructure periodically with a view to provide a conducive environment for the learners to excel academically.

The College conducts student centric programmes and festivals regularly to promote their talents and provide them a platform for exhibiting their innovative ideas and talents.

CRITERION VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

CRITERION VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The College is run by a catholic religious congregation called the Brothers of the Sacred Heart of Jesus. The College has been established as part of the Centenary Celebrations of the founding of the congregation and named after its founder, Rev. Fr. Adrian Caussanel, a French Jesuit Missionary. The congregation aims at imparting an empowering education to the poorest section of the society within the secular structure of the nation. The empowerment that is envisaged aims at not only providing material wealth and wellbeing but also instilling eternal social and human values, positive attitudes and concern for the poor.

Vision

We envision that, quality education is made accessible and affordable to all, irrespective of caste, creed and economic status so that the human resources of the youth are utilized maximum to the development of individuals and the society as a whole.

Mission

This higher educational institution is run to make quality tertiary education available to the rural youth in Ramanathapuram and the neighboring districts.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The College is one of the 71 Institutions run by the Congregation of the Brothers of the Sacred Heart of Jesus with its headquarters at Palayamkottai, Tamil Nadu. The Management appoints the Principal who is the academic and administrative head of the Institution. The Principal is empowered to function in an independent manner to fulfill the vision and mission of the College.

The Principal plays a proactive role by encouraging and motivating the members of the faculty for the overall academic excellence and development of the College. Meetings are

held regularly to discuss the development of infrastructure, human resources and academic excellence. The Management, Principal and the Faculty work together in designing and implementing quality policies and plans.

Progressive steps have been taken by the Management to not only sustain its quality but also to enhance it in future in tune with the changing scenario in the fields of teaching-learning processes, vertical-growth-ensuring career development logistics, infrastructure upgradation and out-reach programmes.

6.1.3 What is the involvement of the leadership in ensuring the following:

Action plans for fulfillment of the stated mission

The members of the staff are accountable to the head of the department, the HODs are accountable to the Principal and the Principal, in turn, is accountable to the management. This leadership chain works on the most important objective of realizing the stated vision and mission statements through specific action plans. As a result the interactions among the stakeholders are very objective and goal–oriented.

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

The policy makers - the management, the Principal, the Vice-Principals and the HODs communicate in a downward communication channel in the preparatory stage and, for implementation an upward communication channel is practiced for final implementation. As a result the leadership ensures every individual's contribution is taken into account in all the administrative decisions.

Interacting with stakeholders and proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders

The leadership in all levels keep their communication links with their respective stakeholders open. The leaders/stakeholders in charge of the academics, co-curricular activities, extracurricular activities, infrastructure building and student progress are encouraged to undertake respective need analysis and bring it to the notice of the administrative leadership. A system is in place which allows them to approach the administrative leaders for holding discussions, seeking clarifications, offering suggestions or giving/getting feedback. For example the objective interactions of the Principal with the members of the faculty, non-teaching staff, students, parents and industry play an important role in the functioning of the College. Semester-wise Parent-Teacher meet strengthens the bond of the parents with the

Institution. Annual Alumni meet facilitates the contribution of the alumni for the growth and development of the College. Feedback from the alumni help in starting new courses and introducing changes in the existing ones as well as strengthening the teaching-learning process.

Reinforcing the culture of excellence

The College leadership takes initiatives to improve the culture of excellence in academics, infrastructure, student support programmes and the process of evaluation through internal and external audit undertaken at regular intervals.

Championing organizational change

The top leadership has decentralized the administrative system giving autonomous powers of execution to the heads and conveners of various activities in the College.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

- The members of Board of Management are always available to guide the institution towards its overall development.
- Academic matters and the Draft of the Budget are discussed in the College Governing Committee Meeting and are placed before the Management for implementation.
- The Head of the Institution nominates the conveners and members for various committees defining their roles and responsibilities. The committees prepare action plans and submit the same to the Principal for approval. The committees submit the annual report at the end of the year about the work done and this is evaluated by the College Governing Committee.
- Periodic meetings of the Heads of the Departments with the Principal are conducted to ensure smooth and efficient running of the Institution.
- At the department level, meetings of the teachers with their respective HODs are also conducted to discuss the allocation of the topics to be taught, completion of the topics, setting the question papers, preparation of the departmental time table etc.
- In order to monitor the performance of the teachers, the College collects feedback from the students.

- There are some special committees such as the Admission Committee, Examination Committee, Disciplinary Committee, Purchase Committee and Library Committee which help a lot in managing the vital areas of administration.
- The Management encourages research activities by providing seed money for Seminars, Workshops and Conferences conducted in the campus. Teachers are motivated to take lead in the development of the Institution with a sense of commitment.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

In the beginning of every academic year / semester, the top management of the College drafts the action plan with their objectives and possible outcomes, and then they discuss it with the staff regarding the ways of effective implementation.

Periodically, the top management, through the Principal, suggests to the staff the means to overcome the hurdles in the realization of the annual / semester targets. The Principal with the support of the management guides and motivates the staff to achieve the Institutional goals and objectives.

By providing strategic leadership, the management plays an influential part in paving the path for others to follow. Being supportive and accessible, the management responds to individual needs. The management's presence at all the important functions of the college encourages and supports the staff and students.

6.1.6 How does the college groom leadership at various levels?

The College encourages the active participation of all the staff members in the meetings. Staff members are motivated to contribute in the meetings by sharing their views and by giving their valuable suggestions. Each and every staff member of the College is made a member of one or more committees like Steering Committee, Examination Committee, Purchase Committee, Sports Committee etc. which enable them to develop their leadership qualities.

The College also offers various opportunities to students to help them develop their leadership potential. The formation of the nominated Students Representatives Council in the beginning of the semester goes a long way in honing the leadership qualities among the students. Active involvement and participation of students in various clubs/committees, seminars, workshops, competitions and cultural programmes organized by the College also enable them to develop their leadership competencies.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

All the important functions such as budget preparation , curriculum planning, sports activities, co-curricular, extra-curricular activities and placement training have been distributed to different committees governed by rules and regulations related to their respective powers, duties and responsibilities. The teachers who are the Conveners/Coordinators of various committees are given autonomy to chart out programmes of their own in order to realize their stated objectives within the general framework of the institution. However, they are obliged to submit a semester-wise report of the respective departments/ units to the Principal for assessment. Apart from the various departments, the following are the units of the College under the control of Conveners / Coordinators, enjoying operational autonomy under the decentralized system of governance:

1. Steering committee
2. Examination committee
3. Library committee
4. Students' welfare committee
5. Fine arts and cultural committee
6. Youth Welfare cell
7. Law and Order committee
8. Students' Grievance Redressal cell
9. Research and Development committee
10. Finance and Purchase committee
11. Transport committee
12. Campus Maintenance committee
13. Scholarship committee
14. Magazine committee
15. Disciplinary committee
16. Career Guidance and Placement Cell
17. Alumni Association

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

The College promotes a culture of participative management. The College encourages active participation and involvement of all the staff members in the various meetings. Staff members are persuaded to contribute in the meetings by sharing their views and by making suggestions. Moreover, under the decentralized governance system, the College has formed various committees who have operational autonomy. The top management is keen that every member of staff is a member of one or more such committees so that they can effectively participate in the management. The following are the various committees through which the members of the staff participate in the management:

Steering Committee: It comprises of the Principal, the HODs and coordinators / conveners of the various committees. It deliberates on the College calendar, implementation of the curriculum, holding of functions and day-to-day functioning of the College. The committee helps the Principal and the Management by offering proactive suggestions on all the institutional matters. It also assists the administration in maintaining discipline and assuring the smooth functioning of the College.

Examination Committee: This is headed by the Examination Chief Superintendent. The committee undertakes the responsibility for the complete coordination of works related to examination, from notification of examination dates to question paper setting, printing and the final evaluation and declaration of internal examination results. The Chief also makes sure that the report cards of the students are dispatched to their parents/ guardians on time

Library Committee: The Librarian and the five other senior members of the faculty and the student representatives are on the College Library committee. They plan, coordinate and decide on the various activities of the library, from purchase of new books to adding facilities in the library as per the requirement of the library users.

Purchase Committee: The members of this committee coordinate and oversee all the purchases made by the College. They are assisted by other members of the Faculty in discharging their duties when purchases for their department are planned.

Grievance Redressal Cell: It looks into the grievances of the students and provides redressal measures.

Campus maintenance Committee: It endeavors to keep the campus neat and clean and eco-friendly and at the same time takes care of its beautification.

Sports Committee: The members of the committee coordinate with the staff of the sports department to address the sports related needs of the students. The sports committee is in charge of the conduct of the Sports Day. Screening and selecting students for the sports events at the Inter Collegiate and University level are the other vital functions of this committee.

Youth Welfare Cell: It identifies and develops the hidden talents/ skills of the students. For this purpose, a Talent Search Contest is organized in the college. All the students who excel in the fine arts or possess special skills are encouraged and guided to participate in the inter-college and Inter-University competitions and the University level Youth Festival.

Magazine Committee: This committee has been successfully bringing out the College magazine over the past years. It is heartening to find the students sharpening their writing skills and giving expression to their creativity through this forum.

Career Guidance and Placement Cell: It collects information about various positions advertised in the newspapers, magazines, journals as well as about the various entrance/ competitive examinations and career guidance columns by experts and displays them on the college notice board. Professional consultants and experts are invited to interact with the students. It also invites HR directors of industries and firms for campus interviews and placements for outgoing students and passed out students.

Alumni Association: It serves as a forum to strengthen the bond between the former students and their Alma mater. The association organizes a special function annually for the Alumni.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, The Institution has a formally stated Quality Policy which had been developed by the founding patrons of the Institution.

QUALITY POLICY

We pledge to impart every learner a quality education that assures

- **Acquisition of employability skills for attaining social and economic mobility**
- **An all round growth in academic, attitudinal, cultural and spiritual perspectives, and**
- **Attainment of life skills tempered with social commitment and human values.**

The above quality policy is displayed in all the strategic points in the College premises and it is made the corner stone of all the activities and endeavors of the Institution.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, The Institute has perspective plans for realization in future in the following areas:

Teaching-Learning

- To provide at least one smart classroom for every department
- To introduce more ICT methods in teaching
- To make project oriented learning and case studies part of internal evaluation
- To start the need based courses- MBA and MCA
- To add M. Phil courses to the PG Departments

Enrichment of Faulty & Research

- To make atleast 40 % of the faculty to complete their doctoral research
- To make each of the staff publish at least one research article per semester in refereed journals.
- To provide opportunity to every member of the faculty to attend refresher courses / enrichment programmes conducted by the reputed research centres.
- To upgrade PG departments into research centres

Infrastructure

- Putting up separate blocks for MCA /MBA
- To complete computer networking among departments
- Setting up a Tennis court

6.2.3 Describe the internal organizational structure and decision making processes.

The internal organizational structure consists of the top management, HODs, conveners and other members of the staff. The Superior General of the Congregation, in consultation with the Provincial, appoints the Secretary of the College. The Principal works under the direction of the Secretary.

The Principal of the College ensures that all the expectations, statutes and regulations of the university are meticulously followed. The members of the faculty, under the leadership of the respective HODs, are actively involved in the decision making process. The members of various committees under the leadership of the conveners hold periodic meetings and propose recommendations to the Principal for effective implementation. Some of the faculty members are also members of the Management Committee in their capacity as senior teacher representatives. The Principal interacts with the Management, whenever it is necessary, regarding academic quality appraisal, proposals on academic and infrastructural facilities, financial management and student progression. Thus the Management, Principal and Faculty are actively involved in the decision making process to sustain and enhance quality of education imparted by the institution.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

Teaching & Learning

Admissions to various courses in the College are merit based and made through a transparent system. The over-all performance of the student is assessed through a combination of the marks secured in the continuous internal assessment tests and University examinations. The students and their parents are informed of the learners' progress. The under achievers are advised to receive required guidance though remedial courses. The members of the staff are recruited through a rigorous selection process in accordance with the selection procedures formulated by the Management. The College follows the self- appraisal method to evaluate the performance of the staff which is used for correcting shortfalls. Faculty participation in State, National and International level seminars and conferences is encouraged. Use of audio-visual aids and ICT has been integrated into the teaching methodologies for effective teaching. Field visits, case studies, study tours , role plays and

student projects have been made mandatory wherever necessary, to make teaching and learning more effective.

Research & Development

With a view to promote research, the College has identified special areas of research for each department, and all the activities of the respective departments are geared towards focusing on the field. The Institution encourages the members of the faculty to publish research articles as well as to participate and present papers in the various State/National/International seminars and conferences. They are also motivated to do research in their respective fields. The students are also encouraged to inculcate a research culture. The students of CS, IT, physics and commerce do their research projects in different industries as part of their curriculum. The College library has subscribed to various E-Journals under different subjects. The faculty has the provision of unlimited access to the internet resources.

Community engagement

To ensure community involvement, the College has various activities undertaken by NSS, Red Ribbon Club, YRC and AICUF. The learners involve themselves with the community development by organizing awareness camps on various issues. NSS students visit different places like Old Age Homes, Homes for the Mentally Retarded, Refugee Camps etc.

The college has adopted the nearby coastal village, IndraNagar, Muthupettai as area of operation of its out- reach programme.

Human Resource management

The faculty members are motivated to attend Orientation Programmes, Refresher Courses, and Workshops for their professional development. They are also allowed to avail leave with full salary for the completion of advanced studies and research in their respective subjects. The College also has a Placement Cell which invites reputed companies and firms to recruit students from the College.

Industry interaction

The Intuition has the strategy of linking the semester assignments of the learners with their interaction/visits/experiences of the local industries/business houses. Students of commerce in the PG level do their research projects in different industries which are part of their curriculum. Technical experts and successful entrepreneurs are also invited to share their industrial/business experiences with the students. Field visits and study trips are organized for the students to the local industries/business houses to make them familiar with the practical side of their theoretical learning.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Principal holds meetings with the members of the various committees of the College and departments periodically to review their activities and gather feedback. Detailed information of the working of the departments and various committees are gathered and compiled in the form of periodical reports which are passed on to the Management for their perusal.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The Management is committed to provide opportunities to all the members of the staff to develop their competence and capability that enable them in the achievement of the objectives of the institution. The top management holds meetings with the Principal and staff and gives clear directions on various educational programmes and activities. Full autonomy is given to the Principal to bring in some new ideas and their implementation towards the improvement of the institution. The pro-activeness of the management in continuous addition of infrastructural facilities motivates the staff to discharge their duties efficiently and raise the quality of their teaching. The management shows its keen interest and involvement in all matters related to the institutional development and its strategic leadership paves the path for others to follow. Being supportive and accessible, the management responds to individual needs. The members of the management are always present at all the important functions of the college to encourage and support the staff and students.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Following resolutions were made and implemented by the College Governing Committee in which there are five representatives from the management:

- Additional vice-principals were appointed for assisting the administration
- Courses in M.A English and M. Sc Physics were started with a favorable response.
- A new building was constructed with 12 classrooms

- Beautification of the College entrance was done with an aesthetic arch in view of the Decennium Year of our College
- A sturdy cement road was laid between the main entrance and the college premises
- Aesthetically designed green spots and turf mosaics were put in place on the way to the college
- A canteen exclusively for girls was started during the last year
- Additional security men have been deployed
- Additional space for reading in the library was created.
- 32 CCTV cameras around the campus and hostels are installed.
- A Conference room with audio-visual facility has been established
- Renovation of the offices of the Secretary and the Principal has been carried out.
- An RO water plant supplying 2000 liters of water per day has been installed
- Additional rest room facilities have been provided near the sports field
- Cement flooring of the two-wheeler parking slot for the students has been completed
- Separate spaces for various extension activities have been allotted

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

The institution is 10 years old, and there is a plan to go for autonomous status within another five years.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The College has a Grievance Cell to redress the grievances of students on various matters. The grievances/suggestions are collected from one suggestion box put on in the campus through which students are free to express their grievances. Apart from this, a separate committee has been constituted for addressing complaints relating to sexual harassment. Moreover there is a provision of approaching the Principal for expressing grievances.

6.2.10 During the last five years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the court on these?

Nil

6.2.11 Does the institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Feedback from the students are obtained on various aspects like faculty development, teaching methods, infrastructure development, manner of dealing of the administrative staff with them, areas where improvements are needed etc. The inputs thus obtained have led to several improvements in different areas:

- Library has been relocated to a more spacious area
- Better Wi-Fi facilities on the campus have been given.
- Improvement in Canteen services has been made
- Water purifier and coolers have been installed in the college and the hostel.
- Number of buses for transport have been increased and new routes have been opened

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

- An exclusive net café with 6 terminals are provided to the staff to update their knowledge in their respective subjects and to undertake research.
- The Management is generous in sanctioning on duty leaves when teachers go to attend Orientation or Refresher Courses or seminars or workshops.
- Members are encouraged to pursue further degree courses through the Distance Mode of Education as well as to register for their doctoral researches.
- Non-teaching staff are given training in the use of computers and office automation
- Teachers are encouraged to organize Seminars, Workshops, Orientation Courses and Refresher Courses to improve their leadership and managerial qualities.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The staff members are motivated to attend Seminars, Conferences, Orientation Courses, and undertake research through the following strategies:

- Sanctioning of on-duty leave for attending seminars and workshops
- Creating a research fund for faculty research
- Guiding professors to undertake minor research projects with the UGC grants
- Sanctioning paid study leave at the final stage of thesis submission leading to M. Phil or Ph.D.
- Linking promotions and incentives with research output

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Faculty performance appraisal is done in two modes, Teachers' Self Appraisal and Student Appraisal.

The Self appraisal form contains evaluation statements related to the following parameters:

- Preparation for teaching
- Preparation of teaching aids
- Use of ICT materials
- Result analysis of the courses taught
- Involvement in extra-curricular activities of the college
- Research papers published
- Participation in seminars /conferences
- Roles in the conduct of dept. /college seminars and conferences
- Involvement in out-reach programmes
- Future resolutions

The format containing responses to the above are added to the profile of the teacher year by year for personal reflection and growth.

Student Appraisal is collected from the outgoing students. The feedback is analysed by the members of the management, and the teachers are called for interaction individually and are suggested corrective measures if needed.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The feedback is analyzed by the members of the management, and the teachers are called for interaction individually and are suggested corrective measures if needed. The efficient staff are appreciated and honored during the Annual Day Function. Underperformers are sent to participate in performance-booster programmes conducted outside the college.

6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last five years?

The following are the **welfare schemes made available for teaching and non-teaching staff** by the college management:

- 3 month maternity leave for the expectant mothers twice during the working tenure.
- Duty leaves for attending Workshops, Seminars, and Orientation and Refresher courses.
- In-house medical facilities for minor ailments.
- Medical leaves
- Fee concession for employee's children.
- EPF as per rules.
- Incentives for producing centum results.
- Gold coin as gift during the marriage of staff members
- Birthday celebrations for staff
- Loan facility to staff
- Free transport facility to staff

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

- Priority is given for excellent academic record as well as experience in appointment of teaching faculty.
- For retaining the members of the faculty, a conducive work environment is provided.
- An increment in salary is given on due date each year.
- Incentives and benefits are provided for research publications, presenting papers and research articles at appropriate forums.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The finances of the Institution are judiciously allocated and effectively utilized by proper budgeting system. The Institution is effective in resource mobilization and planning development strategies. The Financial committee of the College comprises of the Accountant, Treasurer, Purchase Committee members and the Principal. The Management allocates funds according to the demands under different heads. The tenders and quotations are invited from different suppliers/service providers and the one providing the best quality and competitive price are given the supply orders. The automation of accounts at the level of College Management helps the management for monitoring the financial resources in a fool proof way.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Auditing procedures and the follow up actions are systematized. For the internal audit of the institution, an independent Chartered Accountant is appointed by the College.

External Auditing for scholarships and EPF is done by the Government officials, and for the funds allotted for the NSS and RRC auditing is done by the University officials

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous five years and there serve fund/corpus available with Institutions, if any.

Refer Annexure III

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Nil

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

No, the College is in the first cycle of accreditation and therefore has not yet formed IQAC.

b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

NA

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

NA

d. How do students and alumni contribute to the effective functioning of the IQAC?

NA

e. How does the IQAC communicate and engage staff from different constituents of the institution?

NA

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.

The academic and administrative activities of the College are based on the directives of Directorate of Collegiate Education, Regional Joint Directorate of Collegiate Education and the affiliating University, Alagappa University, Karaikudi.

However, the College has its own internal mechanism for maintaining, sustaining and enhancing the quality parameters. A semester-wise auditing of the academic matters is undertaken by the College Academic Managers. Similarly a semester-wise auditing of the extracurricular component is undertaken by the Secretary of the College. The annual administrative auditing is done by the Educational Coordinator of the Congregation that runs the College.

6.5.3 Does the institution provide training to its staff for effective implementation of Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes, the College conducts various programmes to sustain and enhance quality in various levels.

The functions of the institution and its academic and administrative units are governed by the principles of participation and transparency. The institution makes it a point that all the members of the staff are acquainted with the latest pedagogic techniques for the quality assurance. Non-teaching staff members are given orientation from time to time for effective time-management and offered behavioral and psychological counseling for developing commitment and dedication towards the institution. Staff members attend the Orientation and Refresher courses every year. As a result the staff members have been developing effective leadership qualities and realizing their inner potential and qualities.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

The College management invites subject experts periodically to review the academic matters of the College. Academic audit is also undertaken annually by the Educational Coordination committee of the Congregation running the College. The resultant observations and suggestions are conveyed to the Academic Managerial committee for further actions.

6.5.5 How the internal quality assurance mechanisms are aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

As the College is not accredited so far, the quality assurance mechanisms are not so far aligned with the requirements of external agencies.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- The learner feedback is collected through structured feedback form (Annexure) supplied to the students in the middle of every semester. The responses are analysed by the Management and corrective measures are suggested through interaction with the teachers individually.
- The student performance appraisal is conducted department-wise at the end of every internal test. Based on the deliberations, the department decides upon the relevant pedagogic reinforcements or interventions.
- The head of the institution interacts with the low achievers among learners and suggests remedial measures such as special coaching, peer-teaching, weekend classes, open-book tests and question-bank based evaluations
- Semester-wise result analysis are undertaken by the academic managers of the college, and based on the feedback remedial measures are suggested.
- It has been made mandatory for all the teachers to prepare individual Self Appraisal Report countersigned by the Head of the Institution.(Annexure)

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

It is done through:

- Periodical circulars displayed on the notice boards in the College/Hostel premises.
- Updating / uploading them in the official college Website: ***www.caussanelcollge.com***
- The College Prospectus, Annual Reports read on the College Day and Graduation Day, College Magazines and brochures prepared and sent for various programmes
- Parent Teacher meetings and Alumni meetings.

CRITERION VII

INNOVATIONS AND BEST PRACTICES

CRITERION VII

INNOVATIONS AND BEST PRACTICES

7.1 ENVIRONMENTAL CONSCIOUSNESS

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes , the College makes a conscious effort to conduct a green audit of its campus and facilities.

7.1.2 What are the initiatives taken by the College to make the campus eco-friendly?

Energy Conservation in the use of lights and fans

Frugal use of lights and fans is facilitated by the highly eco-friendly structure of the building. All the classrooms are provided with large windows to let in light and air. Use of artificial lighting during day/working time is minimal. Cross ventilation of air ensures a cooler indoor environment which largely reduces dependence on fans and air conditioners.

Solar energy is tapped for water-heating purposes in the College hostel.

Low energy fluorescent bulbs, the compact fluorescent lamps (CFLs) are used in all the rooms as these consume only one-fifth of the energy consumed by the traditional electrical bulbs. It reduces CO_2 emissions, and lasts 9,000 + hours longer than incandescent bulbs. Due to this, there is reduced energy consumption and lower emission of heat.

Energy Conservation in the use of air-conditioners

As far as possible, the use of air-conditioners is avoided in the campus. There are only 11 air-conditioners in the campus and all of them are energy-saving star machines. Existing air conditioners are attached with power saving regulators and are set at energy conservation mode to control consumption and running costs. The maintenance of the machines are undertaken regularly by authorized service personnel. Wherever possible, air conditioners are placed in shady locations to give added advantage of 10% less energy consumption.

Energy Conservation in the use of T.Vs

Only energy efficient LED models are installed.

Energy Conservation in the use of computers and lab/office equipments

- All the lab equipments are switched off when not in use.
- Laser printers are placed on low power consumption functions.
- Power Management features such as ‘sleep mode’ are used on computers.
- Conscious effort is made to ‘reuse’ and ‘reduce’ equipments.
- All the CRT model computers are replaced with ones with LED screens.

- Wanton purchasing and discarding of equipment is strictly discouraged to avoid needless hazardous waste.
- The upkeep and maintenance of equipment is strictly adhered to for enhancing energy, efficiency and longer life.
- A service engineer is appointed to maintain the electrical and electronic machines or apparatus.

Rain water harvesting

A Rain Water Harvesting System is in place in the College premises to raise the sub soil water level. The waste water outlets from the rest rooms and canteens are rechannelised to the adjacent lawns and gardens.

Efforts for Carbon Neutrality

To contribute towards low carbon impact:-

- Hand written files from the students are accepted to save cartridges and carbon usage.
- Colour printing is generally avoided.
- Laser printer is preferred to ink jets to save ink and cost.
- Printers are placed on low range settings to effect a saving of approximately 50% of the use of cartridges.
- All the office functions are computerized so that use of huge volume of paper is avoided.

Greenery & Plantation

- The campus is characterized by a comforting green environment with the old and recently planted trees inside the campus.
- With concerted effort and hard work over the last five to six years, a green environment has been created in the College campus through planned landscaping and aesthetic lawns.
- Tree plantation is undertaken on an annual basis. Students and staff are involved in plantation of diverse species of plants, including herbal plants.
- A separate herbal garden is maintained inside the campus by the dept. of Bio-chemistry
- One tree–one department adoption is carried out.
- The NSS celebrates The Environmental Day on 5th of June every year.

Hazardous waste Management and E-Waste Management

The College does not produce any hazardous waste.

Regarding E-Waste, efforts are taken for safe disposal or recycling of devices and materials from the computer lab through private agencies.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last five years which have created a positive impact on the functioning of the college.

- Integrating subject-related projects into the learning experience.
- Use of ICT and TED programmes for learner empowerment.
- Digitalized Question banks for University exams and Competitive exams.
- Enrichment courses brought under internal evaluation scheme.
- Areas of specialization identified for the departments.
- Village adoption under out-reach programme named Kalam Community Building (KCB).
- Causssanel Guardian System
- Creation of digitalized database of the blood donors in the College.
- Saving lives through Blood Donation.
- 'My Road to Success' Programme.
- Entrepreneur-Learner Meet.
- Office automation.
- Introduction of Biometric System for registering faculty attendance.

7.3 Best Practices

7.3.1 Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the College.

The following are the best practices in the college in nutshell:

- Integrating subject related projects into learning experience.
- Use of ICT and TED programs for learner empowerment.
- Digitalized question bank for university and competitive exams.
- Enrichment courses brought under internal evaluation scheme.
- Area of specialization identified for departments.
- Kalam Community Building (KCB) –the village adoption under outreach program.
- Caussanel Guardian system.
- Creation of Digitalized Blood Donors database.
- Saving lives through Blood Donation.
- Entrepreneurial Meet.
- 'My Road to Success'.

Elaborate details of two of the best practices in the college

Best Practice 1 : Saving a Life through Blood Donation

Objective:

1. To ensure the availability of the required group of blood on emergency.
2. To sensitize the students on the need for blood donation.
3. To organize community based blood donation camps at the nearby villages.
4. To propagate the message about blood donation and to remove the myths and fears about blood donation.
5. To create and update a directory of voluntary donors so that the required blood is available on request.
6. To generate awareness on blood donation and its significance in saving lives during emergencies related to natural calamities and accidents.

Context:

There are plenty of hospitals around the place , and the need for blood transfusion is felt everyday for surgical procedures. More over as pointed out by the article **"The rate of accidents going up in Ramanathapuram Dist"**in Hindu News paper dated June18,2011, a lot of accident victims are brought to the Headquarters Government Hospital in Ramnad. However the population in around this place has a lot of fears and misconceptions about blood donation. Hence the college has taken this initiative of creating awareness on this issue. Service to the needy is service to God, So the college plans to render services by adopting the practice on "S**aving Life through Blood Donation**" to the victims who are in need of blood transfusion on emergency conditions.

Practice*:*

At the beginning of every academic year, blood test is carried out on all the freshers. A digitalized data of the blood donors is kept in the College. When people approach the College requesting blood donation with a valid diagnostic recommendation from a registered medical practitioner, the Coordinator of the RRC arranges to send suitable donors to the spot. Apart from this, the College organizes regular blood donation camps. During the last three years, the College has collected 267 pints of blood in collaboration with Red Cross Society and NSS Volunteers. The Institution aims at ensuring easy accessibility and adequate supply of safe and quality blood. Blood collected from voluntary blood donors is stored and transported under optimum conditions with the help of medical staff of the Govt Hospital, Ramanathapuram and Rajaji Hospital in Madurai. Under the policy, blood donation is made available to people irrespective of their economic or social status. Total Quality Management approach has ensured smooth conduct of Blood Donation Camps and follow up work.

Obstacles faced, if any, and the strategies adopted to overcome:

The obstacles faced include non-availability of rare groups of blood. Donors cannot be sent to the spot on tests and examination days. Sending girl donors to distant locations poses difficulties. Sometimes there is parental resistance to the practice. However, such issues are addressed to during sensitization programmes.

Impact of the Practice

The practice has made a tremendous impact on community, students, and, teachers. Donated blood is being utilized by people and institutions not only in Ramanathapuram but

also in neighboring areas. The blood is also being utilized by the anemic patients and accident victims. The voluntary blood donation camps have resulted in great impact on the students as well as teachers. The impact is also apparent on personality development and inculcation of human values and civic responsibility. It has led to reduced indiscipline and enhanced sense of the responsibility among the students. It has also created a sense of managerial ability among the students for organizing such type of events in the College.

Resources Required:

The funds are made available by the management.

Contact Person for further Details

The Principal,
Caussanel College of Arts and Science,
Muthupetttai.

Best Practice 2: ***Village Adoption under 'Kalam Community Building' Programme***

Objective:

- To sensitize the students on the needs of the illiterate population of the village regarding education, health and drinking water supply.
- To instill among the students a sense of social responsibility towards the upliftment of the villagers.
- To foster a sense of cleanliness and environmental awareness among the villagers.
- To help the villagers benefit out of the government welfare schemes.
- To help the villagers in their economic development through educating them about small savings culture.
- To conduct adult literacy programmes to the illiterate elders in the village
- To expose the students to the hard realities of rural economy.

Context:

The college is surrounded by many small villages. A majority of them still face constraints such as lack of access to education, health facilities, drinking water, power, roads, credit availability, information and marketing. Most of the students also hail from such villages. Against this background, the College has adopted Indranagar, a small coastal area in Muthupettai village. After a pilot study conducted on the livelihood of women in the area, it was known that most of the people in this area are illiterate and economically poor. To make matters worse they lived in unsanitary conditions and most of the men folk were alcoholic addicts. So the College decided to adopt the area for the betterment of their lives.

The impact of the Practice

Women have become articulate, aspiring and capable of taking leadership in the community related matters. Thanks to special sensitization drives by various wings of the college and the students-backed efforts of women SHG, consumption of liquor among the men folk has been reduced to a great extent. Almost all the children are enrolled in schools. Children completing their education in the primary schools are now sent to other schools for further study. The night-time coaching class provides additional academic support to children of fishing folks. Also, all the infants in the village have been duly vaccinated. On the whole, the effort has had a satisfying impact on coastal people.

Resources Required:

The funds are made available by the management.

Contact Person for further Details

The Principal,
Caussanel College of Arts and Science,
Muthupetttai,

EVALUATIVE REPORTS

DEPARTMENT OF TAMIL

CAUSSANEL COLLEGE OF ARTS AND SCIENCE, MUTHUPETTAI

NAAC – EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department** : TAMIL
2. **Year of Establishment (UG)** : 2006 -2007
3. **Names of Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : B.A. TAMIL
4. **Names of Interdisciplinary Departments Involved** : NIL

5. **Annual/Semester/Choice Based Credit System (Programme wise) :**

University follows semester based system to this programme. And also create a syllabus based on credit based system.

6. **Participation of the department in the courses offered by other departments :**

UG Degree – Non-major Elective Courses (NMEC)

Department : B.A. POLITICAL SCIENCE

B.A. HISTOTY

7. **Courses in collaboration with other universities or industries, foreign institutions, etc.** : NIL

8. **Details of courses discontinued (if any) with reasons** : NIL

9. **Number of Teaching posts** :

POST	SANCTIONED	FILLED
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	8	8

10. Faculty profile with name, qualification, designation, specialization (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	Year of Experience
K. VAMBAIAH	M.A., (Ph.D).,	HOD	TAMIL	8 Year & 9 Months
M. JANSI	M.A.,M.Ed.,	Assistant Professors	TAMIL	3 Year & 9 Months
M. RAJALAKSHMI	M.A.,M.A., M.Phil., Ph.D.,	Assistant Professors	TAMIL	3 Years& 7 Months
A.REVATHI	M.A., M.Phil ., Ph.D.,	Assistant Professors	TAMIL	2 Year & 8 Months
K.GOPINATH	M.A., M.Phil B.Ed.,	Assistant Professors	TAMIL	2 Year & 8 Months
I.MUNIASAMY	M.A., M.Phil ., B.Ed.,	Assistant Professors	TAMIL	2 Year & 6 Months
R. SATHYA BAMA	M.A., M.Phil ., B.Ed.,	Assistant Professors	TAMIL	1 Year & 10 Months
M.MURUGESAN	M.A., M.Phil., TPT., (Ph.D)	Assistant Professors	TAMIL	6 Months

11. List of senior visiting faculty **:** NIL

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty **:** NIL

13. Student -Teacher Ratio (programme wise) **:** 10:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

POST	SANCTIONED	FILLED
Lab Attender	Nil	Nil
Administrative Staff	Nil	Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/PhD/ M.Phil./PG:

QUALIFICATION	No. of Staff
D.Sc	Nil
D.Litt	Nil
Ph.D	2
M.Phil	4
PG	2

16. Number of faculty with ongoing projects :

PROJECT	No. of Staff
National Funding Agencies	Nil
International Funding Agencies	Nil
Grants	Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL

18. Research Centre /facility recognized by the University : NIL

19. Publications : 22(Articles)

a) Publication per faculty

MR.K.VEMBAIAH

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	மாத இதழ - 2011	----	இதய மொழி	நெய்தலில் சோழக் காற்று
2.	பாட நூல்-2012	------	பாட நூல்	தற்காலக் கவிதையும் சிறுகதையும்
3.		388053101-3	ஆய்வுக் கட்டுரை ,	சுகிர்தராணி கவிதைகளில் ஆணாதிக்க அரசியல் - ஆய்வுக் கட்டுரை
4.	பாட நூல்-2013	-----	(பாட நூல்)	இடைக்கால இலக்கியமும் புதினமும்

MRS.M.JANSI

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	Sree Vaishnavee Publications, Chennai	978-81-910824-5-6	Proceedings-National Seminar in DKT College of Education	Technology and Teacher Education
2.		978-93-81658-02-4	Proceedings-National Seminar in St.Justin's College of Education.	Errors in Data Collection
3.		388053101-3		கலிங்கத்துப்பரணியில் போர்கள நிகழ்வு

MRS.M.RAJALAKSHMI

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.		978-81-910214-1-7		மனித நேய சிக்கலில் சாதியமும் வள்ளுவத்தின் தீர்வு
2.		388053101-3		வள்ளுவத்தில் சொல்லற

MS.A.REVATHI

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	தமிழியல் ஆய்வு திருவள்ளுவர் கல்லூரி ந ச	9798177359915	திருவள்ளுவர் கல்லூரி	காப்பியங்களில் பெண்மை போற்றுதலும் தூற்றுதலும்
2.	பி.ஜி.பி கலை அறவியல் கல்லூரி, தமிழியல் ஆய்வு.	9789380406800	தமிழியல் ஆய்வு.	குறள் காட்டும் ஊடல்
3.	ஆய்வுக் கட்டுரை, இந்திய பல்கலைக் கழகத் தமிழாசிரியர் மன்றம், மதுரை.	9789380342337	இந்திய பல்கலைக் கழகத் தமிழாசிரியர் மன்றம்	தமிழ் காப்பியங்களில் மள்ளர்

MR.I.MUNIASAMI

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	வளர்தமிழ் ஆய்வு மன்றம்.		வளர்தமிழ் ஆய்வு மன்றம்.	தமிழர் வாழ்வியல் - மருதக்கலி புழங்குபொருள் அடிப்படையிலான பகுப்பாய்வு
2.	பாரதிதாசன் பல்கலைக் கழகம், திருச்சிராப்பள்ளி.		பெரியார் உயராய்வு மையம	பெரியாரின் பெண்ணியச் சிந்தனைகள்

MR.P.KRISHNA MOORTHI

Sl.No	Book / Research Paper/ Edition	ISSN/ISBN No.	Name of the Journal	Title of the Research Article
1.	தமிழில் இயக்க இதழ்கள்	-	தமிழில் இயக்க இதழ்கள்	ஆனந்த விகடன் ஒரு மதிப்பீடு
2.	இந்திய பல்கலைக் கழகத் தமிழாசிரியர் மன்றம், மதுரை	-	இந்திய பல்கலைக் கழகத் தமிழாசிரியர் மன்றம்	மீரா கவிதைகளில் செவ்விலக்கியங்கள் தாக்கம்

* Number of papers published in peer reviewed journals (national /international) by faculty and students Nil

* Number of publications listed in International Database (For Eg.: Web of Science, Scopus, Humanities International Complete, Dare Database -International Social Sciences Directory, EBSCO host, etc.) Nil

* Monographs Nil

* Chapter in Books Nil

* Books Edited Nil

b) Books with ISBN/ISSN numbers with details of publishers Nil

* Citation Index Nil

* SNIP Nil

* SJR Nil

* Impact factor Nil

* h - index Nil

20. Areas of consultancy and income generated **:** NIL

21. Faculty as members in

- National committees NA
- International Committees NA
- Editorial Boards…. NA

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme **:** Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies **:** Nil

23. Awards / Recognitions received by faculty and students:

S. No.	Year / Batch	Name of the University Rank-holders	Place of Ranks
1	2007 - 10	K.KALEESWARI	4th Rank
2	2008 – 11	D.SATHYA DEEPA	2th Rank
3	2008 – 11	D.RAJA PRINCY	8th Rank
4	2009 - 12	K.VIJAYALAKSHMI	3th Rank
5	2009 - 12	B.ARJUN	4th Rank
6	2009 - 12	S.DURGA	8th Rank
7	2009 - 12	K.VINOTH KUMAR	9th Rank
8	2010 – 13	P.SANMUGAPRIYA	9th Rank
9	2012 – 15	M.SANKAR	5th Rank
10	2012 -15	M.PREMA	9th Rank

24. List of eminent academicians and scientists / visitors to the department

SL.NO	DATE / DATES	TITLE OF SEMINAR	RESOURCE PERSON NAME	QUALIFICATION	TYPE OF SEMINAR	NO. STUDENT PARTICIPATE
1	29th Agu. 2007	தமிழர் வாழ்வும் மரபும்	முனைவர். அப்துல்ஸலாம்		College Level	26
			Resource Person Address			NO. STAFF PARTICIPATE

			சேதுபதி அரசு கலைக் கல்லூரி		2
2	26th Agu. 2009	**TITLE OF SEMINAR**	**RESOURCE PERSON NAME** / **QUALIFICATION**	**TYPE OF SEMINAR**	**NO. STUDENT PARTICIPATE**
		கவிதை-நேற்று,இன்று, நாளை	கவிஞர் இரா.எட்வின்	College Level	58
			RESOURCE PERSON ADDRESS		**NO. STAFF PARTICIPATE**
			தமிழ்நாடு முற்போக்கு எழுத்தாளர் சங்கம், பெரம்பலூர்		06
					NO. STAFF PARTICIPATE
SL.NO	**DATE / DATES**	**TITLE OF SEMINAR**	**RESOURCE PERSON NAME** / **QUALIFICATION**	**TYPE OF SEMINAR**	**NO. STUDENT PARTICIPATE**
3	26th Agu. 2010	இலக்கியத்தில் இன்பம்	ஆர்.வாசு	College Level	53
			Resource Person Address		**NO. STAFF PARTICIPATE**
			மனமகிழ் மன்றத் தலைவர், இராமநாதபுரம்.		07
4	12th Mar. 2015	**TITLE OF SEMINAR**	**RESOURCE PERSON NAME** / **QUALIFICATION**	**TYPE OF SEMINAR**	**NO. STUDENT PARTICIPATE**
		இலக்கு அறியாப் பயணம்	கவிஞர் நா.கலையரசன்	College Level	45
			RESOURCE PERSON ADDRESS		**NO. STAFF PARTICIPATE**
			தமிழ்நாடு முற்போக்கு எழுத்தாளர் சங்கம், இராமநாதபுரம்		08
					NO. STAFF

						PARTICIPATE
SL.NO	DATE / DATES	TITLE OF SEMINAR	RESOURCE PERSON NAME	QUALIFICATION	TYPE OF SEMINAR	NO. STUDENT PARTICIPATE
5	11th Sep. 2015	புதுக்கவிதையில் இயற்கையும்	முனைவர். சே.கிளிராஜ்		College Level	81
			Resource Person Address			NO. STAFF PARTICIPATE
			சேதுபதி அரசு கலைக் கல்லூரி			8

25. Seminars/ Conferences/Workshops organized & the source of funding :

a) National : Nil
b) International : Nil
c) State level : 02
d) College level : 12

26. Student profile programme/course wise:

Year	Students Enrolled	Male	Female	Perasentage
2007-10	26	07	19	83%
2008-11	17	03	14	94%
2009-12	15	03	12	86%
2010-13	21	04	17	94%
2011-14	08	01	07	29%
2012-15	11	05	06	82%
2013 – 16	24	01	23	Going on

***M = Male *F = Female**

27. Diversity of Students:

Year	% of Students – same state	Other States	Abroad
2007 - 10	100 %	-	-
2008 – 11	100 %	-	-
2009 -12	100 %	-	-
2010 – 13	100 %	-	-
2011 -14	100 %	-	-
2012 -15	100 %	-	-
2013 - 16	100 %	-	-
2014 -17	100 %	-	-
2015 -18	100 %	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? NIL

29. Students Progression :

Student Progression	Against % enrolled
UG to PG	55%
PG to M.Phil	--
PG to P.hd	--
Employed • Campus selection • Other than campus recruitment	09% -- --
Entrepreneurship/Self-employment	--

30. Details of Infrastructure Facilities:

a) Library : Department library Books 95
b) Internet facilities : Yes
c) ICT facility : Yes
d) Laboratories : NA

31. Number of students receiving financial assistance from college, university, government or other agencies :

The information regarding the Govt. of India Scholarship and Free ship which is disbursed as per the availability is as follow

Govt. of India Scholarship 2010 – 2011

SL.NO	CATEGORY	BOYS	GIRLS	TOTAL	AMOUNT
1.	SC/ST	---	5	5	11,750
2.	BC/MBC/DNC	---	13	13	30,000
3.	Minority	---	2	2	9700
4.	Special Scholarship for Hostellers (SC/ST)	---	---	---	---
5.	SC/ ST Agriculture	---	---	---	---
6.	BC/MBC Agriculture	---	---	---	---

Govt. of India Scholarship 2011 - 2012

SL.NO	CATEGORY	BOYS	GIRLS	TOTAL	AMOUNT
1.	SC/ST	---	7	7	36,395
2.	BC/MBC/DNC	---	---	---	---
3	Minority	1	1	2	9700
4.	Special Scholarship for Hostellers (SC/ST)	---	4	4	30,000
5.	SC/ ST Agriculture	---	04	04	9250
6.	BC/ MBC Agriculture	---	07	07	15,750

Govt. of India Scholarship 2012 - 2013

SL.NO	CATEGORY	BOYS	GIRLS	TOTAL	AMOUNT
1.	SC/ST	01	05	06	31,320
2.	BC/MBC/DNC	---	---	---	---
3	Minority	---	---	---	---
4.	Special Scholarship for Hostellers (SC/ST)	---	---	---	---
5.	SC/ ST Agriculture	---	---	---	---
6.	BC/ MBC Agriculture	---	---	---	---

Govt. of India Scholarship 2013 - 2014

SL.NO	CATEGORY	BOYS	GIRLS	TOTAL	AMOUNT
1.	SC/ST	01	07	08	47,900
2.	BC/MBC/DNC	---	---	---	---
3	Minority	---	05	05	35,100
4.	Special Scholarship for Hostellers (SC/ST)	---	01	01	7,500
5.	SC/ ST Agriculture	---	---	---	---
6.	BC/ MBC Agriculture	---	---	---	---

Govt. of India Scholarship 2014 - 2015

SL.NO	CATEGORY	BOYS	GIRLS	TOTAL	AMOUNT
1.	SC/ST	02	07	09	48,080
2.	BC/MBC/DNC	---	---	---	---
3	Minority	---	----	----	----
4.	Special Scholarship for Hostellers (SC/ST)	----	----	----	----
5.	SC/ ST Agriculture	---	---	---	---
6.	BC/ MBC Agriculture	---	---	---	---

Govt. of India Scholarship 2015 - 2016

SL.NO	CATEGORY	BOYS	GIRLS	TOTAL	AMOUNT
1.	SC/ST	02	10	12	70,180
2.	BC/MBC/DNC	---	---	---	---
3	Minority	---	----	----	----
4.	Special Scholarship for Hostellers (SC/ST)	----	02	02	15,000
5.	SC/ ST Agriculture	---	---	---	---
6.	BC/ MBC Agriculture	---	---	---	---

CONCESSION LIST 2015 – 2016

SL.NO	CATEGORY	BOYS	GIRLS	TOTAL	AMOUNT
1.	Financially Lacking	01	---	01	2250

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

a) Special Lecture : 06

b) Seminars : 12

33. Teaching methods adopted to improve student learning:

- Project based teaching
- Activity based teaching

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Year	NSS Camp	Blood Donation Camp	RRC Camp
2007 -08	04	05	07
2008 -09	06	08	12
2009 -10	07	11	17
2010 -11	05	09	15
2011 -12	03	07	13
2012 -13	06	07	13
2013 -14	02	03	16
2014 -15	01	05	16

35. SWOC analysis of the Department and Future Plans :

STRENGTH:

- பேராசிரியர்கள், மாணவர்கள் - பெற்றோர்கள் நல்லுறவு
- மாணவர்களின் தலைமைப் பண்பு
- போட்டித்தேர்வுக்கு ஊக்குவித்தல்
- மொழி ஆளமையை வளர்த்தெடுத்தல்

WEAKNESS:

- முழமையான எண்ணிக்கையில் மாணவர் சேர்க்கையின்மை

OPPORTUNITIES:

- தமிழ் பயின்றவர்களுக்கு அரசு பணியில் 20 விழுக்காடு பணி முன்னுரிமை.
- ஆசிரியர் பணி
- பேராசிரியர் பணி
- அறநிலைத்துறை பணி
- தமிழ் வளர்ச்சித்துறை பணி
- ஊடகத்துறை பணி
- சினிமாத்துறை

CHALLENGES:

- பேச்சு, கவிதை, கட்டுரை, கதை போன்ற கலைநயமிக்க படைப்பாற்றலை ஊக்குவித்தல்
- மாணவர்களின் மொழிப்புலமையை வளர்த்தெடுத்தல்.
- தொடர்ச்சியாக முதல் பல்கலைக் கழகத் தரம் பெறுதல்
- ஊடகத்துறையில் வேலைவாய்ப்பை ஏற்படுத்துதல்.

Future Plans of the Department

- ❖ பல்கலைக் கழக அளவில் தொடர்ச்சியாகத் தரம் பெறுவது.
- ❖ பல்கலைக் கழகத் தேர்வில் முழுத் தேர்ச்சி பெறுவது.
- ❖ பல்கலைக் கழக அளவில் கருத்தரங்குகள் நடத்துவது.
- ❖ வியாழன் வட்டக் கருத்தரங்குகள் நடத்துவது.
- ❖ கவிதை, சிறுகதை, படைப்புப் பயிலரங்கம் நடத்துவது.
- ❖ ஆங்கிலப் பேச்சுப் பயிற்சி அளித்தல்.
- ❖ கணினிப் பயிற்சி அளித்தல்.
- ❖ கல்லூரி அளவில் மாணவ, மாணவியர்க்குப் போட்டிகள் நடத்தித் தனித்திறமைகளை ஊக்குவித்தல்

DEPARTMENT OF ENGLISH

CAUSSANEL COLLEGE OF ARTS AND SCIENCE, MUTHUPETTAI

NAAC – EVALUATION REPORT OF THE DEPARTMENT

1. **Name of the Department** **:** ENGLISH
2. **Year of Establishment (UG)** **:** 2011
   Year of Establishment (PG) **:** 2014
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : B.A. ENGLISH/M.A. ENGLISH
4. **Names of Interdisciplinary Departments/ units Involved :** Nil
5. **Annual/Semester/Choice Based Credit System (Programme wise) :**

University follows semester based system to this programme. And syllabus is based on credit based system.

6. **Participation of the department in the Courses offered by other departments :**
   - ❖ B. Sc Software
   - ❖ Bachelor of Business Administration
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.** **:** NIL
8. **Details of courses/programmes discontinued (if any) with reasons:** NIL
9. **Number of Teaching posts** **:**

POST	SANCTIONED	FILLED
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	13	13

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,):

Name and Qualification	Designation	Specialization	No. Of Year of experience	No. of Ph.D students guided for the last 4 years
Mrs. J. Jacintha Rani, M.A.,M.Phil.,B.Ed.,	HOD	English	4	--
Ms. T.Devi, M.A., B.Ed.,	Asst.Prof	English	4	--
Mr. A. Seeni Abdul Samad, M.A.,B.Ed.,	Asst.Prof	English	3	--
Mr.M.Murali, M.A.,M.phil.,B.Ed.,	Asst.Prof	English	3	--
Mr.P.Lakshmanan, M.A.,B.Ed.,	Asst.Prof	English	2	--
Mr.P.Udhaya Kumar, M.A.,M.Phil.,	Asst.Prof	English	2	--
Mr.G.Ruban, M.A., M.Phil., B.Ed.,	Asst.Prof	English	2	--
Mr.R.V.Stalin, M.A., B.Ed.,	Asst.Prof	English	1	--
Ms.S.Kayalvizhi, M.A., B.Ed.,	Asst.Prof	English	1	--
Mrs.A.Nageshwari, M.A.,M.Ed.,	Asst.Prof	English	1	--
Ms.R.Illakkiya, M.A., M.Phil.,B.Ed.,	Asst.Prof	English	--	--
Ms.Subhshree, M.A.,Journalism & Communication skills	Asst.Prof	English	--	--

11. List of senior visiting faculty **:** NIL

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty **:** NIL

13. Student -Teacher Ratio (programme wise) **:** 20:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

POST	SANCTIONED	FILLED
Lab Attender	Nil	Nil
Administrative Staff	Nil	Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/PhD/ M.Phil./PG:

QUALIFICATION	No. of Staff
D.Sc	Nil
D.Litt	Nil
Ph.D	Nil
M.Phil	5
PG	7

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications

a) Publication per faculty : Nil

* Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database -International Social Sciences Directory, EBSCO host, etc.) : Nil

* Monographs : Nil

* Chapter in Books : Nil

* Books Edited : Nil

b) Books with ISBN/ISSN numbers with details of publishers

* Citation Index : Nil

* SNIP : Nil

* SJR : Nil

* Impact factor : Nil

* h - index : Nil

20. Areas of consultancy and income generated **:** Nil

21. Faculty as members in **:** Nil

- ❖ National Committees NA
- ❖ International Committees NA
- ❖ Editorial Boards NA

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

ACADEMIC YEAR	NO. OF STUDENTS	PERCENTAGE OF STUDENTS DONE IN-HOUSE PROJECTS
2010 – 11	Nil	Nil
2011 – 12	Nil	Nil
2012 – 13	Nil	Nil
2013 – 14	Nil	Nil
2014 – 15	Nil	Nil
2015 - 16	7	100%

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies **:** Nil

23. Awards/ Recognitions received by faculty and students :

S. No.	Year/ Batch	Name of the University Rank-holders	Place of Ranks
1	2012-2015	A.Jegadheeswari	8th Rank

24. List of eminent academicians and scientists / visitors to the department:

a) National

Dr. S. Ramanathan **Asst. Professor,** Dr.Zakir Hussain College, Ilaiyankudi.
Mr. S. A. Senthil Kumar M.Sc., **Director** SASH Institute, Madurai. (Soft Skill Analyst)
Mr. N. Sulaiman M.A., M.Phil., B.Ed., **Asst. Professor** Syed Hameedha Arts and Science College, Kilakarai.

b)International: Nil

25.Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. a) Student profile programme/course wise (UG Degree) :

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A.,English	66	66	4	62	62%

b) Student profile programme/course wise (PG Degree) :

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
M.A.,English	13	13	4	9	--

27. Diversity of Students (UG Degree) :

Name of the Course	% of students from the same state	% of students from other States	% of students from Abroad
B.A., English	100 %	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc., ? : Nil

29. Students Progression :

Student progression	Against % enrolled
UG to PG	39%
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post-Doctoral	--
Employed • **Campus selection** • **Other than campus recruitment**	-- --
Entrepreneurship/Self-employment	--

30. Details of Infrastructure Facilities :

a) Library : Yes

b) Internet facilities : Yes

c) ICT facility : Yes

d) Laboratories : NA

31. Number of students receiving financial assistance from college, university, Government or other agencies :

Govt. of India Scholarship 2011 – 2012

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	51	3,05,220
2.	BC/MBC/DNC	8	18,000
3	Minority	9	53,100
4.	Special Scholarship for Hostellers (SC/ST)	Nil	Nil
5.	SC/ ST Agriculture	34	79,500

Govt. of India Scholarship 2012 – 2013

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	89	5,08,460
2.	BC/MBC/DNC	---	---
3	Minority	---	---
4.	Special Scholarship for Hostellers (SC/ST)	---	---
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2013 – 2014

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	100	5,42,010
2.	BC/MBC/DNC	---	---
3	Minority	40	2,64,300
4.	Special Scholarship for Hostellers (SC/ST)	30	2,25,000
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2014 - 2015

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	66	3,68,580
2.	BC/MBC/DNC	---	---
3	Minority	----	----
4.	Special Scholarship for Hostellers (SC/ST)	19	1,42,500
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2015 – 2016

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	48	2,75,070
2.	BC/MBC/DNC	---	---
3	Minority	----	----
4.	Special Scholarship for Hostellers (SC/ST)	16	1,20,500
5.	SC/ ST Agriculture	---	---

Concession List

2013 – 2014

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Financially Lacking	08	25,770
2.	Bus Concession	02	11,800

2014 – 2015

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Financially Lacking	02	5,700
2.	Bus Concession	01	3,650

2015 – 2016

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	50% concession	01	3250
2.	Financially Lacking	02	41,00

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

a) Special Lecture : Nil

b) Seminars : 3

33. Teaching methods adopted to improve student learning:

- Smart class teaching
- Project based teaching
- Activity based teaching

34. Participation in Institutional Social Responsibility (ISR) and extension activities:

Year	NSS Camp	Blood Donation Camp	RRC Camp	KCB
2011 -12	-	-	-	--
2012-13	-	-	-	102
2013-14	-	21	-	91
2014-15	09	09	-	90
2015-16	14	14	-	42

35. SWOC analysis of the Department and Future Plans :

Strength:

- ❖ Unity among the staff and students.
- ❖ Full-time faculty teach most classes, and there is a strong bond and a high level of interaction between faculty and students
- ❖ Interdisciplinary and experiential education at both the undergraduate and graduate levels

- Faculty service to the university and the larger community.
- Providing communication skill in the form of Bridge Course for all the beginners of our college.
- Very large amount of staff and students in the department.
- Secured university rank.
- Providing certificate course for I & II year students.

Weakness:

- It should be noted that organization identifies communication as a weakness among the students, as it is a rural area.
- Fluctuation of staff, Lack of sufficient training and confidentiality
- Lack of awareness on higher education.
- Finance was also identified as a weakness including the need to increase resources for the overall college as well as the impact of reduced finances on institutional operations.

Opportunities:

- Teaching options in various institutions such as Schools, Colleges, Engineering colleges and Polytechnics etc.
- Job opportunity in Call-Centers and job in Spoken English institutions.
- Job opportunity in various MNC companies and abroad prospect.
- Students have many learning resources available to them on campus in an effort to ensure academic excellence.
- Provides an opportunity to become more creative by thinking outside of the box and demand a higher standard for our staff, student and faculty.

Challenges:

- To enhance the students' communication skill in English and make them aware of their potentiality by English language and by which we develop the personality of the rural youth.
- The economy's impact on dropout rates
- Illiteracy rate in surrounding localities.

- Lack of Participation (Employees & Students) Lack of Accountability Perpetuate Failure to Thrive Stigma Decrease in Services Provided Decrease in Enrollment Decrease in Retention Rates Decrease in Graduation Rates

Future Plans of the Department

- To achieve centum result in forth coming academic years.
- To publish the department Magazine by 2016.
- Teachers are planning for more projects from different agencies.
- To conduct International level seminars.
- To develop spoken English among the students and make English speaking department.

DEPARTMENT OF MATHEMATICS

CAUSSANEL COLLEGE OF ARTS AND SCIENCE, MUTHUPETTAI

NAAC – EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department** : Department of Mathematics
2. **Year of Establishment (UG)** : 2005-2006

Year of Establishment (PG) : 2011-2007

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)** : **NIL**
4. **Names of Interdisciplinary Departments Involved : NIL**
5. **Annual/Semester/Choice Based Credit System (Programme wise) :**

University follows semester based system to this programme and also create a syllabus based on credit based system.

6. **Participation of the department in the courses offered by other departments :**
   - **B.Sc. Physics**
   - **B.Sc. Software**
7. **Courses in collaboration with other universities or industries etc.** : NIL
8. **Details of courses/programmes discontinued (if any) with reasons** : NIL
9. **Number of Teaching posts**

POST	SANCTIONED	FILLED
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	08	08

10. **Faculty profile with name, qualification, designation, specialization(D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

Name	Qualification	Designation	Specialization	No. of years Experience
Mrs.V.Kohila	M.Sc.,B.Ed.	HOD	Maths	3 years 6 months
Mr.S.Alangara Stalin	M.Sc.,B.Ed.	Asst. Prof.	Maths	3 years 3 months
Ms.B.Brindha	M.Sc., B.Ed.	Asst. Prof.	Maths	2 years 8 months

Mr.A.Arokiaraj	M.Sc., B.Ed	Asst. Prof.	Maths	2 years 8 months
Mrs.K.Priya	M.Sc., M.Phil., B.Ed.	Asst. Prof.	Maths	1 year 8 months
Mr.D.Nagaraj	M.Sc., B.Ed.	Asst. Prof.	Maths	1 year 7 months
Mr.S.Udhayakumar	M.Sc., M.Phil., B.Ed.	Asst. Prof.	Maths	1 year 5 months
Ms.T.Dhivya	M.Sc. M.Phil.	Asst. Prof.	Maths	7 months

11. List of senior visiting faculty **:** NIL

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty **:** NIL

13. Student -Teacher Ratio **:** 18:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

POST	SANCTIONED	FILLED
Lab Attender	Nil	Nil
Administrative Staff	Nil	Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/PhD/ M.Phil./PG:

QUALIFICATION	No. of Staff
D.Sc	Nil
D.Litt	Nil
Ph.D	Nil
M.Phil	3
PG	5

16. Number of faculty with ongoing projects **:**

PROJECT	No. of Staff
National Funding Agencies	Nil
International Funding Agencies	Nil
Grants	Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received **:** NIL

18. Research Centre /facility recognized by the University **:** NIL

19. Publications- Staff

a) Publication per faculty

: Nil

* Number of papers published in peer reviewed journals (national /international) by faculty and students

: Nil

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database -International Social Sciences Directory, EBSCO host, etc.) Nil

* Monographs Nil

* Chapter in Books Nil

* Books Edited Nil

b) Books with ISBN/ISSN numbers with details of publishers Nil

* Citation Index Nil

* SNIP Nil

* SJR Nil

* Impact factor Nil

* h-index Nil

20. Areas of consultancy and income generated **:** NIL

21. Faculty as members in

- National committees NA
- International Committees NA
- Editorial Boards…. NA

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23.Recognitions received by faculty and students:

ACADEMIC YEAR	BATCH	NAME OF THE STUDENT	AWARDS/ RECOGNITIONS
2008	2005 – 08	B.Sivabalan	3rd Rank
2009	2006– 09	R.Santhi S.Punithathina	2nd Rank 7th Rank
2010	2007 – 10	B.Brintha	10th Rank
2011	2008-11	M.Nisha K.Vimalita	4th Rank 5th Rank
2012	2009-12	G.Geethanjali R.Gausalya	1st Rank 3rd Rank
2013	2010-13	N.Suganya K.KalaiSelvi V.Yogalakshmi N.Nithya M.Hema M.Chithra R.Ranjani	1st Rank 2nd Rank 4th Rank 6th Rank 7th Rank 8th Rank 10th Rank
2013	2011-13	B.Brindha D.Gayathri M.Poongkodi M.Suba K.Ramya	1st Rank 3rd Rank 5th Rank 7th Rank 8th Rank
2014	2011-14	M.Dhivya T.Inthumathi	3rd Rank 10th Rank
2014	2012-14	K.Mano	6th Rank
2015	2012 - 15	P. Nishanthini	1st Rank
2015	2013 - 15	R.Krishnaveni S.Deviga	1st Rank 4th Rank

24. List of eminent academicians/ visitors to the department :

Dr.Karunakaran **Senior prof.,** MK University
Dr.A.Selvam **Senior prof.,** VHNSN College
Dr.K.Arjunan **Asst .Prof .** St.Micheal college of Engineering and Technology
Dr.R.Roopkumar **Asst .Prof .** Alagappa university
Dr.K.Subramanian **Asst .Prof .** AlagappaGovt Arts college
Dr.S.R.Kannan **Asst .Prof .** Pondicherry university
Dr.R.Senthamarai **Asst .Prof .** SRM university
Dr.M.Pitchaimani **Asst .Prof .** Madras university

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile course wise (UG Degree) :

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc., Maths	49	49	03	46	100%
M.Sc.,Maths	12	12	01	11	100%

***M = Male *F = Female**

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc., Maths	**100%**	**--**	**--**
M.Sc.,Maths	**100%**	**--**	**--**

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? :Nil

29. Students Progression :

Students Progression	Against % enrolled
UG to PG	**29**
PG to M.Phil.	**25**
PG to Ph.D.	**--**
Ph.D. to Post-Doctoral	**--**
Employed • **Campus selection** • **Other than campus recruitment**	**--**
Entrepreneurship/Self-employment	**--**

30. Details of Infrastructure Facilities:

a) Library : Yes
b) Internet facilities : Yes
c) ICT facility : Yes
d) Laboratories : Yes

31. Number of students receiving financial assistance from college, university, government or other agencies:

GOVT.OF.INDIA SCHOLARSHIP – 2010 – 2011

S.NO	CATEGORY	TOTAL STUTENTS	AMOUNT
1	SC/ST –Regular	11	25,750
2	SC/ST – Special Scholarship For Hostelers	-----	-----
3	Minority	22	1,0400
4	SC/ST – Agriculture	----	---
5	BC/MBC/ Agriculture	---	---
6	BC/MBC/DNC	21	40,500

GOVT.OF.INDIA SCHOLARSHIP – 2011 – 2012

S.NO	CATEGORY	TOTAL STUTENTS	AMOUNT
1	SC/ST –Regular	32	1,86,920
2	SC/ST – Special Scholarship For Hostelers	19	1,42,500
3	Minority	22	1,31,850
4	SC/ST – Agriculture	16	37250
5	BC/MBC/DNC Agriculture	15	33,750
6	BC/MBC/DNC	---	---

GOVT.OF.INDIA SCHOLARSHIP – 2012– 2013

S.NO	CATEGORY	TOTAL STUTENTS	AMOUNT
1	SC/ST –Regular	35	2,06,150
2	SC/ST – Special Scholarship For Hostelers	---	---
3	Minority	---	---
4	SC/ST – Agriculture	---	---
5	BC/MBC/DNC Agriculture	---	---
6	BC/MBC/DNC	---	---

GOVT.OF.INDIA SCHOLARSHIP – 2013 – 2014

S.NO	CATEGORY	TOTAL STUTENTS	AMOUNT
1	SC/ST –Regular	24	2,02,220
2	SC/ST – Special Scholarship For Hostelers	5	38,000
3	Minority	21	1,47,600
4	SC/ST – Agriculture	---	---
5	BC/MBC/DNC Agriculture	---	---
6	BC/MBC/DNC	---	---

GOVT.OF.INDIA SCHOLARSHIP – 2014– 2015

S.NO	CATEGORY	TOTAL STUTENTS	AMOUNT
1	SC/ST –Regular	16	1,24,960
2	SC/ST – Special Scholarship For Hostelers	---	22,500
3	Minority	---	---
4	SC/ST – Agriculture	---	---
5	BC/MBC/DNC Agriculture	---	---
6	BC/MBC/DNC	---	---

GOVT.OF.INDIA SCHOLARSHIP – 2015 – 2016

S.NO	CATEGORY	TOTAL STUTENTS	AMOUNT
1	SC/ST –Regular	19	1,26,370
2	SC/ST – Special Scholarship For Hostelers	2	15,000
3	Minority	----	----
4	SC/ST – Agriculture	---	---
5	BC/MBC/DNC Agriculture	---	---
6	BC/MBC/DNC	---	---

CONCESSION LIST

2013 – 2014

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Financially Lacking	06	23,370

2014 – 2015

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Financially Lacking	03	16,200
2.	50% Concession	05	24,250

2015-2016

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	50% concession	13	46,800
2.	Financially Lacking	07	17,100

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

a) Special Lecture : 2

b) Seminars : 3

33. Teaching methods adopted to improve student learning:

- Smart class teaching
- Project based teaching
- Activity based teaching
- Learners Presentation

.34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Year	NSS Camp	Blood Donation Camp	RRC Camp
2014 -15	3	2	22
2013-14	4	-	22
2012 -13	5	3	25
2011-12	4	4	18
2010-11	6	3	10

35. SWOC analysis of the Department and Future Plans:

Strength

- Students Participation/Prize winners in various cultural and sports events conducted outside or inside campus.
- Carrying out mini projects for the students to improve their practical experience.
- Meritorious students get admitted and they are highly challenging.
- Producing centum result.
- Dedicated, devoted and approachable faculty members.
- Exemplary motivation towards Higher Education and Research.
- Enrichment of practical knowledge through Field Trips and Educational Tours.
- Produced 26 ranks.

Weakness

- Lack of Communication skills.
- No research experience of faculty.
- Need of library hours in the regular academic programme.
- Requirement of more books in department library.

Opportunities

- College is conducting campus interviews every year.
- Research opportunities are abundant in this field.
- Job opportunities in Central Government and State Government.
- Extra-curricular activities are encouraged in this campus.
- Substantial improvement in communication skills.

Challenges

- Lack of self-confidence to face competitive examinations.
- To train the Non Mathematics students.
- Motivating teaching faculty to be dynamic and to use latest teaching methodology.
- Create research attitude.
- Conduct National and International Seminars.
- Lack of interest in higher education and career advancement due to rural background.
- To get 100 % results.
- Produce more university rank-holders.

Future Plans of the Department

- Teachers are planning for more projects from different agencies.
- To conduct Inter National level seminars.
- To publish department Magazine.
- M.Sc. students will be given small projects to inculcate Research temperament among students.
- To conduct practical enrichment programmes.

DEPARTMENT OF PHYSICS

CAUSSANEL COLLEGE OF ARTS AND SCIENCE, MUTHUPETTAI

NAAC – EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department** : Department of Physics
2. **Year of Establishment (UG)** : 2005-2006

   Year of Establishment (PG) : 2014-2015
3. **Names of Courses offered** : **B.SC. Physics and M.Sc. Physics**
4. **Names of Interdisciplinary courses and the departments/units involved :** Nil
5. **Annual/Semester/Choice Based Credit System (Programme wise) :**

   Choice Based Credit System (CBCS)
6. **Participation of the department in the courses offered by other departments :**
   - B.Sc Mathematics
   - B.Sc Chemistry
7. **Courses in collaboration with other universities, industries,foreign institution, etc: :** NIL
8. **Details of courses /programmes discontinued(if any) with reasons :** NIL
9. **Number of Teaching posts :**

Name of the Post	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	07	07

10. **Faculty profile with name, qualification, designation, specialization(D.Sc/D.lit/Ph.D/M.Phil etc) :**

S. No.	Name of the Staff	Educational Qualifications	Designations	Year of Experience	Specialization
1	S. Maheswari	M.Sc., B.Ed.,	HOD	8 years	General Physics
2	A. Jeyamani	M.Sc., B.Ed.,	Asst. Professor	4 years	General Physics
3	M.K. Eswaran	M.Sc.,M.Phil, B.Ed.,	Asst. Professor	3 years	General Physics
4	B. Pavitha Anandh	M.Sc., M.Phil, B.Ed.,	Asst. Professor	2 years	General Physics
5	S. Sathya	M.Sc., B.Ed.,	Asst. Professor	2 years	General Physics
6	N. Revathi	M.Sc., M.Phil,	Asst. Professor	2 years	General Physics
7	C. Rajasekaran	M.Sc., B.Ed.,	Asst. Professor	1 year	General Physics

11. List of senior visiting faculty **:** NIL

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty **:** NIL

13. Student -Teacher Ratio **:** 19:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/PhD/ M.Phil./PG:

Educational Qualification	No. of Staff
D.Sc	Nil
D.Litt	Nil
Ph.D	Nil
M.Phil	3
PG	4

16. Number of faculty with ongoing projects a)National b)International funding agencies and grants received **:** NIL

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR,etc and total grants received **:** NIL

18. Research center/facility recognized by the University **:** NIL

19. Publications:

a) Publication per faculty

* Number of papers published in peer reviewed journals (national /international) by faculty and students : NIL
* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database -International Social Sciences Directory, EBSCO host, etc.) :Nil
* Monographs :Nil
* Chapter in Books
* Books Edited
* Books with ISBN/ISSN numbers with details of publishers
* Citation Index
* SNIP
* SJR
* Impact factor
* h-index

20. Areas of consultancy and income generated **:** NIL

21. Faculty as members in :

- National committees : Nil

- ❖ International Committees :Nil
- ❖ Editorial Boards…. :Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental programmes:

Academic Year	No. of students		Percentage of students done in-house projects
	UG	PG	
2010 – 11	NIL	NIL	NIL
2011 – 12	NIL	NIL	NIL
2012 – 13	NIL	NIL	NIL
2013 - 14	36	NIL	100%
2014 – 15	29	NIL	100%

b) Percentage of students placed for projects in organizations outside the institution i.e in Research loboratories/ Industries/Other agencies: NIL

23. Awards/ Recognitions received by faculty and students:

a)Faculty: Nil

b)Student:

S. No.	Year/ Batch	Name of the University Rank-holders	Place of Ranks
1	2006 - 2009	R. Saradha	8th Rank
2	2007 - 2010	G. Saravanan	9th Rank
3	2008 - 2011	N. Rajaselvi	5th Rank
		S. Menaga	6th Rank
		M. Saranya	10th Rank
4	2009 - 2012	K. Komala	1st Rank
		K. Dharani	2nd Rank
5	2010 - 2013	S. Kiruba	2nd Rank
		S. Sugantha	7th Rank
		J. Sharmila Devi	10th Rank
6	2011- 2014	L. Lidiya	3rd Rank
7	2012 - 2015	L. Michael Mistica	3rd Rank
		I. Maria Lincy	6th Rank

24. List of eminent academicians and scientist / visitors to the department :

Mr.M. Ashok, M.Sc., M.Phil., Ph.D. Research Scholar, CICRI, Karaikudi
Prof.M. Syed Sahuban Badusha, M.Sc., M.Phil., P.G.D.C.A., Head and Asst.Professor of Physics Syed Hameeda Arts and Science College, Kilakarai
Prof.A.Mustaq Ahamedkhan, M.Sc., M.Phil., P.G.D.C.A., Head and Asst. Professor of Physics Dr.Zahir Hussain College, Ilayankudi
Dr.V.Shanthibama, M.Sc., M.Phil., Ph.D., Asst. Professor of Physics, Sethupathy Govt. Arts College, Ramanathapuram
Dr.Chandra Mohan, M.Sc., M.Phil., Ph.D., Principal, Sevugan Annamalai College, Devakottai.
Dr.Sivakumar, M.Sc., M.Phil., Ph.D., Asst.Professor of Physics, Alagappa University, Karaikudi
Dr.Subhadevi, M.Sc., M.Phil., Ph.D., Asst.Professor of Physics, Alagappa University, Karaikudi,
Dr.Natarajan, M.Sc., M.Phil., Ph.D., Asst. Professor of Physics, Raja Duraisingam College, Sivagangai

25. Seminars /Conferences/Workshop organized & the sources of funding:

a) National :Nil

b) International :Nil

26. a) Student profile programme/course wise :

Name of the Course/programme (Refer question no. 4)	Application received	Selected	Enrolled		Pass Percentage
			Male	Female	
B.Sc Physics	40	40	8	32	81%
M.Sc Physics	13	13	2	11	On going

27. Diversity of Students:

Name of the Course	% of Students from the same State	% students from other States	% of students from Abroad
B.Sc Physics	100	-	-
M.Sc Physics	100	-	-

28. How many students have cleared national and state competitive examinations Such as NET, SLET, GATE, Civil services, Defense services, etc. ? Nil

29. Students Progression :

Student Progression	Against % enrolled
UG to PG	62
PG to M.Phil	8
PG to Ph.D	6
Ph.D to Post-Doctoral	-
Employed • Campus Selection • Other than campus recruitment	 - -
Entrepreneurship/Self-Employment	-

30. Details of Infrastructure Facilities:

a) Library : Yes

b) Internet facilities : Yes

c) ICT facility : Yes

d) Laboratories : Yes – well equipped laboratory

31. Number of students receiving financial assistance from college, university, government or other agencies:

Year	SC/ST Scholarship		BC/MBC/DNC Scholarship		Farmer Scholarship	
	UG	PG	UG	PG	UG	PG
2014 -15	12	-	-	-	-	-
2013 -14	35	-	13	-	-	-
2012 -13	28	-	-	-	-	-
2011-12	38	-	32	-	13	-
2010-11	05	-	33	-	-	-

Financial assistance received from the college

Year	Category	No. of Students	Amount (Rs.)
2010-11	Financially Lacking	02	12,000.00
2011-12	Financially Lacking	02	12,000.00
2012 -13	Financially Lacking	02	12,000.00
2013 -14	Financially Lacking	01	3,500.00
2014 -15	Financially Lacking	02	6,600.00
	50% concession	01	4,850.00
2015 - 16	Financially Lacking	05	11,725.00
	50% concession	02	7,500.00

32. Details of student enrichment programmes(special lectures /workshops/seminars)with external expert :

S.NO	DATE / DATES	TITLE OF SEMINAR	RESOURCE PERSON NAME	QUALIFICATION	TYPE OF SEMINAR	NO. STUDENT PARTICIPATE
1	2007		**Mr.M. Ashok, M.Sc., M.Phil., Ph.D.**		Sate Level	50
			Resource Person Address			**NO. STAFF PARTICIPATED**
			Research Scholar, CICRI, Karaikudi			04
2	2009	**TITLE OF SEMINAR**	**RESOURCE PERSON NAME**	**QUALIFICATION**	**TYPE OF SEMINAR**	**NO. STUDENT PARTICIPATED**
			Prof.M. Syed Sahuban Badusha, M.Sc., M.Phil., P.G.D.C.A.,		Sate Level	100
			RESOURCE PERSON ADDRESS			**NO. STAFF PARTICIPATED**
			Head and Asst.Professor of Physics Syed Hameeda Arts and Science College, Kilakarai			15
						NO. STAFF PARTICIPATED
3	2011		**Prof.A.Mustaq Ahamedkhan,** M.Sc., M.Phil., P.G.D.C.A.,		Sate Level	100
			RESOURCE PERSON ADDRESS			**No. of Staff Participated**
			Head and Asst. Professor of Physics Dr.Zahir Hussain College, Ilayankudi			06
4	2012		**Dr.V.Shanthibama,** M.Sc., M.Phil., Ph.D.,		Sate Level	100
			RESOURCE PERSON ADDRESS			**No. of Staff Participated**
			Asst. Professor of Physics, Sethupathy Govt. Arts College, Ramanathapuram			06
5	2013		**Dr.Chandra Mohan,** M.Sc., M.Phil., Ph.D.,		National Level	100
			Resource Person Address			**NO. STAFF PARTICIPATED**
			Principal, Sevugan Annamalai College, Devakottai.			08
			Dr.Sivakumar, M.Sc., M.Phil., Ph.D.,			
			RESOURCE PERSON ADDRESS			

			Asst.Professor of Physics, Alagappa University, Karaikudi,		
			Dr.Subhadevi, M.Sc., M.Phil., Ph.D.,		
			RESOURCE PERSON ADDRESS		
			Asst.Professor of Physics, Alagappa University, Karaikudi,		
			Dr.Natarajan, M.Sc., M.Phil., Ph.D.,		
			RESOURCE PERSON ADDRESS		
			Asst. Professor of Physics, Raja Duraisingam College, Sivagangai		

33. Teaching methods adopted to improve student learning:

- Smart class teaching
- Project based teaching
- Activity based teaching

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

Year	NSS Camp	Blood Donation Camp	RRC Camp
2014 -15	10	08	04
2013-14	10	08	05
2012 -13	10	08	04
2011-12	10	08	05
2010-11	10	07	03

35. SWOC analysis of the Department and Future Plans:

Strengths

- ❖ Enrichment of practical knowledge through Field Trips and Educational Tours.
- ❖ Promotion of the academic excellence of the students.
- ❖ Exemplary motivation towards Higher Education and Research.
- ❖ Dedicated, devoted and approachable faculty members.
- ❖ Meritorious students get admitted and they are highly challenging.
- ❖ Sufficient infrastructural facilities.
- ❖ Fully equipped laboratory facility.
- ❖ Guidance, motivation and support from Principal.
- ❖ Internet facility is provided in the department.

- Inculcation of adequate moral and spiritual values.
- Student's strength, 10 University Ranks.
- Students Participation/Prize winners in various cultural and sports events conducted outside or inside campus.
- Giving training to students to speak fluently and write efficiently.
- Carrying out mini projects for the students to improve their practical experience.

Weaknesses

- Lack of Communication skills.
- Insufficient insights into latest developments.
- Faculties find it difficult to have sufficient time to present papers and publish articles.
- No research experience of faculty.
- Student's family background is not sound.
- Majority of the students are coming from rural areas and they were studied in Tamil Medium. So, it is very difficult to understand the subject, staff members are required to take extra time to teach the students.
- Need of library hours in the regular academic programme.
- Pursuing research/publishing papers/clearing CSIR – NET/SET.
- Poor number of Journals for department Library.
- Requirement of more books in department library.

Opportunities

- Lot of chances is available in other states.
- To offer integrated Post Graduate Programme.
- Job opportunities in Central Government and State Government.
- Extra-curricular activities are encouraged in this campus.
- College is conducting campus interviews every year.
- Research opportunities are abundant in this field.
- Adequate recognition and rewards for multifarious activities.
- Substantial improvement in communication skills.

Challenges

- Lack of self-confidence to face competitive examinations.
- Lack of interest in higher education and career advancement due to rural background.
- To get 100 % results in all major papers.
- Motivating teaching faculty to be dynamic and to use latest teaching methodology.
- Create research attitude.

- Conduct National and International Seminars.
- Starting M.Sc. Program.
- Low mathematical and language skill among students at entry level.
- Produce more university rank-holders.
- No lab skills for students at the entry level.
- Parental pressure of de-motivating students from the research/career opportunities.
- Preparing new books for students.
- Difficult to train other state students in Hindi.
- To fulfill the demands those occur in private and government sectors.

Future Plans of the Department

- To establish as a school of physics before 2025.
- To publish a department Magazine by 2017.
- Teachers are planning for more projects from different agencies.
- To conduct practical enrichment programmes.
- To conduct National level seminars.
- B.Sc. students will be given small projects to inculcate Scientific Research temperament among students.

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DEPARTMENT OF

COMPUTER SCIENCE

CAUSSANEL COLLEGE OF ARTS AND SCIENCE,

MUTHUPETTAI

NAAC – EVALUATIVE REPORT OF THE DEPARTMENT

DEPARTMENT OF COMPUTER SCIENCE

1. Name of the department : Department of Computer Science

2. Year of Establishment : 2005

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : B.Sc(Computer Science)

4. Names of Interdisciplinary Courses and the departments/units involved : Nil

5. Annual/ Semester/Choice Based Credit System (Programme wise)

University follows Semester Based System to this programme and the syllabus is based on Credit Based System.

6. Participation of the department in the courses offered by other departments

B.Sc., Software, B.Sc., Mathematics, BCA

7. Courses in collaboration with other Universities, Industries, Foreign Institutions, etc. : Nil

8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts

POST	SANCTIONED	FILLED
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	5	5

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience
J.Rajeshwari	M.C.A.,M.B.A.,B.Ed	HOD	Computer Application	8.5 yrs
T.Mahalakshmi	M.S(IT &E.Com) ., M.Phil	Vice Principal	IT & Ecommerce	10 yrs
S.Brundha	M.SC(CS & IT)., M.Phil	Asst.Professor	Computer Science & IT	2 yrs
N.Seeni Fathima	M.C.A.,M.Phil	Asst.Professor	Computer Application	6 months
S.Sarugasini	MCA	Asst.Professor	Computer Application	3 months

11. List of senior visiting faculty **:** Nil

12. Percentage of lectures delivered and practical classes handled by (programme wise) temporary faculty **:** Nil

13. Student -Teacher Ratio (programme wise) **:** 21 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

POST	SANCTIONED	FILLED
Lab Attendee	Nil	Nil
Administrative Staff	Nil	Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

QUALIFICATION	No. of Staff
DSc	Nil
D.Litt	Nil
Ph.D	Nil
MPhil	3
PG.	2

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

PROJECT	No. of Staff
National funding agencies	Nil
International funding agencies	Nil
Grants	Nil

17. Departmental projects funded by DST-FIST;

UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications:

a) Publication per faculty : Nil

*** Number of papers published in peer reviewed journals**

(national /international) by faculty and students : Nil

*** Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil**

*** Monographs : Nil**

*** Chapter in Books : Nil**

*** Books Edited : Nil**

b) Books with ISBN/ISSN numbers with details of publishers

*** Citation Index : Nil**

*** SNIP : Nil**

*** SJR : Nil**

*** Impact factor : Nil**

*** h-index : Nil**

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

a) National committees : Nil

b) International Committees : Nil

c) Editorial Board : Nil

22. Student projects

a) Percentage of students who have done in-house projects including interdepartmental/programme

ACADEMIC YEAR	NO. OF STUDENTS	NO. OF STUDENTS DONE IN-HOUSE PROJECTS
2010 – 11	45	100%
2011 – 12	43	100%
2012 – 13	44	100%
2013 - 14	38	100%
2014 - 15	40	100%
2015 - 16	38	100%

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Nil

23. Awards/ Recognitions received by faculty and students

ACADEMIC YEAR	NAME OF THE STUDENT	AWARDS/ RECOGNITIONS
2010 – 11	S.Malathi	2nd Rank
2011 – 12	M.Pavithra	8th Rank
2012 – 13	V.Lavanya	9th Rank
2013 - 14	Nil	Nil
2014 - 15	I.Maria Vincy A.Pavithra S.Pavithra N.Mutheeswari M.Vinitha A.Kayathri	2nd Rank 5th Rank 6th Rank 6th Rank 6th Rank 9th Rank

24. List of eminent academicians and scientists/ visitors to the department

Dr.Meiyyappan, M.Sc,P.hD, **Reader ,** Alagappa University, Karaikudi.
Mr.Midhun, **CEO,** Meditree Solutions, Kerala. **Mr.Selvakumar,** **CEO,** Hari Infotech, Ramanathapuram.
Mr.A.Prakash Pandian, **Branch Head,** Elysium Technologies, Ramnad.

25. Seminars/ Conferences/Workshops organized & the source of funding

a)National **:** Nil

b)International **:** Nil

26. Student profile programme/course wise:(2015 - 2016)

NAME OF THE COURSE/PROGRAMME (REFER QUESTION NO.4)	APPLICATIONS RECEIVED	SELECTED	ENROLLED		PASS PERCENTAGE
			M	F	
B.Sc Computer Science	39	39	14	25	93.75%

*M *F

27. Diversity of Students (2015 – 2016)

NAME OF THE COURSE	% OF STUDENTS FROM THE SAME STATE	% OF STUDENTS FROM OTHER STATES	% OF STUDENTS FROM ABROAD
B.Sc Computer Science	100%	0 %	0 %

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. Student progression

STUDENT PROGRESSION	AGAINST ENROLLED
UG to PG	32
PG to M. Phil.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	• Nil • 6

30. Details of Infrastructural facilities

a) Library : YES

b) Internet facilities for Staff & Students : YES

c) Class rooms with ICT facility : YES

d) Laboratories : YES

31. Number of students receiving financial assistance from college, University, Government or other agencies

The information regarding the Govt. of India Scholarship and Free ship which is disbursed as per the availability is as follow

Govt. of India Scholarship 2010 – 2011

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	--	---
2.	BC/MBC/DNC	17	36,250
3.	Minority	22	1,05,700
4.	Special Scholarship for Hostellers (SC/ST)	--	---
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2011 – 2012

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	04	19,470
2.	BC/MBC/DNC	14	31,500
3	Minority	18	96,200
4.	Special Scholarship for Hostellers (SC/ST)	02	15,000
5.	SC/ ST Agriculture	02	4,500

Govt. of India Scholarship 2012 – 2013

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	05	17,290
2.	BC/MBC/DNC	---	---
3	Minority	---	---
4.	Special Scholarship for Hostellers (SC/ST)	---	---
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2013 – 2014

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	06	45,900
2.	BC/MBC/DNC	---	---
3	Minority	24	1,60,200
4.	Special Scholarship for Hostellers (SC/ST)	02	15,000
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2014 – 2015

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	11	41,450
2.	BC/MBC/DNC	---	---
3	Minority	----	----
4.	Special Scholarship for Hostellers (SC/ST)	----	----
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2015 – 2016

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	09	72,450
2.	BC/MBC/DNC	---	---
3	Minority	----	----
4.	Special Scholarship for Hostellers (SC/ST)	----	----
5.	SC/ ST Agriculture	---	---

Concession List

2013 – 2014

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Financially Lacking	04	6850

2014 – 2015

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Financially Lacking	01	2,100

2015 – 2016

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	50% concession	02	7500
2.	Financially Lacking	02	2500

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

SL.NO	PROGRAMME	DATE	RESOURCE PERSON
1.	Introduction to Hardware	15.12.2014	Mr.B.K.Mathan Nagan,Asst.Professor
2.	Development Of Android Apps	16.2.2015	Mr.Syed Mushtaq Ahamed, Assistant Manger-Academic, SRM Learning Tree, Chennai.
3.	Computer Training Programme(Digital India)	22.09.2015	MR.A.Prakash Pandian, Branch Head, Elysium Technologies, Ramnad.

33. Teaching methods adopted to improve student learning

- Smart class teaching
- Project based teaching
- Activity based teaching

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

S. No	Academic Year	NSS camp	RRC/ YRC Camp	Blood Donation Camp
1.	2010-2011	06	15	03
2.	2011-2012	06	08	02
3.	2012-2013	07	11	08
4.	2013-2014	10	09	11
5.	2014-2015	08	08	06
6.	2015-2016	16	05	15

35. SWOC analysis of the department and Future plans

Strength:

1. Special care given to each student especially poor performers to get through their university Examination.
2. Healthy Relationship between staff and student.
3. Qualified, experienced and committed staff members
4. Student's co-operation
5. Produced University Gold Medal in the very first batch
6. Special coaching classes conducted for all students
7. Departmental club activities and well equipped AC Computer lab
9. Participation in inter college competitions and remedial classes for low achievers
11. Ventilated Classrooms and well stocked Library
13. Internet facility in the Computer lab
14. Excellent academic performance in the University Exams
15. Availability of research journals and periodicals
16. Centum results in the final year university exams

Weaknesses:

1. Need Ph.D. holders in the department
2. Staff fluctuations
3. Decline in the students' strength
4. Less interest in publishing papers.

Opportunities:

1. Faculty deputed to attend workshops
2. Student's participation in club activities, inter college competitions, etc
3. Revision of curriculum (whenever needed)
4. After UG students can go to different fields for their higher studies
5. Students have the wide opportunities to get the government job
6. Students can do research with stipend
7. Provision of the platform for the exposure of the hidden talents.
8. Students can go Banking, BPO, IT, HARDWARE ENGINEERS, Teaching etc.,
9. Can easily clear all Competitive exams.

Challenges:

1. Heterogeneous group of students (English Medium - Tamil Medium, Highly motivated students - slow learners)
2. Economically backward
3. Poor motivation in students to take up research
4. Poor awareness regarding their career.

Future Plans:

1. To organize International &National level seminars
2. To conduct Computer awareness programmes (Computer Day)
3. To improve the students strength in the department
4. To achieve the top ranks in the university
5. To get 100% results in all the Classes.
6. To increase the number of Ph.D. holders (every year) in the Department
7. We suggested the Management to start M.Sc., CS and other Diploma and Certificate Courses by 2017.
8. The department to be raised to the level of Research Center by 2019.

DEPARTMENT OF

COMPUTER APPLICATIONS

CAUSSANEL COLLEGE OF ARTS AND SCIENCE, MUTHUPETTAI

NAAC – EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department** **:** Department of Computer Applications
2. **Year of Establishment** **:** 2007
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :**

BCA

4. **Names of Interdisciplinary courses and the departments/units involved:**

Nil

5. Annual/ semester/choice based credit system (programme wise):

University follow semester based system to this programme. And also create a syllabus based on credit based system.

6. Participation of the department in the courses offered by other departments:

BBA , B.Sc Software

7. Courses in collaboration with other Universities, Industries, Foreign Institutions, etc. **:** Nil

8. Details of courses/programmes discontinued **:** Nil

9. Number of Teaching posts sanctioned Filled **:**

POST	SANCTIONED	FILLED
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	4	4

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,) :

NAME	QUALIFICATION	DESIGNATION	SPECIALIZATION	YEARS EXPERIENCE
MR. B.K. MATHAN NAGAN	MCA.,(Ph.D)	HEAD	Computer Applications	6 YEARS
MS. R. SUGANYA	MCA.,	Asst. Professor	Computer Applications	2 YEARS
MRS. G.SAHANA	ME.,	Asst. Professor	Computer Applications	1YEAR
MRS. J.JENIFER	MCA., MBA.,	Asst. Professor	Computer Applications	1YEAR

11. List of senior visiting faculty : NIL

12. Percentage of lectures delivered and practical classes handled (programme wise)by temporary faculty : NIL

13. Student -Teacher Ratio (programme wise)

BCA **:** 30 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

POST	SANCTIONED	FILLED
Lab Attender	Nil	Nil
Administrative Staff	Nil	Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

QUALIFICATION	No. of Staff
DSc	Nil
D.Litt	Nil
Ph.D	Nil
MPhil	Nil
PG.	4

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

PROJECT	No. of Staff
National funding agencies	Nil
International funding agencies	Nil
Grants	Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc., and total grants received **:** Nil

18. Research Centre /facility recognized by the University **:** Nil

19. Publications- Staff

a) Publication per faculty

* Number of papers published in peer reviewed journals (national /international) by faculty and students **:** Nil

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database -International Social Sciences Directory, EBSCO host, etc.) **:** Nil

* Monographs **:** Nil

* Chapter in Books **:** Nil

* Books Edited **:** Nil

b) Books with ISBN/ISSN numbers with details of publishers

* Citation Index **:** Nil

* SNIP **:** Nil

* SJR **:** Nil

* Impact factor **:** Nil

* h-index **:** Nil

20. Areas of consultancy and income generated **:** NIL

21. Faculty as members in

- National committees **:** NA
- International Committees **:** NA
- Editorial Boards…. **:** NA

22. Student projects

a) Percentage of students who have done in-house projects including interdepartmental/programme

ACADEMIC YEAR	NO. OF STUDENTS	PERCENTAGE OF STUDENTS DONE IN-HOUSE PROJECTS
2010 – 11	37	100%
2011 – 12	35	100%
2012 – 13	33	100%
2013 - 14	32	100%
2014 - 15	41	100%

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies **:**

Nil

23. Awards/ Recognitions received by faculty and students:

ACADEMIC YEAR	NAME OF THE STUDENT	AWARDS/ RECOGNITIONS
2010 – 11	G. GAYATHRI S. ABINAYA	1st Rank in University 3rd Rank in University
2011 – 12	L.MARIA NAHOMI K.NAGESWARI K.SARANYA A.ROSE MANO	2nd Rank in University 5th Rank in University 8th Rank in University 9th Rank in University
2012 – 13	R.MAYURI B.BARVIN KATHIJA P.SRI NITHYA R.SANJEETH BARVEEN	1st Rank in University 7th Rank in University 9th Rank in University 10th Rank in University
2013 – 14	R. MYTHILI	9th Rank in University
2014 – 15	C. SURIYA	9th Rank in University

24. List of eminent academicians and scientists/ visitors to the department

Mr. Meiyyappan, M.SC., P.hD **Reader,** Alagappa University, Karaikudi
Mr. Medhun, M. C.A., **CEO,** Meditree Solutions,Kerala **Mr. Selva Kumar, M.C.A.,** **CEO,** Hari Infotech Solutions, Ramanathapuram
N.Balasubramaniyan, M.E., (Ph.D) Associate professor, Mohamed sathak engineering college, kilakarai.

25. **Seminars/ Conferences/Workshops organized & the source of funding :**

a)National : Nil

b)International : Nil

26. **Student profile programme/course wise : (2015 - 2016)**

NAME OF THE COURSE/PROGRAMME (REFER QUESTION NO.4)	APPLICATIONS RECEIVED	SELECTED	ENROLLED		PASS PERCENTAGE
			*M	*F	
2015-16	35	35	25	10	58.5%

*M = Male *F = Female

27. a) Diversity of Students (2015 – 2016) :

NAME OF THE COURSE	% OF STUDENTS FROM THE SAME STATE	% OF STUDENTS FROM OTHER STATES	% OF STUDENTS FROM ABROAD
BCA	100%	0 %	0 %

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

ACADEMIC YEAR	NET	SET	GATE	CIVIL SERVICE	DEFENSE SERVICES
2010 - 11	Nil	Nil	Nil	Nil	Nil
2011 – 12	Nil	Nil	Nil	Nil	1
2012 – 13	Nil	Nil	Nil	Nil	2
2013 - 14	Nil	Nil	Nil	Nil	Nil
2014 - 15	Nil	Nil	Nil	Nil	Nil
2015 - 16	Nil	Nil	Nil	Nil	Nil

29. Student Progression :

STUDENT PROGRESSION	Against % enrolled
UG to PG	8
PG to M.Phil.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	Nil

30. Details of Infrastructural facilities

a) Library **:** YES

b) Internet facilities for Staff & Students **:** YES

c) Class rooms with ICT facility **:** YES

d) Laboratories : YES – with 41 computers

31. **Number of students receiving financial assistance from college, University, Government or other agencies**

The information regarding the Govt. of India Scholarship and Free ship which is disbursed as per the availability is as follow

Details are available in the Criteria – V, Vide No.5.1.2 .

Govt. of India Scholarship 2010 – 2011

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	1	7500
2.	BC/MBC/DNC	19	39,500
3.	Minority	11	53,350
4.	Special Scholarship for Hostellers (SC/ST)	--	---
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2011 - 2012

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	10	44,330
2.	BC/MBC/DNC	9	20,250
3	Minority	13	73,100
4.	Special Scholarship for Hostellers (SC/ST)	1	7500
5.	SC/ ST Agriculture	2	4000

Govt. of India Scholarship 2012 - 2013

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	11	47,580
2.	BC/MBC/DNC	---	---
3	Minority	---	---
4.	Special Scholarship for Hostellers (SC/ST)	---	---
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2013 - 2014

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	---	----
2.	BC/MBC/DNC	---	---
3	Minority		
4.	Special Scholarship for Hostellers (SC/ST)	1	7500
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2014 - 2015

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	5	16,200
2.	BC/MBC/DNC	---	---
3	Minority	----	----
4.	Special Scholarship for Hostellers (SC/ST)	1	7500
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2015 - 2016

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	4	14,400
2.	BC/MBC/DNC	---	---
3	Minority	----	----
4.	Special Scholarship for Hostellers (SC/ST)	----	----
5.	SC/ ST Agriculture	---	---

CONCESSION LIST

2013 – 2014

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Financially Lacking	01	2850
2.	Bus Concession	01	2250

2015-16

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Financially Lacking	01	1000
2.	Bus Concession	02	3275

32. Details of student enrichment programmes (special lectures / workshops /seminar) with external experts

SL.NO	PROGRAMME	DATE	RESOURCE PERSON
1.	**Intellectual Potentia 14'**	03-03-2014	**M.J. Midhun** CEO Meditree Solutions, Kerala **Mr. Jose Martin** Manger Operations Meditree Solutions, Kerala **Mr. Selvakumar** CEO HariInfotech Solutions, Tamilnadu
2.	**Intellectual Potentia 15'**	23-03-2015	**Prof.N.BalasubramanianME.,(Ph.D).,** Asst. Professor Mohamed sathak Engineering college

33. Teaching methods adopted to improve student learning :

- Smart class Teaching
- Project based teaching
- Activity based teaching

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Year	NSS Camp	Blood Donation Camp	RRC Camp
2015-16	11	13	-
2014 -15	8	4	8
2013-14	13	7	7
2012 -13	10	-	9
2011-12	13	-	9
2010-11	31	-	9

35. SWOC analysis of the department and Future plans:

Strength

1. Demand for the course in market
2. Excellent infrastructure
3. Motivated faculty members
4. Good number of certification courses
5. Learning Management System
6. Student Staff Ratio
7. Parents Teachers Association
8. MoU with Industry

Weakness

1. Less number of senior professors
2. Lack of funded projects
3. Less number of National Conferences and Symposium
4. Volatility in Market demand

Opportunity

1. In software Company
2. In Data Entry Fields
3. In Desktop Printing Fields
4. In Teaching Fields
5. In Banking Sectors
6. In Web/Advertisement Designing Fields
7. In Mass Communication

Challenges

1. Competition from other universities and college are very high
2. Getting funded projects
3. Training students beyond academics
4. Fluctuating demand in Industry
5. Getting faculty with experience

Future Plan

- We have planned to start the MCA Degree in our college campus

DEPARTMENT OF

INFORMATION TECHNOLOGY

CAUSSANEL COLLEGE OF ARTS AND SCIENCE

NAAC – EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department** **:** Department of Information Technology
2. **Year of Establishment**

   UG **:** 2008

   PG **:** 2007
3. **Names of Courses offered** **:** B.SC. IT &

   M.Sc. CS & IT
4. **Names of Interdisciplinary Courses and the departments/ units involved** **:** Nil
5. **Annual/ Semester/Choice Based Credit System (Programme wise)**

   Choice based credit system
6. **Participation of the department in the courses offered by other department** **:** B.Sc Software, BBA
7. **Courses in collaboration with other Universities, Industries, Foreign Institutions, etc.** **:** Nil
8. **Details of courses/programmes discontinued(if any) with reasons** **:** Nil
9. **Number of Teaching posts**

POST	SANCTIONED	FILLED
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	07	07

10. **Faculty profile with name, qualification, designation, specialization,**

(D.Sc./D.Litt./Ph.D./M.Phil etc.,)

S.NO.	NAME	QUALIFICATION	DESIGNATION	SPECIALIZATION	NO OF YEARS EXPERIENCE
1	K.Malarvizhi	M.sc(CS & IT) ., M.Phil	Head	Computer Science & IT	8 Years months
2	M.Hariprakash	MCA	Vice Principal	Computer Applications	9 Years
3	J.FransisAnnamary	M.sc(CS & IT)., M.Phil.,	Asst. Professor	Computer Science & IT	5 Years
4	S.Muneeswari	MCA.,M.E	Asst. Professor	Computer Applications	3Years
5	K.Jailani	M.E	Asst. Professor	Computer Science	1 Years and 7 months
6	S.Prabaharan	MCA	Asst. Professor	Computer Applications	6 months
7	L.Malarvizhi	MCA	Asst. Professor	Computer Applications	5 months

11. **List of senior visiting faculty** **:** NIL

12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty** **:** NIL

13. **Student -Teacher Ratio** **:** 18:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled** **:** NIL

15. **Qualifications of teaching faculty with DSc/ D.Litt/PhD/ M.Phil./PG:**

QUALIFICATION	No. of Staff
DSc	NIL
D.Litt	NIL
Ph.D	NIL
M.Phil	1
PG	6

16. **Number of faculty with ongoing project from a)National b) International funding agencies and grants received** **:**

NIL

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR,etc. and total grants received :**

NIL

18. **Research Centre / facility recognized by the University-recognized :**

NIL

19. **Publications:**

a) Publication per faculty :

NIL

*** Number of papers published in peer reviewed journals (national /international) by faculty and students :**

NIL

*** Number of publications listed in International Database (Web ofScience, Scopus, Humanities International Complete, Dare Database -International Social Sciences Directoryt :**

NIL

*** Monographs :**

NIL

*** Chapter in Books :**

NIL

*** Books Edited :**

NIL

***Books with ISBN/ISSN numbers with details of publishers :**

NIL

*** Citation Index :**

NIL

*** SNIP :**

NIL

*** SJR :**

NIL

*** Impact factor :**

NIL

*** h-index :**

NIL

20. **Areas of consultancy and income generated :**

NIL

21. **Faculty as members in National committees :**

NIL

a) National committees :

NIL

b) **International Committees :**

NIL

c) Editorial Boards…. :

NIL

22. **Student projects –UG**

a) Percentage of students who have done in-house projects including interdepartmental/programme

ACADEMIC YEAR	NO. OF STUDENTS	PERCENTAGE OF STUDENTS DONE IN-HOUSE PROJECTS
2010 – 11	39	100%
2011 – 12	35	100%
2012 – 13	26	100%
2013 – 14	36	100%
2014 – 15	38	100%
2015 – 16	32	94 %

Student projects -PG

Percentage of students who have done projects in outside :

ACADEMIC YEAR	NO. OF STUDENTS	PERCENTAGE OF STUDENTS DONE IN-HOUSE PROJECTS
2008 – 09	13	100%
2009 – 10	17	100%
2010 – 11	6	100%
2011 – 12	5	100%
2012 – 13	22	100%
2013 – 14	22	100%
2014 – 15	17	100%
2015 – 16	15	100 %

b) **Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories/Industry/other agencies** :

NIL

23. a) **Awards / Recognitions received by faculty and students - UG** :

S. NO.	YEAR/ BATCH	NAME OF THE UNIVERSITY RANK-HOLDERS	PLACE OF RANKS
1	2008-2011	J.F.Shana	3rd Rank in University
		A.Suganya	4th Rank in University
		M.Sathya	10th Rank in University
2	2009-2012	I.Maria Sabatini	1st Rank in University
		B.Ramkumar	2nd Rank in University
		R.Divya Nambu	3rd Rank in University
		T.Parkavi	6th Rank in University
3	2010-2013	T.Arun Kumar	7th Rank in University
		M. Saranya	10th Rank in University
4	2012- 2015	M.Kithir Fathima Sharmila	2nd Rank in University

b) Recognitions received by faculty and students - PG :

S. NO.	YEAR/ BATCH	NAME OF THE UNIVERSITY RANK-HOLDERS	PLACE OF RANKS
1	2007-2009	A.Jeeva Rathinam	2nd Rank in University
		K.Punitha	3rd Rank in University
		M.Sathya	10th Rank in University
2	2008-2010	S.Priyadharshini	3rd Rank in University
3	2009-2011	C.Saranya	1st Rank in University
		S.Yasmin	2nd Rank in University
4	2011-2013	C.Jegatheeswari	1st Rank in University
		R.Marsia Bani	2nd Rank in University
		R.Viniyatharshini	3rd Rank in University
5	2012-2014	M.Sathya	4th Rank in University
		I.Mariya Sabatini	2nd Rank in University
		J.F.Shahana	3rd Rank in University

24. **List of eminent academicians and scientist / visitors to the department:**

1. Mr.Meiyappan M.Sc., Ph.D.,
   Reader, Algappa University,
   Karaikudi.

2. Mr.Medun MCA.,
   Ceo, Meditree Solutions,
   Kerala.

3. Mr.Selvakumar MCA
   Ceo, Hari Infotech Solutions,
   Ramanathapuram.

4. Mr.Syed Mushtaq Ahamed MCA,
   Assistant Manager- Academic,
   SRM Learning Tree, Chennai

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

26. Student profile programme / course wise (2014 – 2015) **:**

NAME OF THE COURSE/PROGRAMME (REFER QUESTION NO.4)	APPLICATIONS RECEIVED	SELECTED	ENROLLED		PASS PERCENTAGE
			M	F	
B.Sc Information Technology	38	38	22	16	82%
M.SC CS & IT	16	16	02	14	75%

*M= Male F=Female

27.Diversity of Students (2014 – 2015) :

NAME OF THE COURSE	% OF STUDENTS FROM THE SAME STATE	% OF STUDENTS FROM OTHER STATES	% OF STUDENTS FROM ABROAD
B.Sc Inforamtion Technology	100%	0 %	0 %
M.SC CS & IT	100%	0 %	0 %

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

In the year 2013 -2014 , two students were selected from Tamilnadu Uniform services.

29. Students Progression :

STUDENT PROGRESSION	Against % enrolled
UG to PG	35%
PG to M.Phil.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	 - 65%
Entrepreneurship/Self – employed	Nil

30. Details of Infrastructure Facilities :

a) Library : Yes – well equipped library

b) Internet facilities : Yes

c) ICT facility : Yes

d) Laboratories : Yes – well equipped laboratory

31. Number of students receiving financial assistance from college, university, government or other agencies :

The information regarding the Govt. of India Scholarship and freeship which is disbursed as per the availability is as follow

Govt. of India Scholarship 2010 – 2011

SL.NO	CATEGORY	BOYS	GIRLS	TOTAL	AMOUNT
1.	SC/ST	1	---	1	1750
2.	BC/MBC/DNC	6	12	18	38,500
3.	Minority	4	3	7	33,950
4.	Special Scholarship for Hostellers (SC/ST)	---	---	--	---
5.	SC/ ST Agriculture	---	---	---	---

Govt. of India Scholarship 2011 – 2012

SL.NO	CATEGORY	BOYS	GIRLS	TOTAL	AMOUNT
1.	SC/ST	2	6	8	46,200
2.	BC/MBC/DNC	-	12	12	27,000
3.	Minority	3	10	13	71,200
4.	Special Scholarship for Hostellers (SC/ST)	2	2	4	30,000
5.	SC/ ST Agriculture	1	2	3	7,250

Govt. of India Scholarship 2012 – 2013

SL.NO	CATEGORY	BOYS	GIRLS	TOTAL	AMOUNT
1.	SC/ST	2	5	7	38,890
2.	BC/MBC/DNC	---	---	---	---
3.	Minority	---	---	---	---
4.	Special Scholarship for Hostellers (SC/ST)	---	---	---	---
5.	SC/ ST Agriculture	---	---	---	---

Govt. of India Scholarship 2013 – 2014

SL.NO	CATEGORY	BOYS	GIRLS	TOTAL	AMOUNT
1.	SC/ST	---	5	5	45,690
2.	BC/MBC/DNC	---	---	---	---
3.	Minority	3	17	20	1,43,100
4.	Special Scholarship for Hostellers (SC/ST)	---	1	1	7,500
5.	SC/ ST Agriculture	---	---	---	---

Concession List 2013 – 2014

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Financially Lacking	01	15,800
2.	Bus Concession	01	13,200

Govt. of India Scholarship 2014 – 2015

SL.NO	CATEGORY	BOYS	GIRLS	TOTAL	AMOUNT
1.	SC/ST	5	4	9	38,620
2.	BC/MBC/DNC	---	---	---	---
3.	Minority	---	---	---	---
4.	Special Scholarship for Hostellers (SC/ST)	---	---	1	7,500
5.	SC/ ST Agriculture	---	---	---	---

Concession List 2014 – 2015

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Financially Lacking	02	13300
2.	Bus Concession	01	9450

Govt. of India Scholarship 2015 – 2016

SL.NO	CATEGORY	BOYS	GIRLS	TOTAL	AMOUNT
1.	SC/ST	5	4	9	68,790
2.	BC/MBC/DNC	---	---	---	---
3.	Minority	---	---	---	---
4.	Special Scholarship for Hostellers (SC/ST)	---	2	2	15,000
5.	SC/ ST Agriculture	---	---	---	---

Concession List 2015 – 2016

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Financially Lacking	02	5750

32. Details of student enrichment program(Special lecture / workshop/seminar) with external experts:

S.NO	DATE / DATES	TITLE OF SEMINAR	RESOURCE PERSON NAME	QUALIFICATION	TYPE OF SEMINAR	NO. STUDENT PARTICIPATED
1	24.08.2010	RECENT TRENDS IN COMPUTERS	MEIYYAPPAN	M.SC., Ph.D	□Sate Level □National Level	134
			Resource Person Address			NO. STAFF PARTICIPATED
			READER,ALAGAPPA UNIVERSITY, KARAIKUDI			6
2.	03.03.2014	TITLE OF SEMINAR	RESOURCE PERSON NAME	QUALIFICATION	TYPE OF SEMINAR	NO. STUDENT PARTICIPATED
		RECENT TRENDS IN COMPUTER-CLOUD COMPUTING	MEDHUN, SELVA KUMAR	M.C.A M.C.A	National Level	118
			RESOURCE PERSON ADDRESS			NO. STAFF PARTICIPATED
			MEDHUN, CEO, MEDITREE SOLUTIONS,KERALA SELVA KUMAR, CEO, HARI INFOTECH SOLUTIONS, RAMANATHAPURAM			4
						NO. STAFF PARTICIPATED

Workshop:

SL.NO	PROGRAMME	DATE	RESOURCE PERSON
1.	Development Of Android Apps	16.2.2015	Mr.Syed Mushtaq Ahamed, Assistant Manager-Academic, SRM Learning Tree, Chennai.

33.Teaching methods adopted to improve student learning :

a) Smart class Teaching
b) Project based teaching
c) Activity based teaching

34. Participation in Institutional Social Responsibility (ISR) and Extention activities :

YEAR	NSS Camp	Blood Donation Camp	RRC Camp	YRC
2009-10	5	-	7	-
2010-11	8	-	8	-
2011-12	5	-	8	-
2012-13	4	2	7	-
2013-14	5	2	10	4
2014-15	5	1	8	2
2015-16	5		4	2

35. SWOC analysis of the Department and Future Plans :

Strengths

- Talented, Dedicated, devoted and approachable members of faculty.
- Students Co-operation
- Remedial coaching for slow learners
- Healthy relationship between students and staff members.
- Promotion of the academic excellence of the students.
- Produced continuously University Rank holders .
- Sufficient infrastructural facilities.
- Fully equipped laboratory facility.
- Internet facility is provided in the department as well as IT Lab.
- Departmental Club activities
- Students Participation/Prize winners in various cultural conducted outside or inside campus.
- University players in our department.
- Carrying out mini projects.
- Enrichment of practical knowledge through Field Trips and Educational Tours.

Weaknesses

- Lack of Communication skills.
- Insufficient insights into latest developments.
- No research experience of faculty.
- Majority of the students are coming from rural areas and they were studied in Tamil Medium only, it is very difficult to understand the subject, staff members are required to take extra time to teach the students.
- Pursuing research/publishing papers/clearing CSIR – NET/SET.
- Decline in the student strength

Opportunities

- Job opportunities in IT Field
- Students can do research with stipend
- Lot of chances is available in other states and countries.
- Job opportunities in Central Government Organizations.
- Various Government agencies.
- College is conducting campus interview in every year.

Challenges

- Economically backward
- Not enough awareness regarding their career.
- Lack of self-confidence to face competitive examinations.
- Lack of interest in higher education and career advancement due to rural background.
- To get 100 % results in all major papers.
- Less mathematical and language skill among students at entry level.
- No lab skills to students at the entry level.

Future Plans of the Department

- Starting M.Phil. Program.
- To publish a department Magazine.
- To conduct practical enrichment programmes.
- To conduct more National and International level seminars.

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DEPARTMENT OF

BIO- CHEMISTRY

CAUSSANEL COLLEGE OF ARTS AND SCIENCE, MUTHUPETTAI

NAAC – EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department** **:** Department of Bio-Chemistry
2. **Year of Establishment** **:** 2006-2007
3. **Names of Courses offered** **:** B.Sc Bio-Chemistry

4. Names of Interdisciplinary courses and departments/ units involved**:** Nil

5. Annual/ semester/choice based credit system (Programme wise):

Choice based credit system(CBCS)

6.Participation of the department in the courses offered by other departments:

- B.Sc Zoology
- B.Sc Chemistry

7. Courses in collaboration with other universities, industries, foreign institutions, etc.,-Nil
8. Details of courses/ programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts sanctioned and filled :

Post	**Sanctioned**	**Filled**
Professors	Nil	Nil
Associate professors	Nil	Nil
Asst. Professors	6	6

10. Faculty profile with name, qualification, designation, specialization (D.Sc./D.Litt./ Ph.D./M.Phil., etc.) :

Name	Qualification	Designation	Specialization	No. of years Experience
K.HEMALATHA	M.Sc.,M.Phil,	Principal	Biochemistry	8
JEEVA.D	M.Sc., M.Phil, B.Ed	Head	Chemistry	3
R. MALLIGA	M.Sc., M.Phil,	Asst. Professor	Biochemistry	2
J. JEBILA JEGOOLIN	M.Sc., M.Phil,	Asst. Professor	Bio chemistry	1
S.UMA DEVI	M.Sc.,	Asst. Professor	Bio chemistry	1

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled by (programme-wise) temporary faculty : Nil
13. Student − Teacher Ratio Programme-wise : **15 : 1**

14. Number of Academic Support Staff (Technical) and Administrative Staff; sanctioned and filled : Nil
15. Qualification of teaching faculty with D.Sc./D.Litt./ Ph.D./M.Phil/PG:

S.No	Qualification	No. Of. Staffs
1	D.Sc	Nil
2	D.Lit	Nil
3	PhD	Nil
5	M.Phil	4
6	PG	1

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DS-FIST, DBT, ICSSR, and total grants received: Nil
18. Research centre / facility recognized by the University : Nil
19. Publications:
    - Publication per faculty : Nil
    - Number of papers published in peer reviewed journals (national /international) by faculty and students : Nil
    - Number of publications listed in International Database (For *e.g*. Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory,EBSCO host, etc.) : Nil
        - Monographs : Nil
        - Chapter in books : Nil
        - Books Edited : Nil
        - Books with ISBN/ISSN numbers with details of publishers : Nil
        - Citation Index : Nil

- SNIP : Nil
- SJR : Nil
- Impact factor : Nil
- h-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

a)National Committees : Nil

b) International Committees : Nil

c) Editorial Boards. : Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/ programme :

S.No	Number of Student	Percentage
1	94	100%

b) Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories/ndustry/other agencies : Nil

23. Awards / recognitions received by faculty and students: -

BATCH	NAME OF THE STUDENT	AWARDS/ RECOGNITIONS
2006 – 09	J.Thasneem K.Amshaveni C.Ushananthini	I Rank in University IV Rank in University V Rank in University
2007– 10	N.Nantheeswari R.Mary joon jenifer M,Ananthi A.Rekha A.Rubavathi	I Rank in University II Rank in University IV Rank in University VI Rank in University VII Rank in University
2008 – 11	G.Mary Elizabeth B.Hema priya M.Muneeswari	III Rank in University IV Rank in University V Rank in University
2009-12	M.Saranya S.Vinithadevi	V Rank in University VIII Rank in University
2010-13	J.Bavithra S.Sathya	II Rank in University VII Rank in University
2012-14	A.Kaleeswari J.Magesh	II Rank in University IV Rank in University

	M.Ranjitha P.Brindha Devi	V Rank in University XI Rank in University
2013-15	Deepa.M Sangeetha.M Sangeetha.A Santhini.S Kartheeswari	II Rank in University IV Rank in University XIII Rank in University IV Rank in University VI Rank in University

24. List of eminent academicians and scientists/visitors to the department :-

Ms.Valantina Quraize **M.Sc., M.Phil.,**
Prof. Mr.N.Janakiraman M.Sc., M.Phil., Professor of dept of zoology Sri Sevugan annamalai College, Devakottai
Dr. N.Jaya raj., M.Sc.,M.Phil.,Phd Lecture in biochemsitry Government College,paramakudi
Dr.K.Jaya prakash., M.Sc.,M.Phil.,Phd Lecture in biochemistry Government college, paramakudi
Dr. G.Ramanathan**,** M.Sc., M.Phil., Ph.D.,
Professor in dept. of Microbiology,V.H.N.S.N College, Viruthunagar
Dr. S.Ravikumar**,** M.Sc., M.Phil., Ph.D., Associate professor ,school of marine, Alagappa universtiy
Dr. A.Dharmar**,** M.Sc., M.Phil., Ph.D., P.T.M.T.M College , Kamuthi
Dr. S.Manokaran**,** M.Sc., M.Phil., Ph.D., Dr.L.Pari, M.Sc., M.Phil., Ph.D., Associate professor dept. of biochemistry & biotechnology, Annamalai University

Dr.V.Murali Krishnan., M.Sc., M.Phil., Ph.D., Assistant professor in department of biochemsitry, Govt. arts college, Paramakudi

25. Seminars/ Conferences/Workshops organized and the source of funding:

a). National : Nil

b). International : Nil

26. Student profile programme/course-wise:

Name of the Course/programme (Refer question no. 4)	**Application received**	**Selected**	**Enrolled**		**Pass Percentage**
			Male	**Female**	
B.Sc Bio-Chemistry	20	20	15	5	91%

27. Diversity of Students:

Name of the Course	**% of Students from the same State**	**% students from other States**	**% of students from Abroad**
B.Sc Bio-Chemistry	100	-	-

28. How many students have cleared national and state competitive examination such as Civil Services, Defense Services, NET, SLET, GATE,etc.: Nil

29. Student progression

Student Progression	**Against % enrolled**
UG to PG	25
PG to M.Phil	4
PG to Ph.D	2
Ph.D to Post-Doctoral	-
Employed • Campus Selection • Other than campus recruitment	 - -
Entrepreneurship/Self-Employment	-

30. Details of Infrastructural facilities

a). Library	:	Yes
b).Internet facilities for Staff &Students	:	Yes
c). Class rooms with ICT facility	:	Yes
d).Laboratories	:	Yes

31. Number of students receiving financial assistance from college, University, government or other agencies:

2010-2011

S.No	Category	Boys	Girls	Total
1	SC/ST	3	2	5
2	BC & MBC	2	8	10
3	DNC	-	-	-
4	MINORITY	-	5	5

2011-2012

S.No	Category	Boys	Girls	Total
1	SC/ST	5	9	14
2	AGRI(SC/ST)	4	6	10
3	LOAN(SC/ST)	4	4	8
4	DNC	-	-	-
5	MINORITY	1	4	5

2012-2013

S.No	Category	Boys	Girls	Total
1	SC/ST	3	13	16
2	BC & MBC	-	-	-
3	DNC	-	-	-
4	MINORITY	-	-	-

2013-2014

S.No	Category	Boys	Girls	Total
1	SC/ST	2	18	20
2	BC & MBC	-	-	-
3	LOAN(SC/ST)	-	3	3
4	DNC	-	-	-
5	MINORITY	-	4	4

2014-2015

S.No	Category	Boys	Girls	Total
1	SC/ST	1	11	12
2	BC & MBC	-	-	-
3	COURSE REFUND(SC/ST)	2	11	13
4	LOAN(SC/ST)	-	3	3
5	MINORITY	-	-	-

2015-2016

S.No	Category	Boys	Girls	Total
1	SC/ST	1	6	7
2	BC & MBC	-	-	-
4	LOAN(SC/ST)	-	-	-
5	MINORITY	-	-	-

32. Details of students enrichment programmes (Special lectures / Workshops /Seminar) with external experts :

S.NO	DATE / DATES	TITLE OF SEMINAR	RESOURCE PERSON NAME	QUALIFICATION	TYPE OF SEMINAR	NO. STUDENT PARTICIPATE
1	2007	**DIABETES MELLITUS**	Ms.Valantina Quraize **M.Sc., M.Phil.,**		State Level	60
			Resource Person Address			**NO. STAFF PARTICIPATED**
						04
		TITLE OF SEMINAR	**RESOURCE PERSON NAME**	**QUALIFICATION**	**TYPE OF SEMINAR**	**NO. STUDENT PARTICIPATED**
2	2008	POPULAR BIOCHEMISTRY	**Prof**. Mr.N.Janakiraman M.Sc., M.Phil.,		Sate Level	80
			RESOURCE PERSON ADDRESS			**NO. STAFF PARTICIPATED**
			Professor of dept of zoology Sri Sevugan annamalai College, Devakottai			08
						NO. STAFF PARTICIPATED
3	2009	1.RECENT OPPORTUNITY IN BIOCHEMISTRY	Dr. N.Jaya raj., M.Sc.,M.Phil.,Phd		Sate Level	86
			RESOURCE PERSON ADDRESS			**No. of Staff Participated**
			Lecture in biochemsitry Government College,paramakudi			09
		2.GM FOODS	Dr.K.Jaya prakash., M.Sc.,M.Phil.,Phd		St level	86
			RESOURCE PERSON ADDRESS			
			Lecture in biochemistry Government college, paramakudi			
4	2010	**TRENDS IN MARINE BIOTECHNOLOGY**	**Dr.** G.Ramanathan**,** M.Sc., M.Phil., Ph.D.,		Sate Level	102
			RESOURCE PERSON ADDRESS			**No. of Staff Participated**
			Professor in dept. of microbiology,V.H.N.S.N College, Viruthunagar			09

5	2011	**EXPLORATION BIOCHEMICALS FOR SAFE ENVIRONMENT**	**Dr.** S.Ravikumar**,** M.Sc., M.Phil., Ph.D.,	National Level	70
			Resource Person Address		**NO. STAFF PARTICIPATED**
			Associate professor ,school of marine, Alagappa universtiy		10
6	2013	EFFECT AND PREVENTION OF GLOBAL WARMING	**Dr.** A.Dharmar**,** M.Sc., M.Phil., Ph.D., P.T.M.T.M College , Kamuthi		92
7	2014	RECENT TRENDS IN NATURAL PRODUCT RESEARCH	**Dr.** S.Manokaran**,** M.Sc., M.Phil., Ph.D., Dr.L.Pari, M.Sc., M.Phil., Ph.D.,	National level	90
			Associate professor dept. of Biochemistry & Biotechnology, Annamalai University		08
8	2015	BIO MIMETICS	Dr.V.Murali Krishnan., M.Sc., M.Phil., Ph.D.,		100
			Head department of biochemsitry, Govt. arts college, Paramakudi		08
9	2016	RECENT TRENDS OF BDP's	Dr.K.R.T.Asha., M.Sc., M.Phil., Ph.D.,		100
			Assistant professor in department of biochemsitry, Govt. arts college, Paramakudi		05

33. Teaching methods adopted to improve student learning:

- Black board
- Smart classes
- Seminars
- Project based learning

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Visited Aavin (Milk Factory)
- NSS
- Plantation
- Blood donation

35. SWOC analysis of the department and Future plans:

Strength:

- The quality of teaching in science is very high and the students especially the biochemistry.
- The students are enthusiastic about all aspects of teaching.
- Students demand for the wide range of courses offered by the biochemistry department is very high.
- The staffs are dedicated.
- The department continually as strives for excellent in research and teaching.

Weakness:

- The willingness of the department staffs extent them, while laudable an effective up to now its, not sustainable and thus does not constitute a long term strenth

Opportunities:

- Manufacturing companies
- Teaching
- Lab technicians
- Assistant to doctors
- Research assistant
- Pharmaceutical company

Future Plans

- 100% result in every year
- To attain all the 10 university ranks
- To increase the strength of our students
- M.Phil and Ph.d
- Research centre

DEPARTMENT OF COMMERCE

CAUSSANEL COLLEGE OF ARTS AND SCIENCE, MUTHUPETTAI

NAAC – EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department** : Department of Commerce
2. **Year of Establishment** : B. Com :2005-2006
   M. Com: 2007-2008
3. **Names of Courses offered** : B.Com and M.Com
4. **Names of Interdisciplinary Courses and the departments/units involved**
   NIL
5. **Annual/Semester/Choice Based Credit System (Programme wise)**
   CBCS Pattern/semester system
6. **Participation of the department in the courses offered by other departments:**
   B.B.A
7. **Courses in collaboration with other universities or industries, foreign institution etc.** : NIL
8. **Details of courses/programmes discontinued discontinued(if any) with Reasons** : NIL
9. **Number of Teaching posts** :

POST	SANCTIONED	FILLED
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	09	09

10. **Faculty profile with name, qualification, designation, specialization(D.Sc/D.Litt/Ph.D/M.Phil.etc):**

S. NO.	NAME AND QUALIFICATION	DESIGNATION	SPECIALIZATION
1	Mrs.R.RAJATHI M.Com,M.Phil	HOD	Corporate Accounting
2	Mr.R.KALYANKUMAR M.Com,M.Phil,M.B.A.	Asst. Professor	Management Accounting
3	Dr.A.DHARMENDRAN M.Com,M.Phil,Ph.d,SET	Asst. Professor	Financial Management
4	Miss. S. KALAISELVI M.Com, M. Phil. ,B.Ed.,	Asst. Professor	Marketing
5	Mr. M. MANIKANDAN, M.A., M. Phil, ,B.Ed., SET,	Asst. Professor	Economics
6	Mr.S.DAVID MARIA TONY, M.Com,M.B.A.,M.Phil,B.L.I.Sc.,	Asst. Professor	Marketing
7	MR.S.KANNAN M.Com, M.phil.,	Asst. Professor	Income Tax
8	Miss.S.KARTHIGAI SELVI M.B.A.,M.Phil.	Asst. Professor	Special Accounts
9	Miss X.JONE M.Com.,M.Phil.	Asst. Professor	Marketing

11. **List of senior visiting faculty** : NIL

12. **Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty** : Nil

13. **Student -Teacher Ratio** :13:1

14. **Number of academic support staff(technical) and administrative staff;sanctioned and filled**
: Nil

15. **Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ M.Phil./PG:**

QUALIFICATION	No. of Staff
D.Sc	Nil
D.Litt	Nil
Ph.D	1
M.Phil	6
SET	2

16. **Number of faculty with ongoing projects a)National b)International funding agencies and grants received** : Nil
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR and grants received** : Nil

18. **Research Center/facility recognized by the University**: Nil

19. **Publications :**

*Number of papers published in peer reviewed journals (national /international) by faculty and students

Nil

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database -International Social Sciences Directory, EBSCO host, etc.)

* Monographs : Nil

* Chapter in Books : Nil

* Books Edited : Nil

20. **Areas of consultancy and income generated** : Nil

21. Faculty as members in :

- National committees :Nil
- International Committees :Nil
- Editorial Board :Nil

22. **Student projects**

a) Percentage of students who have done in-house projects including inter-departmental / programmes : Nil

b) Percentage of students placed for projects in organizations outside the institution i.e in research laboratories/industries/other agencies : Nil

23**. Recognitions received by faculty and students**:

a)Faculty :Nil

b)Student :

S. No.	Year/ Batch	Name of the University Rank-holders in UG	Place of Ranks
1	2006	M. SEETHA	7th Rank
		N. ANANDHI	8th Rank
		D. VEERAHEMALATHA	9th Rank
2	2008	T. BALAMURUGAN	1st Rank
		V. PRASANNA	3rd Rank
3	2009	X. JONE	1st Rank
		P. MUNEESWARI	3rd Rank
4	2012	S. VINNOLI N. GOPALAKRISHNAN	3rd Rank 5th Rank

S. No.	Year/ Batch	Name of the University Rank-holders in PG	Place of Ranks
1	2007	A.Aarthy	3rd Rank
		S.Amutha	9th Rank
2	2008	J.Nishanthi	2nd Rank
		M,Revathi	8th Rank
3	2009	M.Seetha	5th Rank
		Pushpa	6th Rank
4	2011	R.Ramasuganya	4th Rank
		G.Preethipriyanga	8th Rank
		M.divya	9th Rank
5	2012	X.Jone	2nd Rank

24. **List of eminent academicians and scientists / visitors to the department :**

Resource Person
Dr.C.Lakshmanan,M.com.,BGL.,PGDPM., Ph.d. Research Head & HOD of Commerce VivekandaCollege,Thiruvedagam, Madurai
Dr.Manickavasagam,M.com.,M.Phil.,Ph.d Controller of Examinations Alagappa University Karaikudi.
Dr.S.RajaMohan,M.com.,M.Phil.,M.B.A., BGL.,Ph.d Dean,College Development Council AlagappaUniversity,Karaikudi.
Mr.V.Shibu,Asst.BranchManager,Sales-LIC Mr.J.J.Fernando,Development Officer-LIC
Dr.A.Uthayasuriyan, Controller of Examination, AlagappaUniversity,Karaikudi. Dr.A.DuraiKannan,Asst.Prof. Dept of BBA,Govt.Arts College, Paramakudi
Dr.N.Muthalagu Asst.Prof. Govt.Arts College Ramanathapuram
Dr.M.Ganesan,M.com.,M.Phil.,Ph.d. Asst.Prof.RajaDuraisingamGovt.ArtsCollege,Sivagangai

25. **Seminars/ Conferences/Workshops organized & the sources of funding**:

a) National : Nil

b) International : Nil

26.**Student profile programme/course wise :**

Name of the Course/programme (Refer question no. 4)	**Application received**	**Selected**	**Enrolled**		**Pass Percentage**
			Male	**Female**	
B.Com	44	44	12	29	86%
M.Com					

27. **Diversity of Students** :

Name of the Course	**% of Students from the same State**	**% students from other States**	**% of students from Abroad**
B.Com	100	-	-
M.Com	100	-	-

28. **How many students have cleared national and state competitive examinations such as NET, SLET ,GATE, Civil Services, Defense Services, etc.** : Nil

29. **Students Progression:**

Student Progression	**Against % enrolled**
UG to PG	28
PG to M.Phil	25
PG to Ph.D	-
Ph.D to Post-Doctoral	-
Employed • Campus Selection • Other than campus recruitment	 - -
Entrepreneurship/Self-Employment	-

30. **Details of Infrastructure Facilities**:

a) Library : Yes
b) Internet facilities : Yes
c) ICT facility : Yes
d) Laboratories : Nil

31. **Number of students receiving financial assistance from college, university, government or other agencies:** :

YEAR	SC/ST Regular		SC/ST Special		Minority		BC/MBC		SC/ST Agri	
	No. of stud	Amount	No. of stud	Amount	No. of stud	Amount	No of stud	Amount	No of stud	Amount
2010-11	06	12750	-	-	15	72650	26	57750	03	7750
2011-12	18	1261300	12	90500	14	73550	08	18000	13	37250
2012-13	26	178800	-	-	-	-	-	-	-	-
2013-14	-	-	06	47000	12	71100	-	-	-	-
2014-15	19	73920	-	-	-	-	-	-	-	-
2015-16	04	29040	02	15000	-	-	-	-	-	-

32. **Details of student enrichment programmes (Special lectures/Workshops/Seminars)with external expert:**

S.No.	Date	Topic & (State/National)	Resource Person
1.	23.8.10	Prospects Of Commerce Education and Research- State	Dr.C.Lakshmanan,M.com.,BGL.,PGDPM., Ph.d. Research Head & HOD of Commerce VivekandaCollege,Thiruvedagam, Madurai
2.	10.9.11	Effect of Environment on Business and Industry-State	Dr.Manickavasagam,M.com.,M.Phil.,Ph.d Controller of Examinations Alagappa University Karaikudi.
3	29.9.12	Consumer Protection Act & Its Impact- National	Dr.S.RajaMohan,M.com.,M.Phil.,M.B.A., BGL.,Ph.d Dean,College Development Council AlagappaUniversity,Karaikudi.
4	30.1.14	Recent Trends in Insurance Sector-DEPT.	Mr.V.Shibu,Asst.BranchManager,Sales-LIC Mr.J.J.Fernando,Development Officer-LIC
5	15.3.14	Changing Scenario in Customer Relationship Management and Emerging Trends in Logistics Management-National	Dr.A.Uthayasuriyan, Controller of Examination, AlagappaUniversity,Karaikudi. Dr.A.DuraiKannan,Asst.Prof. Dept of BBA,Govt.Arts College, Paramakudi
6	13.3.15	Changing Role of Indian Higher Education System-State	Dr.N.Muthalagu Asst.Prof. Govt.Arts College Ramanathapuram
7	21.9.15	Indian stock Market – An OverView-State	Dr.M.Ganesan,M.com.,M.Phil.,Ph.d. Asst.Prof.RajaDuraisingamGovt.ArtsCollege, Sivagangai

33. **Teaching methods adopted to improve student learning:**

- Lecture Method
- Seminars
- Guest lecture
- Use of ICT
- Use of Smart Class
- Power Point Presentation

34. **Participation in Institutional Social Responsibility (ISR) and Extension Activities:**

Year	NSS Camp	Blood Donation Camp	RRC Camp	KCB
2014 – 15	26	14	17	13
2013 - 14	20	8	14	30
2012 -13	13	2	7	
2011-12	8	2	5	
2010-11	7	1	6	

35**. SWOC analysis of the Department and Future Plans** :

Strengths

- Improvement in the practical knowledge through Field Trips and Educational Tours.
- Promotion of the academic excellence of the students.
- Exemplary motivation towards Higher Education and Research. (M.Com. M. Phil. ,B.Ed. PhD)
- Dedicated, devoted and approachable faculty members.
- Meritorious students get admitted and they are highly challenging.
- Updated and industry focused curriculum.
- Summer internship training.
- Industrial visit and practical exposure of manufacturing operation.
- Student's strength, 8 University Ranks.
- Students Participation/Prize winners in various cultural and sports events conducted outside or inside campus.
- Staff with industrial experience.
- Staff pursing Ph.D.
- Training for final year students for Group Discussion, Interview, Competitive examinations, etc.

Weaknesses

- Lack of awareness on higher education and career advancements.
- Insufficient insights into latest developments.
- Faculties find it difficult to have sufficient time to present papers and publish articles.
- No research experience of faculty.
- Student's family background is not sound.
- Majority of the students are coming from rural areas.
- Lack of knowledge in Spoken English.

Opportunities

- Substantial improvement in communication skills.
- To offer integrated Post Graduate Programme.
- To offer integrated professional course.
- High demand for B.Com, courses in the state.
- Placement opportunities for students.
- Creation of more of entrepreneurial atmosphere.

- Rising awareness among rural people to educate girls.
- Management, Marketing agencies and private companies.
- Teaching profession.(School, Polytechnic and College level)
- Banking, financial institutions, insurance companies prefer B.Com, students.
- Higher studies likeM.Com, M.Com (CA) MCS, MBM, MBA,MIBA, MHRM, , and MFC can give more exposure and opportunities in the market/corporate sector.

Challenges

- Lack of self-confidence to face competitive examinations.
- Competitive environment due to the establishment of new colleges nearby.
- Turnover among Self Finance staff is very high.
- Developing soft skills among students.
- Imparting leadership skills to students.
- Motivating teaching faculty to be dynamic and to use latest teaching methodology.
- Create research attitude.
- Frequent changes in the business environment.
- Train the students according to the requirements of job market.
- Produce more university rank-holders.
- Conduct National/International Seminars and Workshop.

Future Plans of the Department

- To create awareness on 'CA, ICWAI, CS' by conducting special programmes.
- To publish a department Magazine by 2014.
- To translate some of the rare books of Religion from Hindi to Tamil.

DEPARTMENT OF

COMMERCE

WITH

CA

CAUSSANEL COLLEGE OF ARTS AND SCIENCE, MUTHUPETTAI

NAAC – EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department** : Department of Commerce with Computer Applications
2. **Year of Establishment** : 2006-2007
3. **Names of Courses offered** : B.Com With CA
4. **Names of Interdisciplinary Courses and the departments/units Involved** : Nil

5. **Annual/Semester/Choice Based Credit System (Programme wise) :**
   Choice based credit system.
6. **Participation of the department in the courses offered by other departments :**
   - B.Com
   - B.B.A
7. **Courses in collaboration with other universities, industries, foreign institution,etc**
   Nil
8. **Details of courses/progrmmes discontinued(if any)with Reasons** : NIL
9. **Number of Teaching posts :**

POST	SANCTIONED	FILLED
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	05	05

10. **Faculty profile with name, qualification, designation, specialization(D.Sc/D.Litt/Ph.D/M.Phil. etc):**

S. No.	Name and Qualifications	Designation	Specialization	No. of years of experience
1	U. Murugesan, M.Com, M. Phil, MBM, B.Ed.,	HOD	Commerce	13
2	K. Sujatha, M.Sc (C.S), M. Ed, P.G.D.C.A.,	Asst. Professor	Computer Science	7
3	D. Jenitta, M.Com, M. Phil, B.Ed.,	Asst. Professor	Commerce	7

4	P. Andichamy, M.Com, M. Phil.,	Asst. Professor	Commerce	5
5	Dr. C. Gowthaman, M. Com, M. Phil, Ph. D.,	Asst. Professor	Commerce	3

11. List of senior visiting faculty **:** Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty **: Nil**

13. Student -Teacher Ratio **: 30:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled **:Nil**

15. Qualifications of Teaching Faculty with D.Sc / D.Litt /PhD/ M.Phil. /PG:

QUALIFICATION	No. of Staff
D.Sc	Nil
D.Litt	Nil
Ph.D	1
M.Phil	3
PG	1

16. Number of faculty with ongoing projects a)National b)International funding agencies and grants received **:** Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR,etc. and total grants received **:** Nil

18. Research center/facility recognized by the University **:** NIL

19. Publications:

a) Publication per faculty

S. no	STAFF NAME	TITLE	MAGAZINE	MONTH
1	Mr.P.ANDICHAMY	Cultivation pattern of clustered apple	Kissan world	Nov2013
2	Dr.C.GOWTHAMAN	Urban co-operative bank in Nammakal district – a glance	Indian co-operative	Oct 2014

*Number of papers published in peer reviewed journals (national /international) by faculty and students

Nil

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database -International Social Sciences Directory, EBSCO host, etc.)

* Monographs : Nil

* Chapter in Books : Nil

* Books Edited : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in:

- ❖ National committees :Nil
- ❖ International Committees :Nil
- ❖ Editorial Boards :Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter –departmental/ programme :Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industries/other agencies:

ACADEMIC YEAR	NO. OF STUDENTS	PERCENTAGE OF STUDENTS DONE OUTSIDE PROJECTS
2011– 12	62	100 %
2012 – 13	Nil	Nil
2013 – 14	63	100 %
2014 – 15	57	100 %
2015 – 16	44	100 %

23. Awards/Recognitions received by faculty and students :

a)Faculty : Nil

b) Student:

S. No.	Year/ Batch	Name of the University Rank-holders	Place of Ranks
1	2006 - 2009	R. Muniyasamy	9th Rank
2	2007-2010	S.Velmurugan	10th Rank
3	2009 - 2012	M.Yeyanthi	2rd Rank
4	2010-2013	P.Minerva	6th Rabk
5	2012-2015	E,Marua Jaesmi S. Maria Pritty	8th Rank 2nd Rank

24. List of eminent academicians and scientists / visitors to the department :

Dr. M. AbdulAasan Sathali **Principal** Syed Hameeda Arts and Science College, Kilakarai
Dr. C Laxmanan.M.Com., M.Phil, Ph.D., Research Co-Ordinator, Vivekananda College, Thiruvedagam West Madurai (Dt)
Dr. Manickavasagam M.Com., M.Phil. Ph.D Controller of Examinations, Alagappa University, Karaikudi
Dr. S Raja Mohan M.Com., M.Phil., M.B,A. B.G.L. Ph.D, Dean, College Development Council, Alagappa University , Karaikudi
Dr. K. Jeyakodi M.Com., M.Phil., Ph.D Associate Professor Saraswathi Narayanan College, Madurai
Dr. S Raja Mohan M.Com., M.Phil., M.B,A. B.G.L. Ph.D, Dean, College Development Council, Alagappa University , Karaikudi

25. Seminars/ Conferences/Workshops organized & the sources of funding:

a) National : Nil

b) International : Nil

26. a) Student profile programme / course wise:

Name of the Course/programme (Refer question no. 4)	Application received	Selected	Enrolled		Pass Percentage
			Male	Female	
B.Com with CA	57	57	28	29	91%

27. Diversity of Students :

Name of the Course	% of Students from the same State	% students from other States	% of students from Abroad
B.Com with CA	99	1	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc ?

Nil

29. Students Progression:

Student Progression	Against % enrolled
UG to PG	19
PG to M.Phil	-
PG to Ph.D	-
Ph.D to Post-Doctoral	-
Employed • Campus Selection • Other than campus recruitment	 - 25
Entrepreneurship/Self-Employment	-

30. Details of Infrastructure Facilities:

a) Library : Yes
b) Internet facilities : Yes
c) ICT facility : Yes
d) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, Government or other agencies :

Govt. of India Scholarship 2010 – 2011

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	04	9,250
2.	BC/MBC/DNC	25	54,000
3	Minority	32	1,53,200
4.	Special Scholarship (SC/ST)	---	---
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2011 – 2012

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	09	41,445
2.	BC/MBC/DNC	15	33,750
3	Minority	28	1,54,650
4.	Special Scholarship (SC/ST)	05	37,500
5.	SC/ ST Agriculture	01	2,250

Govt. of India Scholarship 2012 – 2013

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	09	51,180
2.	BC/MBC/DNC	---	---
3	Minority	---	---
4.	Special Scholarship (SC/ST)	---	---
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2013 – 2014

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	12	86,760
2.	BC/MBC/DNC	---	---
3	Minority	22	1,67,600
4.	Special Scholarship (SC/ST)	---	---
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2014 – 2015

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	16	1,09,920
2.	BC/MBC/DNC	---	---
3	Minority	---	---
4.	Special Scholarship (SC/ST)	---	---
5.	SC/ ST Agriculture	---	---

Govt. of India Scholarship 2014 – 2015

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	SC/ST	13	82,650
2.	BC/MBC/DNC	---	---
3	Minority	---	---
4.	Special Scholarship (SC/ST)	03	22,500
5.	SC/ ST Agriculture	---	---

Concession List

2010 – 2011

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Financially lacking	06	10,000

2011 – 2012

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Financially lacking	06	10,000

2012 – 2013

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Financially Lacking	06	10,000

2013 – 2014

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	Bus Concession	02	3,300

2014 – 2015

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	50% concession	01	4,850

2015-2016

SL.NO	CATEGORY	TOTAL	AMOUNT
1.	50% concession	07	26,250
2.	Financially Lacking	03	9500
3.	Bus Concession	01	4250

32. Details of student enrichment programmes(special lectures /workshops /Seminars) with external expert:

2008-2009	State Level	Business Recession	**Dr. M. AbdulAasan Sathali** **Principal** Syed Hameeda Arts and Science College, Kilakarai
2009-2010	State level	Recent Trends in Commerce and Management	**Dr. C Laxmanan**.M.Com., M.Phil, Ph.D.,a College Research Co-Ordinator Vivekananda College, Thiruvedagam West Madurai (Dt)
2011-2012	State Level	Effective of Environment on Business and Inustry	Dr. Manickavasagam M.Com., M.Phil. Ph.D Controller of Examinations, Alagappa University, Karaikudi
2012-2013	National Level	Consumer production acts and its Impacts	Dr. S Raja Mohan M.Com., M.Phil., M.B,A. B.G.L. Ph.D, Dean, College Development Council, Alagappa University , Karaikudi
2014-2015	State Level	Corporate Social Responsibility	Dr. K. Jeyakodi M.Com., M.Phil., Ph.D Associate Professor Saraswathi Narayanan College, Madurai
2015-2016	National Level	Paradigm in Service Sector and Companies Act – 2013	Dr. S Raja Mohan M.Com., M.Phil., M.B,A. B.G.L. Ph.D, Dean, College Development Council, Alagappa University , Karaikudi

33. Teaching methods adopted to improve student learning:

- Smart class teaching
- Project based teaching
- Activity based teaching
- Interaction method
- Conducting Quiz

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

Year	NSS Camp	Blood Donation Camp	RRC/YRC Camp
2015 – 16	18	10	15
2014 -15	13	07	24
2013 -14	13	04	10
2012 -13	12	06	10
2011 -12	05	03	10
2010 -11	08	05	10

35. SWOC analysis of the Department and Future Plans :

Strengths

- Upliftment of the economically weaker students and participation of the students in inter- collegiate competitions, student's hard working nature.
- Personality Development Programs.
- Strong industry collaboration for projects.
- Industrial visits and practical exposure of manufacturing operations.
- Student's strength, 10 University Ranks.
- Students Participation/Prize winners in various cultural and sports events conducted outside or inside campus.
- Staff with industrial experience.
- Staff pursing Ph.D.
- Training programme for final year students in Group Discussion, Interview, Competitive examinations.

Weaknesses

- Lack of awareness on higher education.
- Limitation to conduct extension programme.
- Insufficient insights into latest developments.
- Student's family background is not sound.
- Majority of the students are coming from rural areas.
- Lack of knowledge in Spoken English.

Opportunities

- High demand for B.Com with CA courses in the state.
- To Conduct cross faculty courses
- To offer integrated Post Graduate Programme.
- To offer integrated professional course.
- Placement opportunities for students.
- Creation of more of entrepreneurial atmosphere.
- Rising awareness among rural people to educate girls.
- Banking, financial institutions, insurance companies prefer B.Com with CA students.

Challenges

- Starting M.Com with CA Program.
- To increase enrollment of rural girls in the section
- Train the students according to the requirements of job market.
- Produce more university rank-holders.
- Lack of self-confidence to face competitive examinations.
- Competitive environment due to the establishment of new colleges nearby.
- Turnover among Self Finance staff is very high.
- Developing soft skills among students.
- Imparting leadership skills to students.
- Frequent changes in the business environment.

Future Plans of the Department

- Organizing State and National Level Seminars sponsored by UGC.
- Organizing National Level intercollegiate competitions.
- Conducting more guest lectures by inviting expertise from the market.
- Giving students, experience of small research projects and papers.

DEPARTMENT OF

BBA

CAUSSANEL COLLEGE OF ARTS AND SCIENCE, MUTHUPETTAI

NAAC – EVALUATIVE REPORT OF THE DEPARTMENT

1. **Name of the Department** **:** Department of Business Administration
2. **Year of Establishment** **:** 2006-2007
3. **Names of Courses offered** **:** BBA
4. **Names of Interdisciplinary courses and the departments / units involved :** Nil
5. **Annual/Semester/Choice Based Credit System (Programme wise) :**
   Choice Based Credit System (CBCS)
6. **Participation of the department in the courses offered by other departments :**
   - B.Com
   - B.Com CA
7. **Courses in collaboration with other universities, industries, foreign institution etc.** Nil
8. **Details of courses / programmes discontinued(if any) with reason :** NIL
9. **Number of Teaching posts :**

Name of the Post	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Assistant Professors	05	05

10. **Faculty profile with name, qualification, designation, specialization(D.Sc/D.Litt/Ph.D/M.Phil etc) :**

S. No.	Name of the Staff	Educational Qualifications	Designations	Year of Experience	Specialization
1	M. Muthukumaresan	M.B.A., M.Phil.,	HOD	18 years	Finance
2	V. Sasireka	M.Com., M.B.M., M.Phil.,	Asst. Professor	8 years	Commerce
3	V. Gowthamaraj	M.B.A., M.Com.,M.Phil.,	Asst. Professor	6 years	Marketing
4	B. Sathiyasugam	M.B.A.,	Asst. Professor	6 years	Marketing
5	K. Veera Biruntha	M.B.A.,M.Phil	Asst. Professor	2 years	Marketing

11. List of senior visiting faculty **:** Nil

12. Percentage of lectures delivered and practical classes handled(program wise) by temporary faculty **:** Nil

13. Student -Teacher Ratio **:** 14:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled **:**NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/PhD/ M.Phil./PG:

Educational Qualification	No. of Staff
D.Sc	Nil
D.Litt	Nil
Ph.D	Nil
M.Phil	4
PG	1

16. Number of faculty with ongoing projects a) National b)International funding agencies and grants received **: N**il

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR,etc. and total grants received : Nil

18. Research center/facility recognized by the University: Nil

19. Publications:

a) Publication per faculty :1 No

* Number of papers published in peer reviewed journals (national /international) by faculty and students
* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database -International Social Sciences Directory, EBSCO host, etc.)
* Monographs
* Chapter in Books
* Books Edited
* Books with ISBN/ISSN numbers with details of publishers

Name of the Author	**Prof. M. Muthukumaresan, Head**
Title of the Books with ISBN No.	**Human Resource Management** - ISBN No. – 978-81-7735-596-1
	Sales Promotion - ISBN No. – 978-81-7735-597-x
	Financial Management - ISBN No. – 978-81-7735-619-4
Year of Published	**2008**
Name of the Publisher and Address	Pavai Publications, 142, Johny John Khan Salai, Rayappettah, Chennai - 600 014. Tamilnadu.

20. Areas of consultancy and income generated **:** Nil

21. Faculty as members in :

- National committees : Nil
- International Committees : Nil
- Editorial Board : Nil

22. Student projects

a) Percentage of students who have done in-house projects including interdepartmental / programme : Nil

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industries/other agencies:

ACADEMIC YEAR	NO. OF STUDENTS	PERCENTAGE OF STUDENTS DONE OUTSIDE PROJECTS
2010 – 11	44	100 %
2011 – 12	34	100 %
2012 – 13	30	100 %
2013 – 14	58	100 %
2014 – 15	18	100 %

23. Awards/ Recognitions received by faculty and students:

a) Faculty **:Nil**

b) Students:

S. No.	Year/ Batch	Name of the University Rank-holders	Place of Ranks
1	2006 - 2009	R. Kanagaraj	10th Rank
2	2007 - 2010	S. Manickavasuki	5th Rank
		T. Nagajothi	7th Rank
		A.Selvapravin	8th Rank
		K. Reeyaz	10th Rank
3	2009 - 2012	M. Priyanga	2nd Rank
		G. Muniswaran	7th Rank
4	2010 - 2013	M. Gopinathan	4th Rank
		M. Prabupandi	7th Rank
		K. Vijay	9th Rank
5	2011 - 2014	M.Synthia Swami	2nd Rank
		G.Sangeetha Yadev	7th Rank
6	2012 - 2015	P.Punitha	3rd Rank

24. List of eminent academicians and scientists / visitors to the department:

Dr. M.M.E.Syed Hussain, Head of the Department of Commerce, Dr.Zahir Hussain College, Ilayankudi.
Dr. V. Manickavasagam, Controller of Examination, Algappa University, Karaikudi.
Dr. K. Udayasuriyan , Controller of Examination, Alagappa University. Karaikudi. **Dr. A. Duraikannan,** Assistant Professor , Department of Business Administration, Govt. Arts College, Paramakudi.

25.Seminars/ Conferences/ workshops organized and the source of funding:

a) **National** **:Nil**
b) **International** **:Nil**

26. a) Student profile programme / course wise:

Name of the Course/programme (Refer question no. 4)	Application received	Selected	Enrolled		Pass Percentage
			Male	Female	
B.B.A	29	29	21	8	100%

27. Diversity of Students :

Name of the Course	% of Students from the same State	% students from other States	% of students from Abroad
B.B.A	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? Nil

29. Students Progression :

Student Progression	Against % enrolled
UG to PG	58
PG to M.Phil	5
PG to Ph.D.	-
Employed • Campus Selection • Other than campus recruitment	
Entrepreneurship/Self-Employment	

30. Details of Infrastructure Facilities :

a) Library : Yes

b) Internet facilities : Yes

c) ICT facility : Yes

d) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies :

Year	SC/ST Scholarship		BC/MBC/DNC Scholarship		Farmer/Minority Scholarship	
	UG	PG	UG	PG	UG	PG
2014 -15	22	-	-	-	-	-
2013 -14	20	-	-	-	-	
2012 -13	25	-	-	-	-	-
2011-12	27	-	03	-	17	-
2010-11	09	-	33	-	21	-

Financial assistance received from the college:

Sl. No	Category	No. of Students	Amount (Rs.)
2013- 2014	Financially Lacking	01	6850.00

32. Details of student enrichment programmes(special lectures /workshops/seminars)with external expert:

2009-2010	Special Lecture	14/09/2010	Business Process Outsourcing	**Dr. M.M.E.Syed Hussain,** Head of the Department of Commerce, Dr.Zahir Hussain College, Ilayankudi.
2010-2011	Special Lecture	10/09/2011	Effect of Environment on Business and Industry	**Dr. V. Manickavasagam,** Controller of Examination, Algappa University, Karaikudi.
2013-2014	Special Lecture	15/03/2014	Changing Scenario in Customer Relationship Management and Emerging Trends in Logistics Management	**Dr. K. Udayasuriyan ,** Controller of Examination, Alagappa University. Karaikudi. **Dr. A. Duraikannan,** Assistant Professor , Department of Business Administration, Govt. Arts College, Paramakudi.

33. Teaching methods adopted to improve student learning:

- Smart class teaching
- Project based teaching
- Activity based teaching

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Year	NSS Camp	Blood Donation Camp	RRC/YRC Camp
2014 -15	24	24	08
2013 -14	15	14	09
2012 -13	10	02	05
2011 -12	05	02	05
2010 -11	05	01	05

35. SWOC analysis of the Department and Future Plans :

Strengths

- Improvement in the practical knowledge through Field Trips and Educational Tours.
- Promotion of the academically excelled students and meritorious students get acknowledged and they are highly competing.
- Exemplary motivation is given towards Higher Education and Research.
- Dedicated, dutiful and approachable faculty members are accessible for academic support.
- Updated and industry focused curriculum is provided for better results.
- Summer internship training, Personality Development Programs, Strong industry collaboration for projects are offered to the students to have corporate exposure.
- Industrial visit and practical exposure of manufacturing operation.
- Student's strength, 10 University Ranks.
- Staff with industrial experience and Staff pursing Ph.D.
- Training for final year students for Group Discussion, Interview, Competitive examinations, etc.

Weaknesses

- Students have lack of awareness on higher education and career advancements.
- Insufficient insights into latest developments.
- Faculties find it difficult to have sufficient time to present papers and publish articles.
- Faculty has no research experience.
- Student's family background is not sound.
- Majority of the students are coming from rural areas.
- Lack of knowledge in Spoken English.

Opportunities

- Substantial improvement in communication skills.
- To offer integrated Post Graduate Programme and integrated Professional Course.
- High demand for BBA courses in the state.
- Placement opportunities for students.
- Creation of more of entrepreneurial atmosphere.
- Rising awareness among rural people to educate girls.
- Management, Marketing agencies and private companies.
- Banking, financial institutions, insurance companies prefer BBA students.
- Higher studies like MBA, MHRM, MMS, and MFC can give more exposure and opportunities in the market/corporate sector.

Challenges

- Lack of self-confidence to face competitive examinations.
- Competitive environment due to the establishment of new colleges nearby.
- Turnover among Self Finance staff is very high.
- Developing soft skills among students and imparting leadership skills to students.
- Motivating teaching faculty to be dynamic and to use latest teaching methodology.
- Create a research attitude and frequent changes in the business environment.
- Starting MBA Program and train the students according to the requirements of the job market.
- Produce more university rank-holders and conduct National/International Seminars and Workshop.

Future Plans of the Department

- To create awareness on ‘event management’ by conducting special programmes.
- To publish a department Magazine by 2017.
- To offer consultancy services by 2016.
- Starting a Business Networking Centre.
- Management Development Centre.
- To translate some of the rare books of Religion from Hindi to Tamil.

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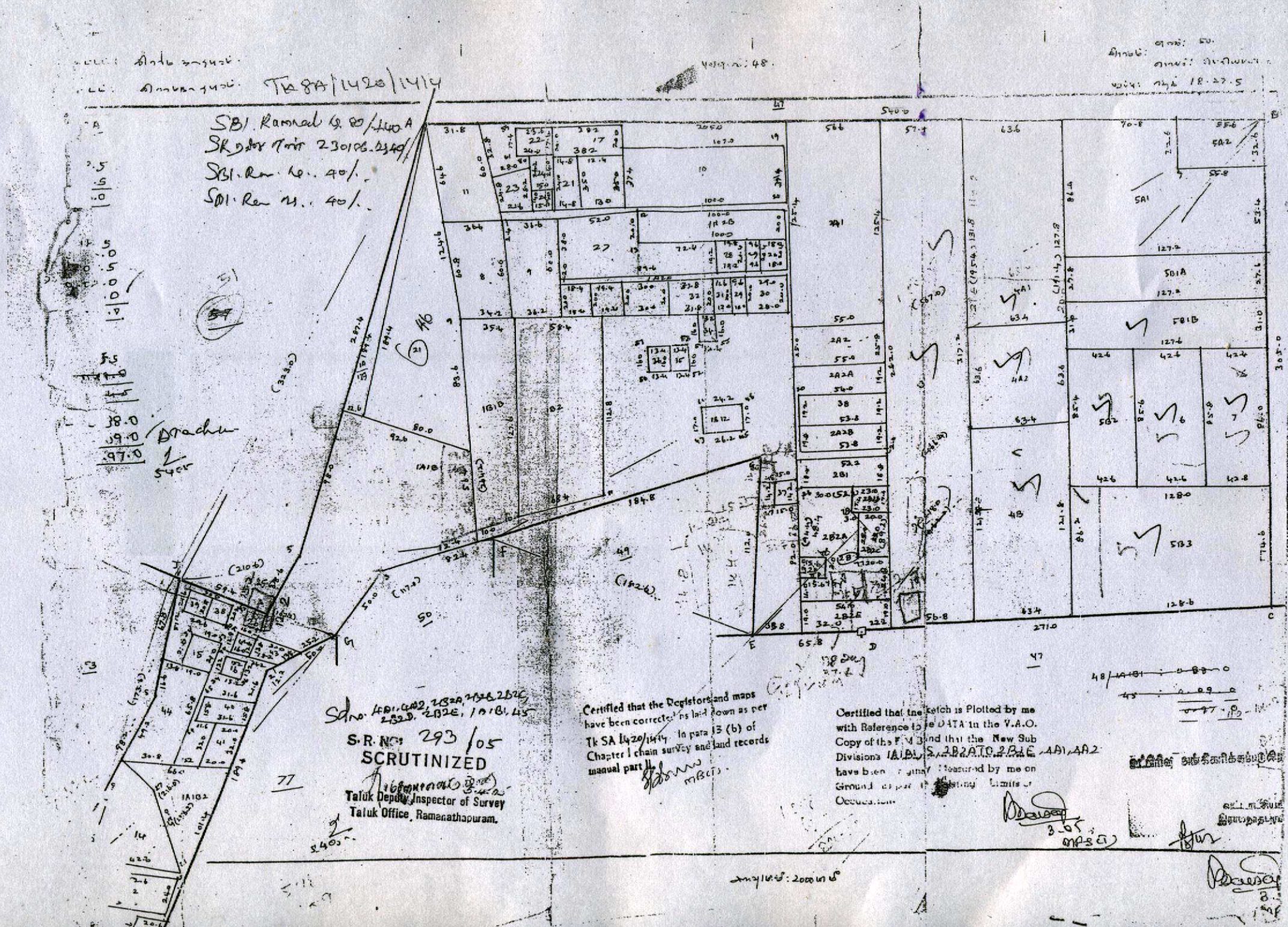
ANNEXURE – I

COLLEGE SITE MAP



Tk 8A/1420/1414
SBI. Ramnad Rs. 80/440 A
SBI. Ram. Rs. 40/-
SBI. Ram. Rs. 40/-
Sd no. 4A1, 4A2, 2B2A, 2B2B, 2B2C, 2B2D, 2B2E, 1A1B1, 45
S.R. No: 293/05
SCRUTINIZED
Taluk Deputy Inspector of Survey
Taluk Office, Ramanathapuram.
Certified that the Registors and maps have been corrected as laid down as per Tk SA 1420/1414 in para 13 (b) of Chapter I chain survey and land records manual part II.
Certified that the sketch is Plotted by me with Reference to the DATA in the V.A.O. Copy of the F.M.B. and that the New Sub Divisions 1A1B1, S, 2B2A TO 2B2E, 4A1, 4A2 have been originally Measured by me on Ground as per the Existing Limits of Occupation.

ANNEXURE – II

RESULT ANALYSIS

Annexure II

RESULT ANALYSIS

S.No	Department	2010-11	No. of Stud	Stud. Pass	2011-12	No. of Stud	Stud. Pass	2012-13	No. of Stud	Stud. Pass	2013-14	No. of Stud	Stud. Pass	2013-14	No. of Stud	Stud. Pass
1	BA Tamil Literature	75	16	12	53.33	15	8	75	16	12	28.57	7	2	90.90	11	10
2	BA English Literature										73.21	112	82	62.74	102	64
3	B.Sc Mathematics	94.28	35	33	97.77	45	44	100	47	47	97.36	38	37	100	41	41
4	B.Sc Computer Science	100	45	45	97.67	43	42	93.18	44	41	100	38	38	92.5	40	37
5	B.C.A	81.25	32	26	80	35	28	77.77	27	21	75	32	24	60	40	24
6	B.Sc Information Technology				94.87	39	37	88.57	35	31	76.92	26	20	84.21	38	32
7	B.Sc Physics	100	22	22	91.42	35	32	92.68	41	38	94.59	37	35	65.51	29	19
8	B.Sc Bio-Chemistry	85.71	21	18	79.16	24	19	47.05	17	8	89.28	28	25	87.87	33	29
9	B.Com	87.27	55	48	93.75	48	45	96.96	33	32	80	20	16	89.65	29	26
10	B.Com with CA	78.12	64	50	89.09	55	49	82.75	58	48	69.84	63	44	92.98	57	53
11	BBA	96.15	52	50	100	43	43	96.96	33	32	100	30	30	100	55	55
12	M.Sc(CS&IT)	100	6	6	100	4	4	100	18	18	95.45	22	21	93.33	15	14
13	M.Sc Mathematics							86.95	23	20	88.88	18	16	100	16	16
14	M.Com	92.85	14	13	94.11	17	16	100	19	19	100	18	18	100	16	16
Over all		**89.23**	**362**	**323**	**91.07**	**403**	**367**	**89.29**	**411**	**367**	**83.44**	**489**	**408**	**83.52**	**522**	**436**

YEAR	NO. OF STUDENTS APPEARED	NO. OF STUDENTS PASSED	PASS PERCENTAGE
2010 – 2011	362	323	89.23 %
2011 – 2012	403	367	91.07 %
2012 – 2013	411	367	89.29 %
2013 – 2014	489	408	83.44 %
2014-2015	522	436	83.52%

ANNEXURE – III

AUDITED STATEMENTS & ACCOUNTS

Jeyaraj & Co.
Chartered Accountants

THE CONGREGATION OF THE BROTHERS OF THE SACRED HEART, PALAYAMKOTTAI-2

CAUSSANEL COLLEGE / ITI - Muthupettai

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31 - 03 - 2011

(Period from 1.4.2010 to 31.3.2011)

RECEIPTS	Rs. P.		PAYMENTS	Rs. P.
To OPENING BALANCES:-		By	University Expenses	98,195.00
		"	Celebration	2,500.00
Cash in Hand	1,483.78	"	Library & Magazine	8,133.00
Cash at Bank	1,088,903.00	"	Staff Salary Teaching	5,541,789.00
		"	Printing & Stationery	10,826.75
" Fees & Grant & Donation	12,143,176.00	"	Postage & Courier	1,251.00
		"	Telephone Charges	693.00
" Bank Interest	37,668.00	"	Advertisement	2,706.00
		"	Journey	2,800.00
		"	Miscellaneous	25,422.00
		"	General Admin.Exp-Generalate	300,000.00
		"	Building Maintenance	233,344.00
		"	Furniture Maintenance	18,752.00
		"	Tax	200.00
		"	Vehicle Maintenance	500.00
		"	Electrical Maintenance	14,836.00
		"	EPF	109,528.00
		"	Medical Expenses	2,448.00
		"	SC/ST Students Welfare Exp.	9,000.00
		"	Other Banks	1,469.00
		"	Building Construction	1,950,752.00
		"	Furniture Purchase	556,030.00
		"	Computer Purchase	1,406,690.00
		"	Electrical Things Purchase	108,455.00
		"	Ground Level	311,295.00
		"	Bus Purchase	1,125,000.00
		"	New Well	48,000.00
		"	Loan Recovered	347,130.00
		By	CLOSING BALANCES:-	
			Cash in Hand	548.03
			Cash at Bank	1,032,938.00
TOTAL Rs. ...	13,271,230.78		TOTAL Rs.	13,271,230.78

JEYARAJ & Co. Chartered Accountants Proprietor M No.013205 Tirunelveli-

Place:- Tirunelveli
Date:- 15-09-2011

JEYARAJ V.RAYEN,B.Com.,F.C.A.,
(CHARTERED ACCOUNTANT)

Plot No.1, Arul Nagar, Palayamkottai, TIRUNELVELI - 627002.
✆ 2577691, 2577030, 2576899

Jeyaraj & Co.
Chartered Accountants

THE CONGREGATION OF THE BROTHERS OF THE SACRED HEART, PALAYAMKOTTAI-627002.

Caussanel College / ITI - Muthupettai

Receipts and Payments Account for the year ending 31-03-2012

(Period from 1.4.2011 to 31.3.2012)

RECEIPTS	Rs. P.	PAYMENTS	Rs. P.
To **OPENING BALANCES:-**		By University Expenses	239,792.00
		" Educational Expenses	23,782.00
Cash in Hand	548.03	" Games & Sports	47,025.00
Cash at Bank	1,032,938.00	" Celebration	77,109.00
		" Audio Visual Education	50.00
" Admission & Semester fees	14,517,713.00	" Cultural Programs	29,456.00
		" Laboratory	246,725.00
" Bank Interest	42,527.00	" Library & Magazine	28,977.00
" Loan Recovered	12,000.00	By **Personal Cost:-**	
		Staff Salary - Teaching	5,934,400.00
		Non Teaching	24,000.00
		Printing & Stationery	43,114.00
		Postage & Courier	2,704.00
		Telephone Charges	10,439.00
		Electricity Charges	136,325.00
		Advertisement	272,214.00
		Journey	64,022.00
		Recognition work & Office Exp.	1,203,271.00
		Miscellaneous Expenses	24,745.00
		General Admin.Exp.-Generalate	702,200.00
		By **Adminstrative Cost:-**	
		Building Maintenance	75,940.00
		Furniture Maintenance	39,224.00
		Vehicle Maintenance	13,234.00
		Electrical Maintenance	838.00
		EPF	260,021.00
		Medical Expenses - MF	1,699.00
		Scholarship	4,850.00
		Tax	77,358.00
		Bank Charges	7,077.00
Balance c/d. ...	15,605,726.03	**Balance c/d.**	9,590,591.00

JEYARAJ & Co. Chartered Accountants Proprietor M.No.013205 Tirunelveli

Plot No.1, Arul Nagar, Palayamkottai, TIRUNELVELI - 627002.
✆ 2577020, 2577030, 2576899

Jeyaraj & Co.
Chartered Accountants

2011 - 2012

RECEIPTS		PAYMENTS	
To Balance b/d. ...	15,605,726.03	By Balance b/d. ...	9,590,591.00
		By Capital Cost :-	
		Building Construction	212,328.00
		Furniture Purchase	534,924.00
		Computer Purchase	2,139,632.00
		Electrical Purchase	158,268.00
		New Equipments Purchase	68,681.00
		By Loans & Advances :-	
		Loan Given	30,000.00
		Loan cleared	351,000.00
		By CLOSING BALANCE:-	
		Cash on Hand	1,797.03
		Cash at Bank	2,518,505.00
TOTAL Rs. ...	15,605,726.03	TOTAL Rs.	15,605,726.03

Place:- Tirunelveli
Date:-12-09-2012

JEYARAJ & Co. Chartered Accountants ★ Tirunelveli-2 ★ Proprietor M.No.013205

JEYARAJ V.RAYEN,B.Com.,F.C.A.,
(CHARTERED ACCOUNTANT)

Plot No.1, Arul Nagar, Palayamkottai, TIRUNELVELI - 627002.
✆ 2577020, 2577030, 2576899

Jeyaraj & Co.
Chartered Accountants

THE CONGREGATION OF THE BROTHERS OF THE SACRED HEART, PALAYAMKOTTAI-627002
CAUSSANEL COLLEGE OF ARTS & SCIENCE,MUTHUPETTAI

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 - 03 - 2013

(Period from 1-4-2012 to 31-3-2013)

RECEIPTS	₹ Ps.	PAYMENTS	₹ Ps.
To **Opening Balance**		By **Administrative Cost**	
" Cash in Hand	1,797.00	" Advertisement	44,239.00
" Cash at Bank	25,18,505.00	" Audio Visual Education	1,10,000.00
" Fixed Deposit		" Audio Visual Expenses	1,00,040.00
		" Bank Charges	4,026.00
		" Electricity Charges	1,74,645.00
Fees Collection		" Postage & Courier	4,361.00
" Admission & Semester Fees	1,64,13,995.00	" Printing & Stationery	1,37,694.00
" Lab Fees Collection	4,92,000.00	" Refund	79,040.00
		" Staff Tour	45,653.00
		" Telephone Charges	44,040.00
Other Receipts			
" Bank Interest	65,542.00	**Capital Cost**	
" Loan Received	8,00,958.00	" Building Construction	8,58,844.00
" Loan Recovered	2,28,050.00	" Building Maintenance	2,79,285.00
" Sundry Receipts	1,14,590.00	" Computer Exp	42,645.00
		" Computer Purchase	3,02,980.00
		" Electrical Maintenance	55,494.00
		" Electrical Purchase	2,77,276.00
		" Furniture Maintenance	27,275.00
		" Furniture Purchase	1,07,860.00
		" Vechile Maintenance	10,869.00
		" Vechile Purchase	8,77,908.00
		Loan & Advance	
		" Loan Cleared	8,51,000.00
		" Loan Given	4,80,600.00
		Other Payments	
		" Brothers Allowance	50,000.00
		" Brothers House - Mpt	48,000.00
		" Bus A/c Exp	7,41,470.00
		" College Exp -CCF	2,150.00
		" Generalate Admin Exp	15,00,000.00
Balance c/d. ...	2,06,35,437.00	Balance c/d. ...	72,57,394.00

Plot No.1, Arul Nagar, Palayamkottai, TIRUNELVELI - 627002.
✆ 0462 - 2577020, 2577030, 2576899, 94434 52093

Jeyaraj & Co.
Chartered Accountants

To Balance b/d. ...	2,06,35,437.00	By Balance b/d. ...	72,57,394.00
		Personal Cost	
		" Assistance	41,852.00
		" Journey	40,635.00
		" Miscellaneous Exp	29,209.00
		Program Cost	
		" Awards Exp	3,12,720.00
		" Celebration	1,75,377.00
		" EPF	3,63,685.00
		" Games & Sports	35,125.00
		" Lab Equipments	1,39,495.00
		" Library & Magazine	16,415.00
		" Medical Exp	432.00
		" Meeting Exp	90,042.00
		" Non Staff Salary	44,533.00
		" Scholarship	7,000.00
		" Staff Salary - Teaching	78,40,346.00
		" Taxes	1,11,837.00
		University Expenses	
		" Examination Exp	1,21,019.00
		" Library Association	6,205.00
		" University Expenses	46,646.00
		Closing Balance	
		" Cash in Hand	5,730.00
		" Cash at Bank	13,49,740.00
		" Fixed Deposit	26,00,000.00
	2,06,35,437.00		**2,06,35,437.00**

JEYARAJ & Co. Chartered Accountants Proprietor M.No.013205 Tirunelveli-2

Place : Tirunelveli - 627 002
Date : 23-07-2013

JEYARAJ V RAYEN B.Com.,F.C.A.,
CHARTERED ACCOUNTANT

Plot No.1, Arul Nagar, Palayamkottai, TIRUNELVELI - 627002.
✆ 0462 - 2577020, 2577030, 2576899, 94434 52093

Jeyaraj & Co.
Chartered Accountants

THE CONGREGATION OF THE BROTHERS OF THE SACRED HEART, PALAYAMKOTTAI-627002

CAUSSANEL COLLEGE OF ARTS & SCIENCE MUTHUPETTAI

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31-03 -2014

(Period from 01.04.2013 to 31.03.2014)

RECEIPTS	₹ Ps.	PAYMENTS	₹ Ps.
Opening Balance:		**Administrative Cost:**	
Cash in Hand	5,730.00	By Advertisment	1,77,466.00
Cash at Bank	13,49,740.00	" Bank Charges	1,756.00
Fixed Deposit	26,00,000.00	" Bus Expenses	13,85,600.00
		" College Expenses	10,13,683.00
Fees Collection:		" Electricity Expenses	84,435.00
		" Postage & Courier	6,344.00
To Alumini Fees	80,161.00	" Printing & Stationery	1,20,697.00
" Application Fees	1,11,475.00	" Refund	66,015.00
" Lab Fees	11,76,400.00	" Staff Tour	1,400.00
" Semester Fees	1,98,35,295.00	" Telephone Charges	48,114.00
		" Vehicle Freight	11,960.00
Other Receipts:			
		Capital Cost:	
To Arrear Fees	57,731.00		
" Bank Interest	1,07,564.00	By Bio Matric Attendence	25,000.00
" Certificate Fees	11,235.00	" Building Construction	49,57,000.00
" EPF Recovery	92,712.00	" Building Maintenance	4,84,618.00
" Loan Received	68,750.00	" CCTV Camera	1,72,060.00
" Loan Recovery	3,51,850.00	" Computer Maintenance	60,500.00
" Other Receipts	95,975.00	" Computer Purchase	65,700.00
" Sundry Incomes	53,625.00	" Conference Hall	3,93,545.00
		" Electrical Maintenance	3,12,681.00
		" Electrical Purchase	1,31,836.00
		" Furniture Maintenance	13,961.00
		" Furniture Purchase	18,700.00
		" Grill Work	1,32,300.00
		" New A/C	1,96,400.00
		" New Tv	28,000.00
		" Vehicle Maintenance	3,383.00
		Loan Advance:	
		By Bank Loan	1,98,617.00
		" Loan Cleared	5,400.00
		" Loan Given	17,86,500.00
		Other Payments:	
		By Generalate Admin Exp	31,00,000.00
		" Miscellaneous Exp	15,401.00
		" Sports & Events	17,110.00
Balance C/D.....	**2,59,98,243.00**	**Balance C/D.....**	**1,50,36,182.00**

JEYARAJ & Co. Chartered Accountants Proprietor M.No.013205 Tirunelveli-2

Plot No.1, Arul Nagar, Palayamkottai, TIRUNELVELI - 627002.
✆ 0462 - 2577020, 2577030, 2576899, 9443152098

Jeyaraj & Co.
Chartered Accountants

Balance B/D.....	2,59,98,243.00	Balance B/D.....	1,50,36,182.00
		Personal Cost:	
		By Alms & Presents	11,200.00
		" Assitance	5,000.00
		" Gift	1,30,962.00
		" Journey	76,340.00
		" Office Expenses	15,105.00
		" T.A. Staff	21,366.00
		" Wages	81,007.00
		Program Cost:	
		By Celebration	4,23,088.00
		" Donations	31,000.00
		" Drivers Salary	5,000.00
		" EPF	6,31,869.00
		" Library & Magazine	62,040.00
		" Medical Expenses	569.00
		" Meeting Expenses	19,017.00
		" Non Teaching Staff Salary	1,000.00
		" Other Activities	1,51,505.00
		" Scholarship Expenses	300.00
		" Taxes	38,399.00
		" Teaching Staff Allowance	19,22,625.00
		" Teaching Staff Salary	62,70,835.00
		Closing Balance:	
		Cash in Hand	1,02,563.00
		Cash at Bank	9,61,271.00
Total	**2,59,98,243.00**	**Total**	**2,59,98,243.00**

Place: Tirunelveli
Date : 23.07.2014

JEYARAJ & Co Chartered Accountants ★ Tirunelveli-2 ★ Proprietor M No.013205

JEYARAJ V.RAYEN B.COM.,F.C.A.,
CHARTERED ACCOUNTANT

Plot No.1, Arul Nagar, Palayamkottai, TIRUNELVELI - 627002.
✆ 0462 - 2577020, 2577030, 2576899, 94434 52093

Jeyaraj & Co.
Chartered Accountants

THE CONGREGATION OF THE BROTHERS OF THE SACRED HEART OF JESUS, PALAYAMKOTTAI - 627002

CAUSSANEL COLLEGE OF ARTS & SCIENCE, MUTHUPETTAI

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31-03 -2015

(Period from 01-04-2014 to 31-03-2015)

RECEIPTS	₹ Ps.	PAYMENTS	₹ Ps.
To Opening Balance:		**By Administrative Cost:**	
" Cash in Hand	1,02,563.00	" Audio Visual Exp	225.00
" Cash at Bank	9,61,271.00	" Celebration	4,98,276.00
		" Electricity Charges	2,52,496.00
To Fees Collection:		" EPF Management Contribution	5,58,394.00
" Application Fees	90,275.00	" EPF - Staff	1,91,544.00
" Arrear Fees	6,800.00	" Non Teaching Staff Salary	5,62,279.00
" Certificate Fees	60,975.00	" Postage	7,639.00
" Lab Fees	11,08,900.00	" Printing & Stationery	1,34,962.00
" Semester Fees	1,98,02,000.00	" Refund	11,350.00
		" Staff Welfare	47,000.00
To Other Receipts:		" Teaching Staff Salary	90,82,369.00
		" Telephone Charges	67,058.00
" Bank Interest	28,095.00	" University Charges	6,65,825.00
" Loan Received	21,70,000.00		
" Loan Recovered	1,50,000.00	**By Capital Cost:**	
" Other Bank Collection	35,866.00		
" Sundry Receipts	21,400.00	" Building Maintenance	12,53,418.00
		" Computer Maintenance	2,07,026.00
		" Computer Purchases	9,000.00
		" Electrical Maintenance	37,886.00
		" Electrical Purchases	21,650.00
		" Furniture Maintenance	500.00
		" Vehicle Maintenance	5,104.00
		By Loans & Advances:	
		" Loan Cleared	2,74,322.00
		" Loan Given	21,24,000.00
C/O	2,45,38,145.00	C/O	1,60,12,323.00

JEYARAJ & Co. Chartered Accountants Tirunelveli Proprietor M.No.019205

Plot No.1, Arul Nagar, Palayamkottai, TIRUNELVELI - 627002.
✆ 0462 - 2577020, 2577030, 2576899, 94430 79025, 94434 52093
Email : jeyarajandco@gmail.com

ANNEXURE – IV

MASTER PLAN

CAUSSANEL COLLEGE OF ARTS AND SCIENCE

Institute of the Brothers of the Sacred Heart of Jesus

Master Plan-2015-2020

I. Overall Details

A. Name of the College **:** CAUSSANEL COLLEGE OF ARTS AND SCIENCE

B. Category **:** SELF-FINANCED

C. Compliance (write the month and year when this is to be renewed for next 10 years)

S. NO	UG	ADDITIONAL SECTIONS	PG	M.PHIL	RESEARCH
1					
2					
3					

D. Name of the Secretary **:** Rev. Br. Dr. N.S. JESUDOSS SHJ

E. Name of the Principal **:** Prof. K. HEMALATHA M.Sc., M.Phil.,(Ph.D)

F. Name of the affiliating University **:** ALAGAPPA UNIVERSITY, KARAIKKUDI

G. Status **:** Autonomous **/ Non-Autonomous**

H. Accreditation **: Yes/No** **Details**

I. Vision **:**

We envision that quality education is accessible and affordable to all, irrespective of caste, creed and economic status so that the human resources of the youth are utilized maximum to the development of individuals and the society as a whole.

J. Mission **:**

We run higher educational institution to make the quality education available in Ramanathpuram and the neighbhouring districts

Goal **:**

K. Overall Strategy for Future

L. Unique Characteristics (identity) of the College:

Educating the rural youth especially the girl children beside caste, creed of religion

M. Target Areas/Population

In and around the coastal area of Muthpettai which extend tinn Rameswaram

N. Promotional Strategies (visibility, student Admission):

Transport, Advertisement in media, Flex, Stockholders

O. Strategies for promoting quality teaching:

1. Organising Faculty Development Programme

2. Workshop

3. Refreshment Programme

4. Staff Evaluation / Appraisal

P. Strategies for promoting efficient learning(students feedback, parents engagement, evaluation pattern, mentoring, addressing the special need of the students):

1. Feedback from Student

2. Conducting PTA

3. Feedback from Alumni

4. Result & Rank analysis

5. Conducting awareness programme on career development

Q. Networking with other Institutions:

R. Details of Common Institutional Programmes (proposed for future)

SL.NO	GROUP	TYPE OF PROGRAMME	DURATION	FREQUENCY	ANY OTHER
1	Students	Welcome day	3 to 4 hrs	Once in a year	
2	Students	Sports Day	One Day	Once in a year	
3	Students	Youth Festival	3 to 4 hrs	Once in a year	
4	Students	Pongal Day Celebration	Half Day	Once in a year	
5	Students	Deepavali Celebration	Half Day	Once in a year	
6	Students	Ramzan Celebration	Half Day	Once in a year	
7	Students	X- mas Celebration	Half Day	Once in a year	
8	Students	Women's day		Once in a year	
9	Students	Founders Day	Half Day	Once in a year	
10	Students	Tree Planation	One Day	Once in a year	
11	Students	Alchocal Free Awareness	3 to 4 hrs	Once in a year	

12	Students	Legal Awareness	2 to 3 hrs	Once in a year	
13	Students	Ramanujam Day	2 to 3 hrs	Once in a year	
14	Students	RRC	Half Day	Once in a year	
15	Students	NSS Camp for Boys	7 Days	Once in a year	
16	Students	NSS Camp for Girls	7 Days	Once in a year	
17	Students	Annual Day/ College Day	One Day	Once in a year	
18	Alumni	Convocation Day	Half Day	Once in a year	
19	Alumni	Alumni Association	Half Day	Once in a year	

II. Students Strength

A) Additional Courses and Sections

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
COMPUTER SCIENCE			Add. Sec		
BCA				Add. Sec	
B.SC IT					Add. Sec
B.SC MATHS			Add. Sec		
B.SC PHYSICS			Add. Sec		
B.Sc., CHEMISTRY		Add. Cour			
B.COM CA					Add. Sec
BA ECONOMICS			Add. Cour		
M.COM CA				Add. Cour	
M.SC BIO-CHEMISTRY			Add. Cour		
M.A, TAMIL					
M.Sc., COMP.SCIENCE			Add. Cour		
MCA		Add. Cour			
MBA		Add. Cour			
M. Phil (MATHS)					Add. Cour

B) i. Projected Growth in the number of students(includes new sections too) if the proposed development projects such as building, transport and other facilities are done

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
COMPUTER SCIENCE	120	132	172	212	252
BCA	109	115	132	172	212
B.SC IT	110	115	132	132	172
B.SC MATHS	140	195	215	255	295
B.SC PHYSICS	107	114	132	132	132
B.SC BIO-CHEMISTRY	92	100	120	120	120
B.Sc., CHEMISTRY		40	80	120	120
B.COM	121	132	180	180	180
B.COM CA	163	170	240	240	300
BBA	111	150	180	180	180
BA ECONOMICS			60	120	180
B.A TAMIL	58	65	150	150	150
B.A ENGLISH	300	360	396	396	396
M.SC CS&IT	55	44	40	40	40
M.SC MATHS	48	55	60	60	60
MCOM	46	50	50	50	50
M.COM CA			30	60	60
M.SC PHYSICS	7	15	40	40	40
M.A ENGLISH	12	25	90	90	90
M.A, TAMIL		30	60	60	60
M.Sc., COMP.SCIENCE			20	40	40
MCA		20	40	40	40
MBA		30	60	60	60
M. Phil (MATHS)					15
M.Phil (COMMERCE)		15	15	15	15

C) ii.. Projected Growth in the number of students(includes new sections too) if the proposed development projects such as building, transport and other facilities are not done

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
COMPUTER SCIENCE	111	119	132	132	132
BCA	109	115	132	132	132
B.SC IT	110	115	132	132	132
B.SC MATHS	140	195	215	215	215
B.SC PHYSICS	107	114	132	132	132
B.SC BIO-CHEMISTRY	92	100	120	120	120
B.Sc., CHEMISTRY		40	80	120	120
B.COM	121	132	180	180	180
B.COM CA	163	170	240	240	240
BBA	111	150	180	180	180
BA ECONOMICS			60	120	180
B.A, SOCIOLOGY				60	120
B.A TAMIL	58	65	150	150	150
B.A ENGLISH	300	360	396	396	396
M.SC CS&IT	55	44	40	40	40
M.SC MATHS	48	55	60	60	60
MCOM	46	50	50	50	50
M.COM CA			30	60	60
M.SC PHYSICS	7	15	40	40	40
M.A ENGLISH	12	25	90	90	90
M.A, TAMIL		30	30	30	60
M.Sc., COMP.SCIENCE			20	40	40
MCA		20	40	40	40
MBA		30	60	60	60
M. Phil (MATHS)					15
M.Phil (COMMERCE)		15	15	15	15
TOTAL	**1590**	**1959**	**2624**	**2834**	**2999**

III. Infrastructure to be Developed

A. Class Rooms and Facilities needed as per Government regulations and expansion

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
COMPUTER SCIENCE			1	1	1
BCA				1	1
B.SC IT					1
B.SC MATHS			1	1	1
B.SC PHYSICS			1	1	1
B.Sc., CHEMISTRY		1	1	1	
B.COM CA					1
BA ECONOMICS			1	1	1
B.A ENGLISH	1	1	1		
M.COM CA				1	1
M.SC PHYSICS	1				
M.SC BIO-CHEMISTRY			1	1	
M.A ENGLISH	1				
M.A, TAMIL				1	1
M.Sc., COMP.SCIENCE			1	1	
MCA		1	1	1	
MBA		1	1		
M. Phil (MATHS)					1
TOTAL	**3**	**4**	**18**	**18**	**15**

B. LABS AND FACILITIES

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
COMPUTER LAB		1 Lab			
PHYSICS LAB		Purchase Of Equipment (Rs 2,00,000 apx)			
CHEMISTRY LAB		1 Lab			
BIO-CHEMISTRY LAB			Purchase Of Equipment (Rs 1,00,000 apx)		
LIBRARY	2500 Books	600 Books	250 Books	1000 Books	500 Books
EQUIPMENT	5 Projectors	10 Projectors			
STAFF FACILITIES		10 Computers			
TRANSPORT FACILITY	2 Buses	1 Bus	2 Buses	3 Buses	4 Buses

IV. Quality of Teaching and Learning

A. Seminars and Workshops (College Level)

SL.NO	YEAR	SEMINARS	WORKSHOPS
1	2015-2016	**NATIONAL LEVEL SEMINAR** Time Frame : During the first week of every July Participants : Students of concerned Departments of the College & Participants from other Colleges Duration: 3 Hours Chief Guest : Developer / CEO /Scientist Professor / Academician / etc.	Time Frame : During the third week of every February (Tentatively 3 days) Participant: Students of concerned departments of the college Duration : 4 Hours Chief Guest : Developer / CEO /Scientist Professor / Technician /etc. Topics : Recent topics in concerned discipline
2	2016-2017		
3	2017-2018		
4	2018 -2019		
5	2019- 2020		

B. Seminars and Workshops(Present department wise Plan)

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
COMPUTER SCIENCE	S – 1 W - 2	S – 1 W - 2	S – 2 W - 2	S – 2 W - 2	S – 2 W - 2
BCA	S – 1 W - 2	S – 1 W - 2	S – 2 W - 2	S – 2 W - 2	S – 2 W - 2
B.SC IT	S – 1 W - 2	S – 1 W - 2	S – 2 W - 2	S – 2 W - 2	S – 2 W - 2
B.SC MATHS	S – 1 W - 2	S – 1 W - 2	S – 2 W - 2	S – 2 W - 2	S – 2 W - 2
B.SC PHYSICS	S – 1 W - 2	S – 1 W - 2	S – 2 W - 2	S – 2 W - 2	S – 2 W - 2
B.SC BIO-CHEMISTRY	S – 1 W - 2	S – 1 W - 2	S – 2 W - 2	S – 2 W - 2	S – 2 W - 2
B.COM	S – 1 W - 1	S – 1 W - 1	S – 1 W - 1	S – 1 W - 1	S – 1 W - 1
B.COM CA	S – 1 W - 1	S – 1 W - 1	S – 1 W - 1	S – 1 W - 1	S – 1 W - 1
BBA	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2
B.A TAMIL	S – 2	S – 2	S – 2	S – 2	S – 2
B.A ENGLISH	S – 2	S – 2	S – 2	S – 2	S – 2
M.SC CS&IT	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2
M.SC MATHS	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2
MCOM	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2
M.SC PHYSICS	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2	S – 1 W - 2
M.A ENGLISH	S – 2	S – 2	S – 2	S – 2	S – 2
TOTAL	**S – 18 W - 22**	**S – 18 W - 22**	**S – 24 W - 22**	**S – 24 W - 22**	**S – 24 W - 22**

Note

- S –SEMINAR
- W-WORKSHOPS

C. SPECIAL TRAINING TO STUDENTS

DEPARTMENT	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
COMPUTER SCIENCE	HW&PL	PL	HW&PL	PL	HW&PL
BCA	HW&PL	PL	HW&PL	PL	HW&PL
B.SC IT	HW&PL	PL	HW&PL	PL	HW&PL
B.SC MATHS	PL	PL	PL	PL	PL
B.SC PHYSICS	PL	PL	PL	PL	PL
B.SC BIO-CHEMISTRY	PL	PL	PL	PL	PL
B.COM	AT	AT	AT	AT	AT
B.COM CA	AT & BCT	AT & BCT	AT & BCT	AT & BCT	AT & BCT
BBA	PL	PL	PL	PL	PL
B.A TAMIL	SDP	SDP	SDP	SDP	SDP
B.A ENGLISH	PL	PL	PL	PL	PL
M.SC CS&IT	HW- PL	PL	HW - PL	PL	HW - PL
M.SC MATHS	PL	PL	PL	PL	PL
M.COM	PL	PL	PL	PL	PL
M.SC PHYSICS	PL	PL	PL	PL	PL
M.A ENGLISH	SDP	SDP	SDP	SDP	SDP
TOTAL					

HW – Hardware Training PL – Placement Training AT – Audit Training
BCT - Basic Computer Training SDP – Skill Development Programme

D. Academic Performance

DEPARTMENT	2015-2016		2016-2017		2017-2018		2018-2019		2019-2020	
	Pass	Rank	Pass	Rank	Pass	Rank	Pass	Rank	Pass	Rank
COMPUTER SCIENCE	99	3	99	4	100	6	100	6	100	6
BCA	89	5	92	5	95	6	99	6	100	6
B.SC IT	89	3	92	4	95	5	99	5	100	5
B.SC MATHS	92	5	95	5	98	5	100	6	100	6
B.SC PHYSICS	93	4	93	4	95	4	100	5	100	5
B.SC BIO-CHEMISTRY	89	3	92	4	95	4	99	5	100	5
B.COM	93	3	93	3	95	3	100	4	100	4
B.COM CA	89	1	92	1	95	2	99	3	100	3
BBA	92	2	95	2	98	2	100	3	100	3
B.A TAMIL	92	3	95	3	98	3	100	4	100	4
B.A ENGLISH	89	1	92	1	95	2	99	3	100	3
M.SC CS&IT	92	2	95	2	98	2	100	3	100	3
M.SC MATHS	93	3	93	3	95	3	100	4	100	4
M.COM	93	2	93	2	95	3	100	3	100	3
M.SC PHYSICS	93	1	93	1	95	1	100	2	100	2
M.A ENGLISH	92	1	95	1	98	1	100	2	100	2

E. Academic Performance

YEAR	PASS PERCENTAGE	UNIVERSITY RANKS	ACTION PLAN
2014-2015	88 %	38	❖ The staff handling the subject will provide standard study materials for the entire syllabus. ❖ Frequent class tests must be conducted. ❖ Students must be motivated to write their internal exams with the feel of preparing for their University examination consequently. ❖ Question banks must be made accessible for the students. ❖ Students must be motivated towards achieving centum attendance and centum marks. ❖ Students can be awarded for their regularity and proficiency at the department level during the association meets. ❖ Seminars to be organized for the students to handle the classes.
2015-2016	91 %	40	
2016-2017	93 %	43	
2017-2018	96 %	50	
2018-2019	97 %	55	

F. EXTRACRRICULAR ACTIVITIES

i. Department wise Extra Curricular

PARTICULAR	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Sports Meet	1	1	1	1	1
Cultural Programme	2	2	2	2	2
Cricket League	2	2	2	2	2
Volley Ball League	1	2	2	2	2

ii. CO-CURRICULAR

DEPARTMENT OF BIOCHEMISTRY

SL.NO	YEAR	DETAILS OF CO-CURRICULAR ACTIVITIES	STRATEGY
1	2015-2016	Paper presentation & Postal presentation	Special cell will be formed for each programme Time Frame : Every Semester Participants : Department Students Credits : 3 Hours per months In-Charge : 2 staff
2	2016-2017	Models Preparation Soap Oil making	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
3	2017-2018	Biochemistry and Chemistry quiz programmes	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
4	2018-2019	Soap Oil making	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
5	2019-2020	Biochemistry and Chemistry quiz programmes	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff

DEPARTMENT OF MATHEMATICS

SL.NO	YEAR	DETAILS OF CO-CURRICULAR ACTIVITIES	STRATEGY
1	2015-2016	Paper presentation	Special cell will be formed for each programme Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
2	2016-2017	Models preparation	Special cell will be formed for each programme Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
3	2017-2018	Maths quiz program	Special cell will be formed for each programme Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
4	2018-2019	Advertisement creation	Special cell will be formed for each programme Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
5	2019-2020	Models preparation	Special cell will be formed for each programme Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff

DEPARTMENT OF B. COM CA

SL.NO	YEAR	DETAILS OF CO-CURRICULAR ACTIVITIES	STRATEGY
1	2015-2016	Paper presentation	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
2	2016-2017	Awareness of Cottage industries	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
3	2017-2018	Awareness of Income tax payment system	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
4	2018-2019	Web Page Creation	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
5	2019-2020	Advertisement creation	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff

DEPARTMENT OF B. COM

SL.NO	YEAR	DETAILS OF CO-CURRICULAR ACTIVITIES	STRATEGY
1	2015-2020	• Paper presentation, • Postal presentation, • Tally, • E-Learning, • DTP, • Type Writing.etc	▪ Special cell will be formed for each program ▪ Time Frame : Every Semester ▪ Participants : The Department Students Classes : Once in a week (e-learning), Thrice a week (Type, Tally, DTP) Once in three months (paper, postal presentation)

DEPARTMENT OF INFORMATION TECHNOLOGY

SL.NO	YEAR	EXTENSION WORK AT PRESENT	DETAILS OF TRAININGS	Action Plan
1	2015-2020	Basic Computer and internet skills	Students in and around Muthupettai and Regunathapuram are to be trained giving basic computer education to women from self-help groups	Venue : College Lab Duration : One week In-Charge : Two Staff from the department Time Frame : First week of month of July every year Strength : Max 40 Members

DEPARTMENT OF BCA

SL.NO	YEAR	DETAILS OF CO-CURRICULAR ACTIVITIES	STRATEGY
1	2015-2016	Paper presentation	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
2	2016-2017	Models preparation	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
3	2017-2018	IT quiz program	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
4	2018-2019	Web Page Creation	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
5	2019-2020	Advertisement creation	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff

DEPARTMENT OF ENGLISH

SL.NO	YEAR	DETAILS OF CO-CURRICULAR ACTIVITIES	STRATEGY
1.	2015-2016	Quiz programme relating to literature and current affairs	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
2.	2016-2017	Story writing with pictorial representation	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
3.	2017-2018	Seminar about the literary works of eminent personalities like Mother Teresa by their own preparation	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
4.	2018-2019	Quiz programme relating to literature and current affairs	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
5.	2019-2020	Story writing with pictorial representation	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff

DEPARTMENT OF PHYSICS

SL.NO	YEAR	DETAILS OF CO-CURRICULAR ACTIVITIES	STRATEGY
1	2015-2016	Paper Presentations	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
2	2016-2017	Physics quiz program	Special cell will be formed for each program Time Frame : Every Semester Participants : Our Department Students Credits : 3 Hours per months In-Charge : 2 staff
3	2017-2018	Models Preparation	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
4	2018-2019	Working model preparation	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff
5	2019-2020	Basic Electricity and electrical instrumentation	Special cell will be formed for each program Time Frame : Every Semester Participants : The Department Students Credits : 3 Hours per months In-Charge : 2 staff

iii. STUDENT ASSOCIATIONS

DEPARTMENT	ASSOCIATION NAME
BA Tamil	Tamil Illakiya Mandram
BA English	Literature Association
B. Sc Computer Science	Intellectual Potentia
B. Sc Information Technology	Intellectual Potentia
B. Sc Computer Application	Intellectual Potentia
B. Sc Physics	Physics Association
B. Sc Bio- Chemistry	Bio Gem
B. Com	Com Carnival
B. Com CA	CCA Association
BBA	Trade Gestation

Every department has its own students association. These associations will organize programmes once in every semester. The programmes conducted by the association are arranged in such a way it strengthens the soft skills and knowledge of the students.

iv. Clubs

SL. NO	Department	CLUBS	ACTIVITIES
1.	Department of Information Technology Department of Computer Science Department of Computer Applications	1.Technican club 2.Developers club 3. Tester club	**TECHNICIAN CLUB** • Troubleshooting the computers in the college lab • Group discussion • Presenting papers based on their work • Report Preparation **CLICK** • Developing Software. • Group discussion regarding software development. • Presenting papers based on their work. • Report Preparation. **SKILL ++** • Testing the developed software • Presenting papers based on their work. • Report Preparation.

		4. Designer club	**DESIGNER CLUB** • Practice in editing photos and videos in Photoshop. • Practice in usage of software like Flash, Maya etc. To implement animations. • Report Preparation.
2.	Department of Physics	Science Club	• Students are encouraged to exhibit mini science projects and showcase their talents • Presenting papers based on their work • Report Preparation
3.	Department of Biochemistry	1.Bio-Gem Club 2.Science Reporter Club	**BIOCHEMISTRY CLUB** • Group discussion • Presenting papers based on their work • Report Preparation **SCIENCE REPORTER CLUB** • Presenting papers based on their work. • News Paper Cuttings • Collecting Journals • Collecting magazines • Report Preparation
4.	Department of Commerce	1.Computer Club 2.Commerce Club	**COMPUTER CLUB** • Troubleshooting the computers in the college computer lab • Group discussion • Presenting papers based on their work • Report Preparation **COMMERCE CLUB** • Consumer Protection • Group discussion regarding business and trading • Presenting papers based on their work. • Report Preparation

5.	Department of Commerce	❖ Finance Club ❖ Marketing Club ❖ Human Resource Club ❖ System Club ❖ Operations Club	Accounts Management Updating the Trade Counselling to students Service activities Technical Learning
6.	Department of Business Administration	❖ Finance Club ❖ Systems Club ❖ Operations Club ❖ HR Club	Cultural events and other EDP events will be conducted in these clubs.
7.	Department of English	**Literary club** **Readers club**	• Teaching of art and culture • Literary competitions are to be conducted in literary club • Calligraphy activities will be conducted • Training in Drama presentation skills • Creating organizing ability like hosting the programme • Good command over English language • Providing newspapers and magazines • Making the students read various novels and poetries for which the department library should be updated

V. Faculty development

A. Faculty Development Programmes

YEAR	DETAILS
2015-2016	Program on in efficiency in English fluency
	Updates in computer Trends
	Teaching Pedagogy
	Recent Trends in Commerce
	Recent Trends in Small Business
2016-2017	Program on in efficiency in English fluency
	Updates in computer trends
	Teaching Pedagogy
	Recent Trends in Commerce
	Recent Trends in Small Business
2017-2018	Program on in efficiency in English fluency
	Updates in computer trends
	Teaching Pedagogy
	Recent Trends in Commerce
	Recent Trends in Small Business
2018-2019	Program on in efficiency in English fluency
	Updates in computer trends
	Teaching Pedagogy
	Recent Trends in Commerce
	Recent Trends in Small Business
2019-2020	Program on in efficiency in English fluency
	Updates in computer trends
	Teaching Pedagogy
	Recent Trends in Commerce
	Recent Trends in Small Business

B. Faculty Individual Development Programme department wise

YEAR	DETAILS	TAM	ENG	CS	BCA	IT	COMM	COM & CA	PHY	BIO	BBA
2015-2016	PhD	5	2	1	1	1	3	3	1	1	1
	Paper presentation	5	5	6	6	6	4	4	5	5	5
	publication	2	2	1	1	1	2	2	2	2	2
	Conference	1	1	1	1	1	1	1	1	1	1
	FDP	1	1	1	1	1	1	1	1	1	1
2016-2017	PhD	6	4	2	1	2	5	2	2	2	2
	Paper presentation	5	5	6	6	6	4	4	5	5	5
	publication	2	2	1	1	1	2	2	2	2	2
	Conference	1	1	1	1	1	1	1	1	1	1
	FDP	1	1	1	1	1	1	1	1	1	1
2017-2018	PhD	6	4	2	1	2	5	2	2	2	2
	Paper presentation	5	5	6	6	6	4	4	5	5	5
	publication	2	2	1	1	1	2	2	2	2	2
	Conference	1	1	1	1	1	1	1	1	1	1
	FDP	1	1	1	1	1	1	1	1	1	1
2018-2019	PhD	6	4	2	1	2	5	2	2	2	2
	Paper presentation	5	5	6	6	6	4	4	5	5	5
	publication	2	2	1	1	1	2	2	2	2	2
	Conference	1	1	1	1	1	1	1	1	1	1
	FDP	1	1	1	1	1	1	1	1	1	1
2019-2020	PhD	8	7	2	1	2	5	2	2	2	2
	Paper presentation	5	5	6	6	6	4	4	5	5	5
	publication	2	2	1	1	1	2	2	2	2	2
	Conference	1	1	1	1	1	1	1	1	1	1
	FDP	1	1	1	1	1	1	1	1	1	1

C. Staff Competency Development Plan

S. NO	YEAR	QUALIFIED STAFF (%)	EXPERIENCED STAFF (%)	SPECIALLY TRAINED (%)
1	2015-2016	**100**	**40**	**20**
2	2016-2017	**100**	**50**	**25**
3	2017-2018	**100**	**60**	**30**
4	2018-2019	**100**	**70**	**35**
5	2019-2020	**100**	**80**	**40**

VI. Extension and Consultancy(MoUs)

The students will be moving to the village communities to exhibit their learning and apply it in a social context. Their initiatives will bring awareness about technology and complex social problems. Thus they will be contributing to the development of the society. Each department has design an extension program relevant to the expertise and need of the people.

YEAR	DEPARTMENT NAME	MOU
2015-2020	B. Sc Bio chemistry	Proposal has been made to sign MoU with Annai College of Pharmacy, Sathrakudi, to provide DMLT course to the students before the completion of their degree
	B. Sc Computer Science B. Sc Information Technology B. Sc Computer Applications	Proposal is made to Medi Tree Solutions, Kerala, to provide job opportunities to the students
	Other departments	The concerned departments will make effective endeavours to sign MoU with many micro and macro firms, consultancies, institutions, hospitals etc for the development of students' career.

VII. Budget for Five Years

A. Student Fee Collection from 2015 to 2020 (includes admission, tuition, development, special Fees)

YEAR	SEMESTER	EXPECTED STRENGTH	TENTATIVE FEE	TOTAL AMOUNT
2015-2016	Semester-I	1590	7000	11130000
	Semester-II	1590	7000	11130000
			Total	**22260000**
2016-2017	Semester-I	1914	8000	15312000
	Semester-II	1914	8000	15312000
			Total	**30624000**
2017-2018	Semester-I	2599	8500	22091500
	Semester-II	2599	8500	22091500
			Total	**44183000**
2018-2019	Semester-I	2859	9000	25731000
	Semester-II	2859	9000	25731000
			Total	**51462000**
2019-2020	Semester-I	3024	10500	31752000
	Semester-II	3024	10500	31752000
			Total	**63504000**

B. Other Income

S. NO	ITEMS	2015 – 2016	2016 – 2017	2017 – 2018	2018 – 2019	2019 – 2020
1	Canteen Income	**1,08,000**	**1,08,000**	**1,26,000**	**1,26,000**	**1,44,000**
2	Transport	**85,00,000**	**85,00,000**	**1,10,00,000**	**1,10,00,000**	**1,10,00,000**
Total						

C. Expense- Staff Salary; 2015 – 2020

S.NO	YEAR	STAFF	NO OF STAFFS	TENTATIVE SALARY	MONTHLY SALARY	ANNUALLY SALARY
1	2015 – 2016	Principal	1	23000	23000	276000
2		With 7 years' and above experience	3	16500	49500	594000
3		With 6 years' and above experience	4	16300	65200	782400
4		With 5 years' and above experience	12	14150	169800	2037600
5		With 4 years' and above experience	11	13300	146300	1755600
6		With 3 years' and above experience	5	11400	57000	684000
7		With 2 years' and above experience	12	9400	112800	1353600
8		With one year's and above experience	10	8700	87000	1044000
9		New staff	20	8000	160000	1920000
		Total	**78**	**120750**	**870600**	**10447200**
1	2016 – 2017	Principal	1	28000	28000	336000
2		With 8 years' and above experience	1	18300	18300	219600
3		With 7 years' and above experience	4	18000	72000	864000
4		With 6 years' and above experience	12	15750	189000	2268000
5		With 5 years' and above experience	11	14800	162800	1953600
6		With 4 years' and above experience	5	12800	64000	768000
7		With 3 years' and above experience	12	10700	128400	1540800
8		With 2 years' and above experience	10	9900	99000	1188000
9		With one year's and above experience	18	9100	163800	1965600
10		New staff	10	9500	95000	1140000
		Total	**84**	**146850**	**1020300**	**12243600**
1	2017 – 2018	Principal	1	33000	33000	396000
2		With 9 years' and above experience	1	20200	20200	242400
3		With 8 years' and above	4	19800	79200	950400

		experience				
4		With 7 years' and above experience	12	17450	209400	2512800
5		With 6 years' and above experience	11	16400	180400	2164800
6		With 5 years' and above experience	5	14300	71500	858000
7		With 4 years' and above experience	12	12100	145200	1742400
8		With 3 years' and above experience	10	11200	112000	1344000
9		With 2 years' and above experience	18	10300	185400	2224800
10		With one year's and above experience	10	9600	96000	1152000
11		New staff	8	9500	76000	912000
Total			**92**	**173850**	**1208300**	**14499600**
1	**2018 – 2019**	Principal	1	38000	38000	456000
2		With 10 years' and above experience	2	22200	44400	532800
3		With 9 years' and above experience	4	21700	86800	1041600
4		With 8 years' and above experience	11	19250	211750	2541000
5		With 7 years' and above experience	11	18100	199100	2389200
6		With 6 years' and above experience	5	15900	79500	954000
7		With 5 years' and above experience	12	13600	163200	1958400
8		With 4 years' and above experience	10	12600	126000	1512000
9		With 3 years' and above experience	18	11600	208800	2505600
10		With 2 years' and above experience	10	10800	108000	1296000
11		With one year's and above experience	8	10100	80800	969600
12		New staff	6	10500	63000	756000
Total			**98**	**204350**	**1409350**	**16912200**
1	**2019 – 2020**	Principal	1	43000	43000	516000
2		With 11 years' and above experience	2	24300	48600	583200
3		With 10 years' and above experience	4	23700	94800	1137600
4		With 9 years' and above experience	11	21150	232650	2791800
5		With 8 years' and above	11	19900	218900	2626800

		experience				
6		With 7 years' and above experience	5	17600	88000	1056000
7		With 6 years' and above experience	12	15200	182400	2188800
8		With 5 years' and above experience	10	14100	141000	1692000
9		With 4 years' and above experience	18	13000	234000	2808000
10		With 3 years' and above experience	10	12100	121000	1452000
11		With 2 years' and above experience	8	11300	90400	1084800
12		With one year's and above experience	6	10600	63600	763200
13		New Staff	5	11500	57500	690000
Total			**103**	**237450**	**1615850**	**19390200**

D. Expense: Non- teaching Staff Salary

S. No	Year	Staffs	No of Staffs	Tentative Salary	Monthly Salary	Annually Salary
1	2015 -2016	Clerk	1	10800	10800	129600
2		Programmer	1	11500	11500	138000
3		Office Staff	3	6000	18000	216000
4		Lab Asst.	1	6100	6100	73200
5		Physical Director	1	14500	14500	174000
6		Librarian	1	9900	9900	118800
7		Drivers	2	10200	20400	244800
8		Other Workers	3	5000	15000	180000
9		New Staff	1	8000	8000	96000
10		New Staff (Drivers)	5	6500	32500	390000
Total			19	88500	146700	1760400
1	2016-2017	Clerk	1	11800	11800	141600
2		Programmer	1	12500	12500	150000
3		Office Staff	3	7000	21000	252000
4		Lab Asst.	1	6600	6600	79200
5		Physical Director	1	16200	16200	194400
6		Librarian	1	11600	11600	139200
7		Drivers	2	10700	21400	256800
8		Other Workers	3	5500	16500	198000
9		Physical Director	1	9100	9100	109200
10		Drivers	5	7000	35000	420000
11		New Staff	1	7000	7000	84000
Total			**20**	**105000**	**168700**	**2024400**
1	2017-2018	Clerk	1	12800	12800	153600

2		Programmer	1	13500	13500	162000
3		Office Staff	3	8000	24000	288000
4		Lab Asst.	1	7100	7100	85200
5		Physical Director	1	18000	18000	216000
6		Librarian	1	13400	13400	160800
7		Drivers	2	11200	22400	268800
8		Other Workers	3	6000	18000	216000
9		Physical Director	1	10300	10300	123600
10		Drivers	5	7500	37500	450000
11		Office Staff	1	7000	7000	84000
12		New Staff	2	8000	16000	192000
Total			**22**	**122800**	**200000**	**2400000**
1	**2018-2019**	Clerk	1	13800	13800	165600
2		Programmer	1	14500	14500	174000
3		Office Staff	3	9000	27000	324000
4		Lab Asst.	1	7600	7600	91200
5		Physical Director	1	19900	19900	238800
6		Librarian	1	15300	15300	183600
7		Drivers	2	11700	23400	280800
8		Other Workers	3	6500	19500	234000
9		Physical Director	1	11600	11600	139200
10		Drivers	5	8000	40000	480000
11		Office Staff	1	8000	8000	96000
12		Drivers	2	7000	14000	168000
Total			**22**	**132900**	**214600**	**2575200**
1	**2019-2020**	Clerk	1	14800	14800	177600
2		Programmer	1	15500	15500	186000

3		Office Staff	3	10000	30000	360000
4		Lab Asst.	1	8100	8100	97200
5		Physical Director	1	21800	21800	261600
6		Librarian	1	17200	17200	206400
7		Drivers	2	12200	24400	292800
8		Other Workers	3	7000	21000	252000
9		Physical Director	1	12900	12900	154800
10		Drivers	5	8500	42500	510000
11		Office Staff	1	9000	9000	108000
12		Drivers	2	7500	15000	180000
13		New Staff	3	4500	13500	162000
	Total		**25**	**149000**	**245700**	**2948400**

E. Annual Salary (2015-2020)

S.NO	YEAR	STAFF	NON-TEACHING STAFF	ANNUAL SALARY
1	2015-16	10447200	17,60,400	**12207600**
2	2016-17	12243600	20,24,400	**14268000**
3	2017-18	14499600	24,00,000	**16899600**
4	2018-19	16912200	25,75,200	**19860600**
5	2019-20	19390200	29,48,400	**22338600**
Total		**7,34,92,800**	**1,17,08,400**	**85574400**

F. Other Expenses

i. Recurring/ Maintenance

YEAR	2015-16	2016-17	2017-18	2018-19	2019-20
LIBRARY/LAB	5,00,000	7,00,000	7,00,000	8,00,000	8,50,000
SPORTS/CELEBRATIONS	2,00,000	2,25,000	2,50,000	2,75,000	3,00,000
TEACHING AIDS	50,000	50,000	70,000	70,000	75,000
BUILDING MAINTENANCE	1,00,000	1,00,000	1,50,000	1,75,000	2,00,000
NEWS PAPER/STATIONERY	30,000	40,000	40,000	50,000	50,000
WATER/ELECTRICITY	1,36,000	1,50,000	1,50,000	2,00,000	2,00,000
PHONE/NET	50000	200000	250000	300000	300000
ESI& EPF	336000	468000	500000	480000	520000
BUS MAINTENANCE	8865250	8865250	11365250	11365250	11365250
Total	**1026720**	**10798250**	**13475250**	**13715250**	**13860250**

ii. Development Expenses

ITEMS	2015-16	2016-17	2017-18	2018-19	2019-26
Building	20,00,000	35,00,000	30,00,000	35,00,000	35,00,000
Auditorium			60,00,000	30,00,000	20,00,000
Furniture	1,00,000	1,25,000	1,50,000	1,70,000	2,00,000
Transport	10,00,000	10,00,000	25,00,000	25,00,000	30,00,000
TOTAL	**31,00,000**	**46,25,000**	**1,16,50,000**	**91,70,000**	**87,00,000**

iii) Total Expenses

S.NO	YEAR	RECURRING/ MAINTENANCE	DEVELOPMENT EXPENSES	ANNUAL SALARY	TOTAL
1	2015-16	10267250	3100000	12207600	**25574850**
2	2016-17	10798250	4625000	14268000	**29691250**
3	2017-18	13475250	11650000	16899600	**42024850**
4	2018-19	13715250	9170000	19860600	**42745850**
5	2019-20	13860250	8700000	22338600	**44898850**

G. Income and Expenditure

S. No	Year	Income	Expenditure	Balance
1	2015-16	31268000	25574850	**5693150**
2	2016-17	39632000	29691250	**9940750**
3	2017-18	55709000	42024850	**13684150**
4	2018-19	62988000	42745850	**20242150**
5	2019-20	75048000	44898850	**30149150**
Total		**264645000**	**184935650**	**79709350**

6th Convocation Day

NSS

Awareness Rally

Sports Day

Pongal

Youth Festival

Blood Donation Camp

Indoor Game

College Day

PTA

Food Carnival

Alumni Meet